

# TEANECK, NEW JERSEY



Manager's Report for 1963

Proposed Municipal Budget 1964

February 15, 1964

**TO TEANECK RESIDENTS:**

The 1964 budget anticipates a tax rate of \$2.88 per \$100. of assessed valuation. The new rate is based, for the first time, on a 100% true value assessment. The 1963 rate, computed on an assessment of 25% of true value, was \$11.07. If the 100% assessment figure had been in use, the 1963 rate would have been \$2.77.

The amount to be raised by taxation has increased by more than \$560,000., (7.4%). Of this total, school needs account for almost \$200,000., the estimated County tax accounts for \$80,000., and a mandatory allowance for exemptions for senior citizens and veterans accounts for more than \$230,000. The Township's share is up \$50,000., (2.1%) primarily because the appropriation from the surplus account has been reduced from \$489,000. in 1963 to \$437,000. in 1964. The total surplus available at the beginning of 1964 was approximately \$844,000. as compared to \$950,000. available at the beginning of 1963. The Township's total proposed expenditures of \$3.7 million have been increased less than \$2,000. over the 1963 figure.

Using the 100% assessment to compare rates, the tax rate for Township purposes has dipped one point, from .88 last year to .87. The school rate has increased two points to \$1.56, and the County rate has gone up two points to .37.

The largest increase - 8 of the 11 points - is caused by the new requirement that funds be provided in the amount to be raised by taxation for the return to senior citizens and veterans of the exemptions they earn. In previous years, the exemption was granted via a reduction in the assessment. Starting this year, the senior citizens and veterans will pay taxes on their total assessments, but will receive cash refunds of \$80. and \$50. a year, respectively.

The following pages provide additional detailed information on the proposed 1964 program and budget and a review of the 1963 accomplishments.

Please attend the public hearing on March 3, 1964. Your comments and suggestions will be welcomed.

**Matthew Feldman, Mayor**

Thomas J. Costa, Deputy Mayor  
Bradford Menkes  
Samuel P. Bartoletta

Robert H. Henderson  
Max A. Hasse, Jr.  
John K. Walsh

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# CIVIC CALENDAR

1. ADJUSTMENT BOARD MEETS ON CALL OF CHAIRMAN	
2. COMMUNITY CELEBRATIONS - MAY 30, JULY 4, NOVEMBER 11	
3. ELECTION PRIMARY - APRIL 21 - GENERAL - NOVEMBER 3	
4. LIBRARY BOARD MEETS - SECOND THURSDAY MONTHLY	
5. PERSONAL TAXES PAYABLE - AUGUST 1, NOVEMBER 1	
6. PLANNING BOARD MEETS - LAST THURSDAY MONTHLY	
7. PROPERTY ASSESSMENT DATE - OCTOBER 1	
8. RECREATION DEPARTMENT - ADVISORY BOARD MEETS - SECOND THURSDAY OF THE MONTH EXCEPT JULY AND AUGUST, TOWN HOUSE	
January 4	- Basketball program Junior & Senior High Schools
January 22	- Registration of Little League Candidates-Bryant, Lowell & Hawthorne
January 29	- "Live" theatre for children at Teaneck High School, 2:00 p. m.
February 7	- Social Dancing Class series begins Town House, Children 11-14.
February 8	- "Live" theatre for children at Teaneck High School, 2:00 p. m.
February 11	- Babe Ruth League Applications available Junior & Senior high school
February 21	- First session Children's Art Classes, Town House
February 29	- Final Session Junior and Senior high school basketball
March 4 & 5	- Babe Ruth applications due at Town House
March 5	- Final session, Boys' Gym Class
March 14 & 15	- Babe Ruth Tryouts Tryon Park, 9:30 & 1:30
March 14 & 21	- Little League Tryouts
March 25	- Adult Basketball ends
March 28	- Little League Tryouts
April 9	- Adult Beginner's Golf, Series begins mornings & afternoons
April 14	- Children's Golf classes begin, after-school
April 18	- Major Little League schedule begins
April 24	- Annual Barbershoppe Quartette Show, T. H. S. Auditorium, 8:00 p. m.
April 25	- "Live" theatre program for children at Teaneck High School, 2:00 p. m.
April 25	- Minor Little League schedule begins
April 25	- Annual Barbershoppe Quartette Show, T. H. S. Auditorium, 8 p. m.
April 27	- After-school Playground program begins
May 1	- Final session Art Class for children
May 3	- "T" shirt Junior Baseball program begins
May 9	- Junior tennis tournament begins.
May 11	- Adult Softball League play begins
May 12	- Children's Golf lessons, second series, after school
May 12	- Adult Golf lessons, evenings
May 26	- Ladies Gym Class ends
May 26	- Table Tennis Club adjourns until September
May 30	- Community Memorial Day program
June 11	- Adult Golf lessons begin, second series
June 12	- After-school playground program ends
June 29	- Summer playground program begins
July 4	- Community Independence Day program
July 6	- Summer Basketball League begins
July 7	- Block Dance, Ben Franklin Junior High School parking lot.
July 8	- Summer wrestling program begins
July 8	- Jazz Concert, Votee Park, 8:30 p. m.
July 14	- Intermediate Golf lessons begin, morning and evening
July 15	- Summer Band Concert series begins, Votee Park, 8:30 p. m.
July 29	- Town-wide playground Field Day, Votee Park
July 30	- Adult Golf lessons end.
August 14	- Final day Summer Playground program
August 19	- Final Band Concert, summer outdoor season
September 9	- Junior Ivy League Football registration, boys 11-13
September 12 & 13	- Adult Tennis Tournament begins
September 12 & 13	- Junior Ivy League tryouts, Votee Park
September 15	- Adult Table Tennis Club begins at Ben Franklin J. H. S.
September 16	- Junior Soccer registrations
September 19 & 20	- Junior Soccer tryouts, Votee Park
September 21	- After School Playground program begins
September 21	- Social Dance Classes begins, Town House
September 22	- Baton Twirling Classes start fall season
September 22	- Men's Gym Class begins
September 29	- Ladies Gym Class begins
October 10	- First Junior Soccer games played
October 11	- First Junior Ivy League Football games scheduled
October 20	- Senior High School Co-ed Gym Program
November 14	- Final Junior Ivy League football games scheduled
November 25	- Pep Rally & Bonfire, Votee Park, 7:30
December 3	- Boys Gym Class begins, T. H. S. gym
December 7	- Church League Basketball begins
December 26	- Vacation gym period begins
January 6, 1965	- Christmas Tree Burning, Votee Park 7:30 p. m.
	Retired Men's Club--meets year-'round. Tuesdays, 1-5 p. m. Town House
	Barbershop Quartet Society meets year-'round on Wednesdays, 8:00 p. m.
	Camera Club meets 1st, 3rd 4th Wednesdays, 8:00 p. m.
	Motion Picture Society meets 1st and 3rd Mondays, 8:00 p. m.
	Women's Thursday Social Club meets 2nd & 4th Thursdays, 1-5 p. m.
9. REAL ESTATE TAXES PAYABLE - FEBRUARY 1, MAY 1, AUGUST 1, NOVEMBER 1	
10. TOWNSHIP COUNCIL MEETS - FIRST AND THIRD TUESDAY, MONTHLY. JULY AND AUGUST FIRST TUESDAY ONLY	
11. VOTING REGISTRATION - CLOSES 40 DAYS PRIOR TO EACH ELECTION	
REGISTRATION - 9:00 A. M. to 12:00 NOON, 1:00 P. M. to 4:00 P. M., MONDAY THRU FRIDAY	
EVENINGS - FEBRUARY 26-27, MARCH 11 & 12 - 7:00 P. M. to 9:00 P. M.	
SEPTEMBER 21-22-23-24 - 7:00 P. M. to 9:00 P. M.	

# TOWNSHIP COUNCIL

MATTHEW FELDMAN, Mayor

THOMAS J. COSTA Deputy Mayor  
SAMUEL P. BARTOLETTA  
MAX A. HASSE, JR.

WERNER H. SCHMID, Township Manager

ROBERT H. HENDERSON  
S. BRADFORD MENKES  
JOHN K. WALSH

Clara A. Christensen, Township Clerk  
Jacob Schneider - Township Counsel  
William F. Haeker, Treasurer Collector  
William W. Dunlop, Building Inspector  
Cornelius J. Harte, Police Chief  
Milton Robbins - Township Engineer

William Lindsay, Fire Chief  
Richard E. Rodda, Supt. of Recreation  
William Senn, Assessor of Taxes  
Dr. Richard B. Berlin, Health Officer  
James A. Tranz, Purchasing Agent

## TOWNSHIP BOARDS

The Township Council gratefully acknowledges the services rendered to the community by the following citizens in 1963

### CIVIL DEFENSE COUNCIL

William S. Davis, Chairman  
Jos. J. McCrane, Secretary  
Werner H. Schmid, Director  
Charles Baxter - Communications  
Godfrey Budin - Recruiting  
Dr. Harold Weinberger - Board of Education  
Rufus Choate - Police  
Ross Hewitt - Utilities  
Harry Holder - Surveys  
Robert N. Morrill - Fire  
Mrs. Clesson O. Poole - Transportation  
John Reinhardt - Public Relations  
Harry E. Zimmer - Rescue

### BOARD OF ADJUSTMENT

P. G. Greco, Chairman  
Rudolph Travers, Vice-Chairman  
Milton A. Silverman  
Henry F. Tapken  
George Heflter

### PLANNING BOARD

Clarence W. Brett, Chairman  
Jacob Belinky, Vice-Chairman  
Henry Updegrove, Jr., Secretary  
James Tarras  
Matthew Feldman  
Henry Deissler  
Thos. J. Costa  
Werner H. Schmid  
Oscar Epstein

### LOCAL ASSISTANCE BOARD

Rev. Theo. W. Beiderwieden, Chairman  
Duncan E. Hill  
Mrs. Ruth Bassett

### MEMBERS OF TEANECK VOLUNTEER AMBULANCE CORPS

### FINE ARTS COMMITTEE

ADVISORY BOARD ON BUILDING & HOUSING CODES  
M. Mantel Samuel Barison  
Maurice Kurtz Robert Dodd  
William H. Schwanewede

### TEANECK PATRIOTIC OBSERVANCE ADVISORY BOARD

Louis Kelter, Chairman  
James A. Tranz, Secretary

Stan Warren  
John Rockford  
Jerry Wiener  
Dr. Samuel Katz  
Eliot Graine  
Charles Moore  
Patrick Zinzi  
Eugene Sullivan  
Robert H. Henderson  
Mrs. Clara Esslinger  
James P. Franklin  
Richard E. Rodda  
William Lindsay, Jr.  
Mrs. Ruth P. Henrikson  
George C. Ahrens

### ADVISORY BOARD ON COMMUNITY RELATIONS

Frank Burr, Chairman  
Mrs. Julian Cerf, Secretary  
Bryan Colligan  
Lamar Jones  
Aaron I. Maltin  
Robert Morrill  
William C. Whitwell  
Dr. George Bennett  
Theodore Canty  
Mrs. Dorothy B. Pollack  
Howard Siegel  
Donald Kuykendall

### ADVISORY COMMITTEE ON ESTABLISHMENT OF A FAMILY COUNSELLING SERVICE

Dr. Richard Berlin  
Bernard Shore  
Dr. Stuart Cook  
Wilfred Hollander  
Mrs. Rita Sher  
Rev. John Damm  
Dr. Eugene Resnick

Sheldon Fisher  
Fred Dolch  
Mrs. C. Mulligan  
Dr. Philip Stein  
Mrs. Howard Carstensen  
Harry Zimmer  
David Musicant  
Bernard R. Ostrow  
Dr. Marvin J. Miller  
Arthur W. Miller  
Robert T. Brown  
John Smith  
Jack LaMont  
Edward R. MacDonald, Sr.  
Edward Wilton

### SABIN ORAL VACCINE COMMITTEE

John Stuckey - Chairman  
(Deceased) Manno  
Richard B. Berlin, M. D. - Medical  
Leo Rich - Supplies  
Barney Budin - Finance  
Leo Wielkocz - Records

### TERCENTENARY COMMITTEE

Michael Robbins, Chairman  
Mrs. Edith G. Dodd  
Joseph A. Fitzpatrick  
Richard C. Hum  
Robert Henderson  
Mrs. Dorothy Belle Pollack  
William DiCorcia  
Dr. Orra Davage  
Mrs. Eleanor Kieliszek  
Gould L. Harris  
Mrs. Mildred Taylor  
Mrs. Henry P. Wilke  
Mrs. Carl H. Henrikson  
Mrs. Muriel Kemly  
Mrs. Chas. Hyman

### ADVISORY BOARD ON PARKS, PLAY- GROUNDS & RECREATION

Charles Steel, Jr. - Chairman  
William Archbold  
James S. Brown  
Richard Hum  
Mrs. Bernard Levere  
Merrill Tucker  
Morton Pader

### TEANECK PUBLIC LIBRARY

Allen A. Walsh, President  
Mrs. Raymond Ankers, Secretary  
William E. Kidd, Jr., Treasurer  
William C. Moore  
Leonard Gunsberg

### YOUTH GUIDANCE COUNCIL

Dr. Robert D. Weitz, Chairman  
Rose Friedman  
Edwin G. Norton  
Thomas J. Costa  
Floyd R. Morrison  
Mrs. Pauline Rappaport

### ADVISORY BOARD OF COMMERCE

Harry Holder, Chairman  
Jack Robbins  
Bernhard Panzenhagen  
Milton Rosenbergl  
John Cowen  
Frank Leers  
Godfrey Budin  
Sol Gabin  
David Musicant  
Daniel Lewis  
Alfred P. Levin  
Robert H. Henderson

### ADVISORY BOARD ON TRANSPORTATION

Martin Sand, Chairman  
Duncan E. Hill, Secretary  
Fred Schneider  
John K. Walsh  
Sebastian Verga  
George Sturm

# THE TOWNSHIP MANAGER'S 1963 REPORT AND COMMENTS ON THE 1964 REPORT

## RESOURCES

### SURPLUS REVENUE

Comparison of the Township's surplus revenue on December 31, 1963 with that of December 31, 1962:

	<u>12-31-63</u>	<u>12-31-62</u>
Cash Surplus	\$762,903.11	\$853,658.35
Non-Cash	<u>0.00</u>	<u>2,042.50</u>
<b>TOTAL CURRENT SURPLUS</b> (Any or all of which may be used as revenue in the budget)	<b>\$762,903.11</b>	<b>\$855,700.85</b>
Trust Surplus	\$ 76,965.93	85,956.11
Capital Surplus	<u>4,513.88</u>	<u>8,513.88</u>
	<b>\$844,382.92</b>	<b>\$950,170.84</b>

Cash surplus used in 1963 was \$450,000.00 from the Current Account, \$35,000.00 from the Trust Account and \$4,000.00 from the Capital Account. The surplus remaining was built back to the total amount of \$762,903.11 by unanticipated receipts from the sales of property, the greater collection of miscellaneous revenue than was anticipated, the added taxes on partially completed buildings, and budget under-expenditures.

The cash surplus is made up of cash in the banks, government bonds, savings bonds, State aid for roads receivable, deferred charges, such as emergency appropriations, less cash liabilities, appropriation reserves, prepaid taxes, deposits and prepaid licenses.

This year's budget uses \$400,000 of the current surplus.

Although there is still a current surplus balance of \$362,903.11, it would not be practical at this time to further reduce surplus, since New Jersey municipalities are required to operate on a "cash basis", and any drop in tax collections would seriously affect the next year's appropriations. For example, with a tax levy of \$6,000,000.00, and tax collections of 90%, \$666,666.00 would be required for the reserve for uncollected taxes in the next budget. It is obvious that if this happened two or three years in succession, and we had no surplus, there would be only two alternatives - extensive curtailment of all services, or a skyrocketing tax rate.

## MISCELLANEOUS REVENUE

The total aid received by Teaneck from the State of New Jersey during 1963 was -

1. State School Aid	\$561,708.00
2. Highway Aid (Formula)	21,742.50
3. Direct Relief	2,442.87
4. Library State Aid	<u>5,902.80</u>
<b>TOTAL</b>	<b>\$591,796.17</b>

This amounts to \$13.15 per capita.

### THE TOWNSHIP HAS THE FOLLOWING SOURCES

#### OF MISCELLANEOUS REVENUE

A. **LICENSES** - Licenses are issued by the Township Clerk and the Health and Public Works Departments. The number of liquor licenses, and the revenue from them, is as follows:

		<u>Limited by Ordinance to</u>
17 Retail Consumption Licenses @ \$750. each	\$12,750.00	15
2 Restaurant Retail Consumption Licenses @ \$750. each	1,500.00	2
13 Retail Distribution Licenses @ \$500. each	6,500.00	13
6 Club Licenses @ \$50. each	300.00	

B. **FEES AND PERMITS** - Fees are collected for miscellaneous services rendered, and for permits issued by the Building, Fire, Police, Health, Engineering, Township Clerk, Public Works Department, Planning and Adjustment Boards and by the Tax and Assessment Search Officers.

A schedule of fees and the charges for licenses and permits may be obtained at the Township Clerk's office.

C. FINES AND COSTS - Township receipts from the Magistrate's Court did not cover expenses this year. The Township receives only fines and costs from local ordinances, and the costs of court cases covered by Title 39 of the Motor Vehicle and Traffic Regulations. The fines from motor vehicle cases are remitted by the Township to the County.

	<u>FINES REMITTED TO</u>			<u>COSTS REMITTED TO</u>
	<u>State</u>	<u>County</u>	<u>Township</u>	<u>Township</u>
Motor Vehicle Cases prosecuted by:				
Local Officers	\$785.00	\$22,508.00	\$ 165.00	\$4,845.05
General Ordinance Violations			290.00	160.00
Criminal Violations			335.00	165.00
Parking Ordinance Violations			714.00	1,243.50
<b>TOTALS</b>	<b>\$785.00</b>	<b>\$22,508.00</b>	<b>1,504.00</b>	<b>6,413.55</b>

D. AND E. INTEREST & COSTS ON TAXES, LIENS AND ASSESSMENTS - These items have become rather minor sources of revenue, because the high percentage of current tax and assessment collections leaves only small amounts outstanding to accrue interest.

F. INTEREST ON INVESTMENTS - This is the interest on United States Government Bonds, savings and loan deposits, and savings accounts. The amounts vary as the bonds mature and the Township Treasurer needs cash for current purposes. The average amount invested for the twelve month period approximated \$1,153,953.00.

G. FRANCHISE TAX - H. GROSS RECEIPTS TAX - These are taxes paid by utility companies for the privilege of doing business in the Township. The amount of the tax is determined by the State Public Utility Tax Bureau. The franchise tax was levied at the rate provided by law, (5%), computed upon the gross receipts of the taxpayers for the year ending December 31st last, and was apportioned in proportion to the value of the scheduled property located in, on or over any public street, road, highway or other public place in this taxing district.

The gross receipts tax was levied at the rate of 7.50% computed upon the gross receipts of the taxpayer for the year ending December 31st last, and was apportioned in proportion to the value of the scheduled property located in this taxing district.

The taxes paid by the utility companies operating in Teaneck for 1963 were -

	<u>Franchise</u>	<u>Gross Receipts</u>	<u>*Personal</u>	<u>** 2nd Class R.R.</u>	<u>TOTAL</u>
Public Service Elec. & Gas Company	\$179,829.67	\$127,587.15			\$307,416.82
Bogota Water Company	1,722.34	2,221.45			3,943.79
Hackensack Water Company	45,395.34	115,861.67			161,257.01
N.J. Bell Telephone Co.	49,839.03		\$102,398.00		152,237.03
Western Union Telegraph Co.			11.07		11.07
Public Service Coordinated Transport	6.96	10.76			17.72
N.Y. Central Railroad				\$1,988.28	1,988.28
	<u>\$276,793.34</u>	<u>\$245,681.03</u>	<u>\$102,409.07</u>	<u>\$1,988.28</u>	<u>\$626,871.72</u>

\* This tax is based on the valuation of the company's property in Teaneck as fixed by the local Assessor, to which local rates are applied.

\*\* RAILROAD TAX - Municipalities collect taxes from railroads only on second class railroad property, that is, property used for railroad purposes beyond the main right-of-way. The valuation of such property is fixed by the New Jersey State Division of Taxation, and then is taxed at the local rate.

I. BUS RECEIPTS TAX - All bus companies doing local business in the State of New Jersey during 1963 paid a tax equal to 3% of their gross receipts, less the amount paid for State registration fees. This tax is paid by the bus companies directly to the municipalities through which they operate, in the proportion that their route mileage in each municipality bears to the total mileage operated on the run.

J. MOTOR FUEL TAX REFUNDS - Municipalities are exempt from the Federal and State gasoline taxes. However, the State Tax actually is paid to the supplier, and a refund is made by the State to the municipality. Contracts for the supply of gasoline are awarded after competitive bidding.

K. STATE ROAD AID - FORMULA - The State allots this money to municipalities by a formula involving population, area, total mileage of streets and amount expended previously for local maintenance of streets. It may be used either for street construction and maintenance or for street lighting.

STATE ROAD AID - CONSTRUCTION FUND - Although application was made, no money was allocated to the Township from the construction fund for 1964.

#### L. STATE LIBRARY AID.

M. GROSS RECEIPTS TAXES - PRIVATE WATER COMPANIES - Due to legislation passed in 1961, the water corporations now pay a gross receipts tax in lieu of the local tax on their tangible personal property. The apportionment of the tax is based on the apportionment of the value of mains, services, hydrants, meters, reservoirs, filter and pumping plants and other facilities located in the municipality in accordance with a schedule contained in the law. This tax is in addition to the franchise tax.

### RECEIPTS OF DELINQUENT TAXES

New Jersey budget procedure permits municipalities to anticipate as a revenue the collection of their delinquent taxes. The maximum amount of delinquent taxes permitted to be anticipated each year is fixed by a formula which takes into consideration the amount of outstanding taxes and the percentage thereof collected the previous year.

### SALE OF TOWNSHIP PROPERTY

Sales amounted to \$4,000.00 in 1963. Sales are credited to surplus.

The assessed valuation of property still held by the Township, and not reserved for future parks or public purposes, is approximately \$1,592,780.00.

In 1961, the Township completed negotiations with the N. J. State Highway Department for the sale of the property required by the State for the Bergen-Passaic Expressway. This land, which was originally a part of the property donated by the Township to the County for the Overpeck Park, reverted to the Township since it is to be used for other than park purposes. The State was to have paid the Township \$169,500 for this property. In 1963, however, the Township learned that the State was claiming ownership of all this property as tidelands and refused to pay the amount due. The matter has been referred to the Township Attorney to protect the Township's interests.

### OPERATING COSTS SALARIES

Salaries and wages account for about 64.87% of the 1963 operating budget.

In 1963 Council granted a general 10% increase in salary scales. The firemen's work week was reduced from 63 to 56 hours requiring the addition of seven new men to the Department

In 1963 Council also amended the personnel rules and regulations to provide up to one year's sick leave, not chargeable to the employee's accumulated vacation or sick leave, if he is disabled through injury or illness arising from his employment, and for additional sick leave, based on number of years' service, for employees who have used up all their accumulated sick and vacation time and still require more.

Late in 1962, the Governor signed a law which requires that whenever an employee in the classified service dies, the municipality must pay to his estate on a pro rata monthly basis a sum of money equal to the regular compensation which he would have been paid during the period of accumulated vacation leave had he lived.

No general salary increase will be granted in 1964. Instead, the Township is considering providing a \$5000 Group Life Insurance policy for full time employees. This will supplement the liberal life insurance program which employees now have under the State pension system, amounting, in many cases, to 2-1/2 times annual salary.

The \$35,000 increase in the 1964 salary and wage appropriation is due primarily to the proposed addition of three new firemen, terminal leave payments for employees who will retire in 1964, and regular increments and longevity pay increases.

During 1963 many of the Township employees accepted the Council's offer to pay the costs of tuition, for any course of training allied with the employee's Township duties. The Township expended \$864.50 for this purpose during 1963.

In addition to special courses taken, the usual in-service training programs were held in the different departments.

During 1963, 26 Township employees were enrolled in some special training course.

### GENERAL GOVERNMENT

ACCOUNT NO. 1000 - 1963 APPROPRIATION - \$68,928.00  
1964 APPROPRIATION - \$72,904.00

ADMINISTRATIVE & EXECUTIVE - Personnel includes the Township Council, Township Manager, the Township Clerk, who is also an Administrative Assistant, and a Principal Clerk Stenographer.

The Township Council adopted 23 ordinances during 1963. These ordinances provided for - average 56 hour week for firemen; zoning changes; salary ordinance; acquiring property for park purposes; purchase of equipment; resurfacing Red Road and Elm Avenue; replace disintegrated curbs, pave Bev-

eridge Street parking lot; storm drains, Teaneck Road; sanitary regulations, anti-litter; attendants at laundrettes; amendment to traffic ordinance; amending regulations on signs; swimming pool regulation; amend ordinance permitting prize fighting; provide for Senior Engineer's salary; repair of Library; relocating sewer - Expressway.

The Township Council also adopted approximately 245 resolutions during 1963.

In November, 1962 Council passed a resolution recommending to the Bergen County Freeholders that they establish an official Bergen County Transit Commission. In 1963, the Freeholders created a Division of Transportation in the County Engineer's Office. As outlined by the Board, the Division has four basic duties: coordinating solutions to transit problems with municipal governments; assembling data and making them available to municipalities; representing the County at transportation hearings and seminars; and coordinating the County's own transportation efforts with those of other agencies.

**REPORTS - PUBLIC INFORMATION** - In 1963, Council issued one newsletter to supplement the public information program. The Annual Report was sent to all homes.

Two newsletters are planned for issuance in 1964.

ACCOUNT NO. 1100 - 1963 APPROPRIATION - \$3,100.00  
1964 APPROPRIATION - \$4,000.00

**ELECTIONS** - The election expenses paid for directly by Teaneck are - printing ballots, posters and supplies for Primary Elections; the legal advertising for the Primary and General Elections. The increase in this Account is due to the costs involved in the 1964 Presidential election.

ACCOUNT NO. 1200 - 1963 APPROPRIATION - \$12,632.00  
1964 APPROPRIATION - \$13,505.00

**PURCHASING** - The system of budget control established through the Purchasing Agent is most important in minimizing over-expenditures or over-commitments of budget items.

Contracts are awarded yearly, after public advertising and bidding, for such materials as fuel oil, gasoline, stone, concrete, trees, bituminous materials and equipment. During 1963 the Purchasing Agent handled 1622 requisitions and drew 1120 purchase orders.

The Purchasing Agent plans to put some of his work on the I. B. M. machines during 1964.

ACCOUNT NO. 1300 - 1963 APPROPRIATION - \$30,090.00  
1964 APPROPRIATION - \$30,690.00

**FINANCIAL ADMINISTRATION** - One person holds the office of Treasurer and Supervisor of Accounts, assisted by one Principal Tabulating Machine Operator, and one Senior Tabulating Machine Operator. This office combines the usual functions of a Treasurer and Comptroller. The Treasurer is also the Tax Collector.

I. B. M. machines are used to post to the different ledgers and the cash book, to make up statements, bill lists, disbursements, payrolls, checks and the employees' summary cards.

Record keeping in the Finance Department is complex. Besides the usual municipal accounts, including current, trust, capital, bond interest and payroll, distribution to and check on budget appropriations, it includes keeping all the records for the Civil Service, vacation, sick leave, pensions, withholding tax, social security records and financial reports.

**AUDIT** - The Township books and records are audited by Louis S. Korb, C. P. A. (N. J. and N. Y.), a Registered Municipal Accountant of N. J. He also acts as Financial Advisor to the Township Council.

ACCOUNT NO. 1400 - 1963 APPROPRIATION - \$34,120.00  
1964 APPROPRIATION - \$37,090.00

**ASSESSMENT OF TAXES** - The personnel of the Assessor's office is the Assessor, a Principal Assessing Clerk and one Assessing Clerk. Consideration is being given to the employment of an Assistant Assessor.

The Township Assessor is appointed by the Township Council to assess the real and personal property in the Township according to general laws and by uniform rules.

In practice the Township Assessor is responsible to the County Board of Taxation for the manner and method employed and the results obtained.

In 1962, the Governor signed Assembly Bill 389 (Chapter 20, Laws of 1962) which postponed the effective date of the revised assessment laws (Chapter 51, Laws of 1960) to 1964. The Township Assessor, however, used the new property valuations as determined by Associated Surveys at a 25% ratio for the 1963 tax year.

According to the State Division of Taxation and the County Tax Board, the average ratio of assessed valuation of real property to selling price in Teaneck for 1963 was 23.53%. This ratio is used only to determine the apportionment of State School Aid funds and County taxes. It was determined by the State and County on the basis of samples of Teaneck property sales made during 1963.

On April 1, 1963 the Governor signed Senate Bill 101 (Chapter 9, Laws of 1963) which, for the third time, postponed the effective date of the revised assessment laws (Chapter 51, Laws of 1960) until the tax year 1965. This third postponement differed from the other two in that it required business personal property owners to file informational returns with the Director of the Division of Taxation on or before August 1, 1963. These returns were designed to give the legislature an idea of the potential impact of the revised assessment laws as they pertain to the business personal property tax.

In September, 1963, as a result of a suit brought by the Village of Ridgefield Park, Superior Court Judge Charles Broadhurst ordered all Bergen County assessors to assess all real and personal property at full and true value (100%) commencing with the 1964 tax year. The Teaneck Tax Assessor has complied with the order. If the revised assessment laws are ever implemented the ratio



to be used by all municipalities in the County will be established by the Bergen County Tax Board.

The true value of real property in the Township as determined by the use of the revaluation figures at 100% for 1964 is \$275,014,175.00. The net valuation taxable of the Township, using the revaluation figures at 100% stands at \$282,362,637.00 for 1964. The latter figure includes business personal and second class railroad property. Any Teaneck property owner can learn from the Assessor the manner in which the valuation of his property was determined.

During 1962, the Telephone Company appealed the 1962 assessment of \$1,354,500 on their business personal property in Teaneck and requested that it be reduced to approximately \$473,000. Council authorized the employment of a special tax attorney to assist the Assessor and Township Attorney in negotiating this appeal. As a result of these negotiations, the Telephone Company settled its 1962 assessment with the Township at \$1,100,000.

At the end of 1962, the Telephone Company again requested that its 1963 business personal property assessment be reduced to \$480,000. The special tax attorney was again employed to assist the Assessor in his negotiations, with the result that a \$925,000. assessed valuation was set for 1963. This was with the understanding that the 1964 assessment would be the subject of further evaluation.

At the end of 1963, Council authorized the employment of the special tax attorney to assist the Assessor in negotiating the Telephone Company's 1964 personal property assessment. The 1964 assessed valuation will be \$3,300,000 based on the 100% ratio (\$825,000 at the 25% ratio used in 1963).

It is possible that in the future the Telephone Company will be taxed on the basis of gross receipts rather than business personal property, as was done with the water companies in 1962.

The Township has the following tax exempt properties:

	<u>Tax Valuations</u>
Public Property (including Teaneck Armory and land used for parks)	\$ 8,126,710.00
Public Schools	14,594,155.00
Graveyards	15,000.00
Churches	4,775,420.00
Other Exemptions (Hospital, Volunteer Fire House, Volunteer Ambulance Corps., American Legion Building, Veterans of Foreign Wars Building, Masonic Temple, etc.)	6,359,960.00
Lutheran Bible Institute	195,800.00
Fairleigh Dickinson University	4,061,410.00
St. Anastasia's Parochial School	968,650.00
Property acquired through Tax Lien Foreclosure (Includes that available for sales and that held for public purposes). Held for parks - \$1,171,800.00	1,592,780.00
<b>TOTAL VALUATION OF EXEMPT PROPERTIES</b>	<b>\$40,689,885.00</b>

A 1951 Revised Statute requires the owners of property claiming veteran's exemption to file an application prior to October 1st each year with the Tax Assessor. This requirement does not apply to veterans once a right to tax exemption is established and the application form, provided by the 1951 revised laws, is properly filled out and filed with the Assessor.

Senior citizens must file between October 1 and November 1 of the pretax year. Applications may be obtained from the Assessor's office at that time. Those who have already applied must advise the Assessor of any change in income each year.

As a result of a favorable vote on a State-wide referendum in November, 1963, the State legislature passed legislation which grants senior citizens and veterans an \$80 and \$50 deduction respectively from their tax bills rather than the \$800 and \$500 exemptions previously deducted from the assessed value of their property. This means that these exemptions now have a uniform value throughout the State.

Teaneck at present has the following number of buildings and dwelling units -

	<u>Single</u>	<u>Multiple</u>	<u>Apartments</u>	<u>Commercial</u>	<u>Misc.</u>
No. of Buildings	9964	401	62	328	97
No. of Dwelling Units	9964	871	1824	118	

ACCOUNT NO. 1500 - 1963 APPROPRIATION - \$50,733.00  
1964 APPROPRIATION - \$44,241.00

COLLECTION OF TAXES - The personnel of the Collector's Office is - Tax Collector, who is also the Treasurer and Supervisor of Accounts, an Assistant Tax Collector, a Tax Searcher and Supervisor of Tabulating Machine Operations, two Senior Tabulating Machine Operators, and a Tabulating Machine Operator. The duties of the Tax Searcher are to investigate the Township's records and certify on a tax search the outstanding charges which the Township may have against a property. The omission of a tax or lien on a search may make the item uncollectable. A search showing pending assessments may be obtained from the Township Clerk.

Collection of business personal taxes is also taken care of by the Tax Collector. This is facilitated by requiring a moving permit. This permit will still be required for intra- and inter-community moving to insure the collection of the business personal property tax as well as any household personal taxes due for 1962 and prior years.

The Tax Collector's office will continue to be open on certain Monday evenings, as indicated on your tax bill.

ACCOUNT NO. 1600 - 1963 APPROPRIATION - \$225.00  
1964 APPROPRIATION - \$225.00

LIQUIDATION OF TAX TITLE LIENS AND FORECLOSED PROPERTIES

ACCOUNT NO. 1700 - 1963 APPROPRIATION - \$22,950.00  
1964 APPROPRIATION - \$13,650.00

**LEGAL SERVICES AND COSTS** - In August, 1962 Council passed Ordinance 1152 establishing a Legal Department for the Township. This Department consists of the Township Attorney, who is appointed by the Township Council, and two Legal Assistants, who are appointed by the Township Manager. The First Legal Assistant serves as Attorney for the Board of Adjustment and Planning Board, the second Legal Assistant is the Township's Prosecutor.

In 1963, Council awarded a contract to a private firm, which specializes in municipal ordinance codifications, for the recodification of the Township's ordinances. The 1951 codification was obsolete and needed to be updated and revised. The new code will be in looseleaf form and will be kept up to date by the insertion of new pages as amendments or new ordinances are passed. This work, which will be reviewed and approved by the Township Attorney before it is officially adopted by Council, should be completed in 1964.

ACCOUNT NO. 1800 - 1963 APPROPRIATION - \$40,922.00  
1964 APPROPRIATION - \$37,560.00

**ENGINEERING DEPARTMENT** - The Township Engineer, a Senior Engineer (appointed in 1963), a Street and Sewer Inspector, and such part time Inspectors as are required, staff this department. The Township Engineer is also responsible to the Township Manager for the operations of the Department of Public Works. The Planning Board's Clerk Stenographer does clerical work for this office, and a proportionate share of her salary is charged here.

#### NEW STREETS

The Engineering Department supervised and inspected the following streets which were improved or finished by developers during 1963, in accordance with Township specifications:

Cadmus Court  
Starview Court

#### RESURFACING

The following streets were resurfaced with bituminous concrete -

Red Road - Merrison Street to Grayson Place. Resurfacing of Red Road between Cedar Lane and Merrison Street will be completed after a storm drain installation has been completed

Elm Avenue - Bogota line to Cedar Lane

E. Forest Ave. - Teaneck Road to Englewood line - by the County

Liberty Road - Teaneck Road to Englewood line - by the County

Garrison Avenue - Bridge over Route 4 - by the State Highway Department

Route 4 - Bridge over West Shore Railroad tracks - by the State Highway Department.

#### CURB REPLACEMENT

The Engineering Department supervised the replacement of a total of 3058 lineal feet of disintegrated curbs on the following streets:

Elm Avenue  
North Street  
Beveridge Street  
Golf Court  
Cedar Lane (East)  
Stelton Street

In 1964, this will again be handled as a part of the Capital Improvement Program.

#### PARKING LOTS

The Beveridge Street parking lot was curbed and paved.

The northerly driveway exiting onto Garrison Avenue from the Cedar Lane lot was regraded to eliminate the severe bump.

#### SANITARY SEWER CONSTRUCTION AND RECONSTRUCTION

The following sanitary sewer work was initiated in 1962 and completed in 1963 - Construction of a drop manhole to connect the Ivy Lane sanitary sewer with the Bergen County Sewer Authority sanitary trunk line; relocation of the sanitary sewer in Willow Lane west of Sandra Place; extension of the sanitary sewer in New Bridge Road east of Buckingham Road.

In 1963, the Township Council authorized the signing of an agreement with the State Highway Department whereby the Township will pay \$3540 of a total \$16,360 project involving the removal and relocation of the Township's sanitary sewer line from the Bergen-Passaic Expressway right-of-way in the meadows. The work will be entirely constructed and engineered under the State's supervision with the Township's participation limited to the payment of \$3540 and necessary inspections made by the Township Engineer to insure protection of the Township's interests. The Township's share of the cost is being financed from the Capital Improvement Fund.

Advantages of this relocation to the Township are:

1. Elimination of the existing collapsing and rather flat 10" vitrified clay pipe.
2. Elimination of many manholes and sharp turns in the line. This will reduce infiltration and, consequently, the amount which must be paid to the Sewer Authority.
3. Reduction in the amount of line which must be maintained.

The following sanitary sewer work was initiated in 1963 and should be completed in 1964:

Construction of a new siphon under the Fycke Lane culvert to replace the 8" sanitary sewer line which now passes through the culvert restricting storm runoff.

Construction of a new sanitary line in Amsterdam Avenue between Tryon Avenue and Palisade Avenue to supplement the existing line which has structural defects.

#### STORM DRAINAGE PROJECTS

The following storm drain installations, initiated in 1962, were completed in 1963:

Mercedes Street and Wendel Place  
Grange Road near Holy Name Hospital  
Camperdown Avenue and River Road intersection  
North Street and Elm Avenue  
Decatur Avenue, from Alfred Avenue, approximately 200 feet north  
Red Road, Edgemont Place to Merrison Street and intersections  
Tunbridge Road - Cornwall Avenue and River Road  
Windsor Road - Edgewood Avenue to Briarcliff Road and intersections

The following storm drain installations, initiated in 1963, will be completed in 1964:

Teaneck Road - From 200'+ north of Lindberg Blvd. to Teaneck Creek culvert. Plans were completed by the Township Engineering Department and sent to the County Engineer. The County will undertake construction and pay 40% of the cost.

Cedar Lane - Red Road to Teaneck Road  
Lambert Road - Emerson Avenue to Route 4  
Palisade Avenue - under the West Shore railroad

#### ADVANCED PLANNING

The Department is now engaged in preliminary work for the 1964 improvement program, in addition to its regular work of keeping up-to-date engineering and tax maps and records, supplying the Building, Assessor's and Legal Departments with such engineering information as they need, making surveys, design and supervision of various municipal improvements as the necessity arises, and supervising the construction of paving, curbs, sidewalks and sewers by developers.

The following improvements will be considered for 1964 -

#### STREET RESURFACING

Englewood Avenue - Teaneck Road to Englewood line  
Fycke Lane - Teaneck Road to Glenwood Avenue  
Manor Court - west of Palisade Avenue

#### NEW STREETS (Assessable)

Sherwood Avenue - Teaneck Road to approximately 200' east  
Maitland Avenue - + 185' west of Hudson Road to Essex Road

#### SIDEWALKS

Teaneck Road - east side, south of Fycke Lane. Includes moving back house which is now in public right-of-way.  
Replacement - around various Township grounds, lots and parks

#### CURBS

Replacement of deteriorated curbs.

#### STORM DRAINS

Edgewood Avenue - Rugby Road to Windsor Road - possible replacement or repair of all or part of line  
Minell Place - Richard Court to Teaneck Road  
Vandelinda Avenue - at Palisade Avenue  
Genesee Avenue - from Lorraine Avenue approximately 500' west

#### SANITARY SEWERS

Edgewood Avenue - Rugby Road to Windsor Road - possible replacement or repair of all or part of line.

#### BRIDGES

Grayson Place-Sagamore Avenue Bridge over railroad - replacement

ACCOUNT NO. 1900 - 1963 APPROPRIATION - \$79,742.00  
1964 APPROPRIATION - \$96,848.00

PUBLIC BUILDINGS & GROUNDS - The municipal buildings and grounds maintained under this item are - The Municipal Building, Court House, Town House, grounds around P. A. L. House, Greenhouse, parking lots and bus shelters.

The Town House, which was converted from a school building to a Township recreation building, has reverted to a public school and public school ad-

ministrative office building. The Township Recreation Department now uses the entire north wing of the first floor including the rooms formerly occupied by the Health Department, Welfare Department, and Baby Station, before they were moved to the new Municipal Building extension. The remainder of the building, including the second floor offices formerly used by the Red Cross and Community Chest, is used by the school system for administrative offices and class rooms. The auditorium continues under joint school and Recreation Department use.

The Township government pays the full costs of fuel, light, insurance, maintenance of the grounds and the outside of the building.

The janitorial force for the care of the public buildings consists of two building maintenance workers and a building service worker at the Municipal Building, two at the Town House, and a janitorial service hired on a contract basis for the Court House.

For general maintenance and repairs, there is a separate crew of six men, a Township Electrician, and an Electrician's Helper.

Work done in 1963 was the painting of various public buildings, the care and building of recreation and playground equipment and structures, the care of street and traffic signs, upkeep around the Township greenhouse, street pavement marking and some repairs in the fire and police stations.

The Electrician does the general electrical work for the Township and maintains the traffic lights. He does not make inspections of the wiring in private buildings or homes. This is done by an inspector of the National Board of Fire Underwriters.

The cost of this maintenance work is charged against the department for which the work is done and is included in the appropriation for the department.

Some of the projects completed and items purchased in 1963 were -

1. Regrading of the northerly driveway exiting onto Garrison Ave. from the Cedar Lane Municipal Parking lot to eliminate the severe bump.
2. Rental of 35 parking spaces from 7 A. M. to 6 P. M. Monday through Friday in the privately owned parking lot at the northwest corner of Palisade Ave. and DeMott Street.
3. Purchase of new floor polishing machines for Municipal Building and Town House.
4. Purchase of new power saw and tools for Maintenance Department.
5. Purchase of tools and equipment for Electrician.

Some of the projects proposed and items to be purchased for 1964 are --

1. Installation of new floodlight for Police parking area.
2. Air conditioner chiller repairs
3. New 1000 watt lamps for Chestnut Avenue Parking lot

4. Purchase of new band saw for Maintenance Department
5. Purchase of new tables and chairs for Town House
6. Purchase of hydraulic water ram for clearing drain stoppages in public buildings
7. Purchase of two new fire extinguishers for Municipal Building
8. Purchase of two Dumpmaster containers for refuse collection at Town House and Municipal Building
9. Painting interior of Court House; portions of Municipal Building and Town House interior; and bus shelters
10. Repair and replacement of sidewalks at Town House and Township owned lots at the northwest corner of Hickory St. and Ft. Lee Road and north-east corner of Morningside Terrace and Ft. Lee Road

NEW PROJECTS & EXTENSIONS - The following projects were completed in 1963:

1. Major landscaping in front of the Town House
2. Constructed steps leading from newly rented private parking lot up to Palisade Avenue.
3. Authorized Telephone Company to install 4 additional outdoor telephones for the convenience of the public.
4. Started acquisition of certain small privately owned parcels of property in the West Englewood section of Windsor Park. The Township's application for Green Acres funds for the acquisition of this property was preliminarily approved by the State.
5. Completion of negotiations for the acquisition of the surplus State Highway Department property on the north and south sides of Route 4, east of Garrison Avenue. The State has given final approval to the Township's application for Green Acres funds for this acquisition, which means that half of the \$31,500 to be paid by the Township will be refunded by the State.

Among the 1964 projects to be considered by Council are:

1. Construction of a new bus shelter at the northwest corner of River Road and Academy Lane.
2. Correction of a drainage problem at the lower rear entrance to the Municipal Building.

**FIRE INSURANCE** - In 1961, this was converted to the new Public and Institutional Property form at a savings. Coverage was increased to cover the Municipal Building Extension. This form requires quarterly self-inspections and annual inspections by the Fire Rating Office. This has the advantage of confirming the adequacy of the physical plant and gives continual assurance of a proper fire rate. The total amount of insurance is now \$2,136,225.00. The rate has been reduced for the third consecutive year.

ACCOUNT NO. 2000 - 1963 APPROPRIATION - \$10,411.00  
1964 APPROPRIATION - \$5,990.00

PLANNING - The Planning Board consists of six non-salaried citizen members, the Mayor, one Councilman, and the Township Manager. Its duty is to prepare, and from time to time review, the Master Plan, approve subdivisions and re-subdividing, make studies of and recommend locations for parks and playgrounds, new streets and any other matters affecting the physical development of the Township.

Major recommendations and activities of the Planning Board during 1963 were:

1. Recommended that Council consider purchase of the privately owned property adjacent to the east side of Harte Park to add to the park (approximately 75' x 96').
2. Recommended that Council authorize the signing of a contract with the Planning Consultant for the Glenwood Neighborhood Design Study, general consulting services, and preparation of Green Acres applications, if required.
3. Recommended that Council modify the provisions of the Zoning Ordinance pertaining to signs and vending machines at gasoline service stations.
4. Recommended that Council amend the Zoning Ordinance to require swimming pools to be built certain minimum distances from rear, side and building lines.
5. Recommended that lots 213, 214, 215A and portion of 215B, Block 561 (northeast corner of Barr and Palisade Avenues), be rezoned from "C" residential to "Business". Also the rezoning of those portions of lots 216 and 217, Block 561 which were "C", to "A" residential.
6. Recommended to Council that full width sidewalks and curbs be required around the apartment house on Willow Street at Fort Lee Road. This had been referred to the Board by Council in response to a request for an exception to the requirements by the builder.
7. Determined road width of Pomander Walk to be 60 feet from curb to curb.
8. Recommended that the east side of Teaneck Road from Beveridge St. to Genesee Ave. be rezoned from "Business" to "C" residential.
9. Decided to request funds in the 1964 budget for a Business Area Design Study and a study to provide the basis for a Design Review Board.

After four public meetings in February, 1963 and a public hearing in March, 1963, the Board unanimously adopted the new Comprehensive Development Plan (Master Plan) at a second public hearing held on November 14, 1963. The time between the first and second hearings was spent by the Board making revisions in the plan based on what they learned at the public meetings and first hearing. Several major changes, including deletion of the high rise apartment and town

house concept, were made. The Planning Consultant also began work on the Glenwood Neighborhood Design Study which will be considered by the Board in 1964. It will then be presented for public consideration.

With the continued assistance of the planning consultant, the Board is now completing preparation of a new zoning ordinance to implement the zoning aspects of the Master Plan. After completion it will be presented to Council in whose hands the final determination rests.

ACCOUNT NO. 2100 - 1963 APPROPRIATION - \$2,705.00  
1964 APPROPRIATION - \$2,355.00

BOARD OF ADJUSTMENT - The Board of Adjustment consists of five non-salaried members, appointed by Council for three year terms. Its functions are to grant, or recommend to the Council, variances or exceptions to the Zoning Ordinance in cases where undue hardship can be proved, and to hear appeals from the decisions of the officials enforcing the Zoning Ordinance.

During 1963, the Board heard 45 appeals, of which 25 were approved, 16 denied, and 4 recommended to Council for approval.

ACCOUNT NO. 2200 - 1963 APPROPRIATION - \$62,075.00  
1964 APPROPRIATION - \$46,689.00

SHADE TREES - The personnel of this Bureau is Shade Tree Superintendent, Shade Tree Foreman, 3 Tree Surgeons, 1 Truck Driver, 1 Gardener, 2 Laborers, and the assistance of such summer help as is necessary. A portion of the salaries is charged to Buildings and Grounds and to Parks.

This Bureau is responsible for the planting, trimming and removal of trees and shrubs along the Township's streets and for park maintenance. It is also responsible for the planting of flowers at street intersections, public buildings, and at public parking lots in the Township.

During the year 127 trees were planted and 188 trees were removed. Of these, 42 were elms killed by the Dutch elm disease.

Trees will be planted in 1964 as replacements for dead and diseased trees that have been removed, and for property owners who have made individual requests for such planting.

Spraying for the elimination of ragweed was continued for the seventeenth consecutive year. Such spraying is done from the middle of June to the middle of August. Spraying for the elimination of poison ivy is done in conjunction with the ragweed spraying. Persons having either one of these nuisances on their property should contact the Shade Tree Superintendent.

New equipment purchased in 1963 was a chain saw, a 1/2 ton pickup truck, a stump cutter and a truck with 42' aerial lift and chipper.

New equipment to be purchased in 1964 includes a mobile radio unit for the aerial lift truck.

Any individual desiring to have trees planted along the street must receive permission from the Shade Tree Superintendent as to variety, size and spacing.

Individual property owners are not permitted to trim or remove any trees along the streets.

ACCOUNT NO. 2300 - 1963 APPROPRIATION - \$112,125.00  
1964 APPROPRIATION - \$143,595.00

HOSPITAL, SURGICAL, MAJOR MEDICAL INSURANCE - The Township pays the cost of the premiums for employees and dependents for these three types of insurance.

GROUP LIFE INSURANCE - As an added fringe benefit for full time Township employees, Council is considering a \$5000. group life insurance policy to supplement the insurance which the employees now have under the State pension system.

PUBLIC LIABILITY INSURANCE - In addition to the usual automobile insurance, Teaneck has a general liability policy which insures the Township, its officials and municipal employees for any occurrences resulting in property damage or physical injury for which they or the Township might be legally liable. Injury and death limits are \$500,000./\$1,000,000.

OTHER INSURANCE - The premiums due in 1964 are for Municipal Building contents, radio equipment, collision on fire trucks, sprinkler leakage at Fire Headquarters, money and securities loss, equipment floater, auto fire and theft and camera floater. Council is also considering the purchase of false arrest insurance for the members of the Police Department.

COMPENSATION INSURANCE - This insurance is written at rates fixed by the State Rating Office. The rates vary from year to year, depending upon the accident record of previous years and the payroll.

SURETY BOND PREMIUMS - The premiums for the Magistrate's and Violations Clerk's bonds are due in 1964.

ACCOUNT NO. 2400 - 1963 APPROPRIATION - \$1,300.00  
1964 APPROPRIATION - \$1,300.00

YOUTH GUIDANCE COUNCIL - State legislation authorizes municipalities to set up Youth Guidance Councils, semi-official groups, who, through the cooperation of the schools, the Magistrate's and the Juvenile Court, try not only to correct existing problems affecting juveniles, but also to prevent their occurrence and to eliminate conditions conducive to juvenile delinquency. The Council has fairly broad powers, even to summoning of the child and his parents before it.

The Teaneck Youth Guidance Council, established in the Township since September, 1949, continued its services to the community during the past year.

## **PUBLIC SAFETY**

### **FIRE DEPARTMENT**

ACCOUNT NO. 3000 - 1963 APPROPRIATION - \$575,411.00  
1964 APPROPRIATION - \$587,134.00

In 1963, two Firemen were promoted to Lieutenant and seven new Firemen were added to the Department to permit the reduction of the work week from 63 hours to 56 hours.

When the 56 hour week went into effect in July, 1963 the personnel started to work two 10 hour shifts from 8 A.M. to 6 P.M., two 14 hour shifts from 6 P.M. to 8 A.M., and are then off for two 24 hour periods. This averages out to 56 hours per week in a six week cycle. The Fire Chief, Inspector, Mechanic and Fire Signal System personnel continue to work a flexible 40 hour week.

The total authorized personnel strength of the Department is now 66 or 1.46 employees per thousand population. The national median average for municipalities in Teaneck's population group is 1.35 (1962). They are allocated as follows: 1 Chief, 3 Deputy Chiefs, 6 Captains, 6 Lieutenants, 42 Firemen, 1 Superintendent Fire Signal System, 1 Fireman Mechanic, 4 Fire Alarm Operators, 1 Fire Inspector, 1 Fire Signal System Repairman.

In addition to the above personnel, Teaneck has an exceptionally well-trained, equipped and enthusiastic squad of Civil Defense Auxiliary Firemen who render valuable assistance to the regular force. The Civil Defense Box 54 Club, which is a canteen service operated by Auxiliary Firemen, has also, on many occasions, assisted neighboring communities during emergencies.

The Fire Chief has asked that six new men be added to the Department in 1964 and that one Lieutenant be promoted to Captain. The Manager has recommended, and the Council has approved, the addition of three new firemen and the promotion of one Lieutenant to Captain. With the addition of the three new men, the Department will have a total strength of 69.

The salary and wages per capita expenditure for the Teaneck Fire Department for 1964 will be approximately \$10.71 compared with a National average of \$7.18 for 1962, for municipalities in Teaneck's population class.

Teaneck's fire losses are very accurately kept. The total loss for the year was \$150,862.00, giving a fire loss per capita of \$3.35. The average loss per building fire was \$644.71.

During the year no firemen were injured due to fires. No civilians were injured or killed.

Teaneck continues to hold its high rating of "3" (corresponding to "B", N.J. Rating) under the National Board of Fire Underwriters.

Other Fire Department statistics are:

Total number of alarms - 992, of which 459 were for fires; 453 rescue calls; 50 needless alarms; 16 accidental alarms; 1 out-of-town alarm; and 13 false alarms. Of these 48 were sent in from fire alarm boxes, and 10 were false alarms. The total number of fire prevention inspections made was 2785.

COMMUNICATIONS SYSTEM - The radio equipment in the Fire Department trucks, plus the secondary alarm system connecting Central Fire Headquarters with Stations No. 2 and 3, and the Gamewell Alarm System, give the Fire Department three different channels of intra-department communication.

The D. P. W., Police Department, Fire Department, and the Rabies Control truck have inter-departmental radio connections.

**SPECIAL FIRE DEPARTMENT SCHOOLING AND TRAINING** - All members of the department attended outside drill school and completed 24 drill school evolutions.

During the year, 638 hours of company schooling were held.

**MUTUAL AID** - A fire cover up system with Bergenfield, Bogota, Ridgefield Park, Little Ferry, South Hackensack, and Hackensack Fire Departments has proved mutually advantageous.

**FIRE PREVENTION** - Approximately 20,000 pieces of literature on fire prevention were distributed.

Fire drills were conducted at all 8 public schools, St. Anastasia's School, the two Junior High Schools and the Senior High School. During the drills at several of the schools, the main entrance was blocked by the Fire Department so as to cause the teachers and the children to find alternate routes to leave the building.

The Box #54 Canteen Wagon of the Civilian Defense was active during the Fire Prevention Week. The men distributed fire prevention literature along Cedar Lane and in front of the Teaneck Theater.

In-service building inspections were conducted during the week, in the mornings and afternoons. Inspections were made of all manufacturing plants, factories and mercantile businesses.

Thorough inspections were made of Holy Name Hospital, Brightside and Teaneck Nursing Homes.

Most fire prevention activities were photographed for entry in the National Contest of the National Fire Protection Association. A book was forwarded to Boston, Massachusetts, containing all newspaper clippings and the photographs for judging in the contest.

**NEW EQUIPMENT** - Some of the major items to be purchased in 1964 include: a typewriter, 4 filing cabinets, hose, salvage covers, new siren for Engine 1, hose storage rack, fog nozzles, and a hydraulic jack. Council will consider the purchase of a new ladder truck from the Capital Improvement Fund.

A new pumping engine and fire alarm equipment for headquarters were purchased with capital improvement funds in 1963.

Fire House repairs and additions include:

Headquarters: tile floor repairs, sidewalk repairs, painting various rooms.

Station 2: shower repairs, painting various rooms.

**HYDRANT SERVICE** - Water is now supplied to all of Teaneck by the Hackensack Water Company. The limited area in the southwest corner of the Township which was served by the Bogota Water Company was taken over by

the Hackensack Water Company when it assumed the ownership and operation of the former in 1963. The company places and maintains hydrants wherever requested by the Township. The over-all cost is based on a "ready-to-serve" and on a maintenance charge established by the company and approved by the Public Utilities Commission.

1963 CHARGES

	Trans. & Dist.	Hydrants	Total	Number of Hydrants	Over-all Cost per Hydrant	1963 Taxes Paid
Hackensack						
Water Co.	\$55,443.23	\$12,932.40	\$68,375.63	829	\$82.47	\$161,257.01
Bogota						
Water Co.	1,843.70	670.80	2,514.50	43	58.48	3,943.79
	\$57,286.93	\$13,603.20	\$70,890.13	872		\$165,200.80

**POLICE DEPARTMENT**

ACCOUNT NO. 3100 - 1963 APPROPRIATION - \$522,960.00  
1964 APPROPRIATION - \$533,775.00

The total authorized personnel strength of the Department is now 60, plus 2 civilian clerk typists, or 1.38 employees per thousand population. The national median average for municipalities in Teaneck's population group is 1.43 (1962).

They are allocated as follows: 1 Chief, 2 Captains, 4 Lieutenants (uniformed), 8 Detectives (1 Photo & ID and 2 Youth Bureau), 6 Sergeants (uniformed), and 39 Patrolmen (uniformed).

The per capita salary and wage cost of Teaneck's Police Department will be \$11.21 for 1964, against a National average of \$8.00 (1962) for municipalities in the same population group. Here, as in the Fire Department, when comparisons between individual cities are made, there are several factors that should be defined and considered. For example, residential character, the number of shifts and hours the department works, whether or not the department operates its own radio, and the number of special policemen or schoolguards included as Police Department employees.

Traffic functions have become one of the major responsibilities of local Police Departments. One of the main duties of the Traffic Bureau is the enforcement of the Traffic Ordinance. The Bureau also investigates accidents, operates the speed timer, and makes studies of, and recommendations to the Police Chief and Manager regarding traffic problems.

In addition to the aforementioned, Teaneck employs 38 School Crossing Guards and has a very well-trained and cooperative Corps of Civil Defense Auxiliary Policemen who assist the regular force on special occasions and in emergencies.

As an indication of the amount of work handled by the Department, its annual report lists, among other things, 11,136 service calls; 5425 radio alarms received; 28,430 radio calls made by the Department; 2,473 escorts furnished to banks and business houses; 1,193 temporarily vacant houses inspected. Patrol cars covered approximately 389,523 miles during 1963.

**SPECIAL POLICE TRAINING** - The following is a summation of the off-duty training program in 1963.

Twelve members attended an F. B. I. Clinic in Clifton on search and seizure.

Two members attended a course at the N. Y. C. Police Academy on narcotics.

Two members attended a course at N. Y. U. on Traffic Management.

Four members attended a six week course at Bergen County Police Academy.

Two members attended a Seminar at F. D. U.

One member is taking a correspondence course on Criminal Identification.

## TEANECK CRIME

According to the quarterly release of Crime Index Data, issued by the F. B. I., and based on reports from cities with 25,000-50,000 inhabitants, for the first nine months of 1962-1963, the Crime Index reflects an increase of 13%.

Changes were as follows: Robbery +4 per cent; burglary +13 per cent; forcible rape +13 per cent; larceny +14 per cent; auto theft +14 per cent; murder +4 per cent; and aggravated assault +13 per cent.

Locally the number of Burglary and Breaking & Entry crimes was 126 and the number of Robbery, Assault, Larceny and Theft crimes was 408. The usual table showing the number of crimes is appended.

	<u>1930</u>	<u>1940</u>	<u>1945</u>	<u>1950</u>	<u>1960</u>	<u>1962</u>	<u>1963</u>
Murder & Manslaughter	0	0	0	0	0	0	0
Robbery	0	4	3	0	4	1	0
Aggravated Assault	15	8	0	0	5	4	2
Larceny, Theft	212	192	205	165	289	317	406
Burglary, Breaking & Entry	242	248	168	159	102	158	126
Auto Theft	47	64	112	33	26	13	34

The founded crimes of all kinds reported and known to the police totalled 868. Since 130 were cleared, Teaneck's record in the percentage of "Known Crimes Cleared" showed 90 less crimes cleared in 1963 than were cleared in 1962.

"RESIDENTS OF TEANECK ARE AGAIN ADVISED THAT THEY CAN FURTHER LOWER THE TEANECK CRIME RATE BY REPORTING IMMEDIATELY ANY SUSPICIOUS PERSONS OR CARS IN THE NEIGHBORHOOD. WITH THE RADIO SYSTEM, A POLICE CAR, WHICH MIGHT BE JUST AROUND THE CORNER, CAN BE DISPATCHED".

## TRAFFIC ACCIDENTS

	<u>1940</u>	<u>1950</u>	<u>1957</u>	<u>1958</u>	<u>1959</u>	<u>1960</u>	<u>1961</u>	<u>1962</u>	<u>1963</u>	
Accidents	226	235	348	374	443	439	420	506	575	
Fatalities	2	0	2	5	2	2	1	4	1	
Injuries	133	126	197	235	264	249	265	331	395	
Arrests for Motor Vehicle Violations Title 39			512	1111	1200	1896	2185	1423	1627	2069
Municipal Ordinance		137	405	395	492	552	1135	1035	768	

**MOTOR EQUIPMENT** - Six new patrol cars, a compact car, and two motorcycles were purchased in 1963. In 1964, six patrol cars, one station wagon, one compact car, one detective's car and one captain's car will be replaced. The Department now has 10 regular cars, 1 station wagon, 2 compact cars, and 2 motorcycles. The cars purchased in 1963 are serviced under an outside maintenance contract which was included in the bids for the cars. The others are serviced by the Mechanic at the D. P. W. garage. It is planned to eventually put all police vehicles under an outside maintenance contract. Two officers use their private cars for which they receive an average monthly allowance of \$42.00.

**SUPPLIES** - This appropriation is for the general supplies and equipment needed from year to year. Keeping the Police Department fully equipped, trained and ready for service at all times, requires a large number of supplies of various kinds, such as ammunition, first aid material, photographic and fingerprinting materials, record books and report forms, lanterns, fire extinguishers, spotlights, guns, badges, safety material, prisoners' meals and expenses incurred in the education and training of the men.

Following are some of the larger items under consideration for purchase in 1964: 1 tear gas kit, 4 desks and chairs, 1 dictating machine, 3 typewriters, 2 chairs for main desk, 1 teletype filing cabinet, and 1 photo file.

This appropriation also provides funds for new lighting fixtures for the Photo and ID rooms and twenty four new blankets and plastic blanket cases.



**TRAFFIC CONTROL** - This appropriation is for traffic signal lights, street markings and signs. Traffic signals are maintained at 30 intersections.

The patrolmen, special school guards and the school patrol, play an important part in controlling vehicular and particularly pedestrian traffic. One School Crossing Guard was added in 1963 making a total of 38.

In 1963, the following actions affecting traffic and traffic safety were taken:

1. Council passed a major amendment to the traffic ordinance. After State and County approval, the necessary regulatory signs were erected.
2. Council successfully encouraged the owner of the bank parking lot at the northeast corner of Barr Ave. and Palisade Avenue to open an exit from the lot onto Barr Avenue to relieve traffic congestion on Palisade Avenue.
3. Council rented a portion of the privately owned parking lot on the west side of Palisade Avenue opposite the Post Office for public use.
4. Council approved the County's recommendations for establishing safe, realistic enforceable speed limits on DeGraw Avenue.
5. After repeated requests from Township officials and Council, the State Highway Department started to demolish the barrier curbs on Route 4 at Teaneck Road. These curbs have been the cause of many accidents since their construction by the Highway Department in 1962.
6. In July, the Township Manager, Traffic Lieutenant, and a member of the Planning Board attended a meeting to determine what effect the traffic from the new "Two Guys" discount house in Hackensack would have on Teaneck, particularly at the River Road-New Bridge Road-Roemer Avenue intersection. They urged the County to expedite completion of its study of this intersection and to take into account the additional traffic generated by the new store.
7. The State and County completed their study of the Cedar Lane-River Road intersection and submitted a written report and recommendations for improvement to Council. This must now be reviewed and approved by Council before it can be implemented.
8. After the State and County disapproved a traffic light proposed by the Council for the Teaneck Road and Canterbury Court-Werner Place intersection, Council asked the County to consider the possibility of installing a pedestrian-activated light. This is now being studied by the County.
9. The Township Manager asked the State to complete the resurfacing of Route 4 from the Margaret Street Bridge to the Hackensack line.
10. The Manager also asked the State to increase the height of the existing Route 4 center barrier from its present 18" to 40". Since the 18" barrier was installed, there have been several bad accidents (2 fatal) in which cars have jumped over or onto the top of the barrier.

11. The Township renewed its request to the State for steps leading down from Route 4 at River Road, Queen Anne Road and Teaneck Road.
12. The Township requested the State Highway Dept. to erect a barrier between the highway and the path on the south side of Route 4 east of Garrison Avenue, to protect students walking to and from the High School.
13. The Township asked the State Highway Dept. for information pertaining to the proposed widening of Route 4, the construction of a north-south connector road from the Route 80-95 interchange in Teaneck to Route 4, and whether there are any plans for a north-south highway along the west bank of the Hackensack River.
14. The Township asked the State Highway Department for information concerning provision of police, fire and other emergency services on Routes 80-95 when they are opened to traffic.

The following items were purchased in 1963: a new radar speed timer, 2 portable transistorized warning signals, and a traffic counter for use in making traffic studies. Consideration is being given to the purchase of the following items in 1964: an additional radar speed timer, 2 halligan bars, 4 hand lights, 4 cones with flashing units, 2 traffic safety and training films, and 4 sets of reflectorized vests and gloves.

**STREET MARKING** - Approximately 80,000 feet of 4" lines were painted, requiring 250 gallons of white zone paint. A new road marking machine was purchased in 1963.

**TRAFFIC SIGNS** - 2600 are in use; 250 were bought during the year and 400 replaced and repaired. New signs were purchased in 1963 to implement the amendment to the traffic ordinance.

Approximately 2000 new channel posts for mounting traffic signs must be purchased in 1964 to comply with State regulations requiring the signs to be posted at a minimum of seven foot height effective July 1, 1964.

The "personal service" item covers a portion of the salary and wages of the Electrical Repairman and the Maintenance and Repair crew, and the total salary of the Traffic Bureau's Clerk Typist.

**DOCTOR** - This provides for doctors to examine persons suspected of being under the influence of intoxicating beverages while driving a car, and for medical and psychiatric examinations for new police personnel.

**PISTOL RANGE** - This appropriation provides for expenses in connection with the maintenance of the building and grounds. In 1961 the Township assumed exclusive use and control of the range.

## **POLICE RADIO AND COMMUNICATIONS**

ACCOUNT NO. 3201 - 1963 APPROPRIATION - \$7,015.00  
1964 APPROPRIATION - \$7,395.00

The following communications equipment was purchased in 1963: A power unit for car operation of the tape recorder and a new interior telephone dialing system for Police Headquarters.

## **POLICE ATHLETIC LEAGUE**

The program is made possible largely through citizen interest and the cooperation of the Teaneck Recreation Department with the Police Department.

The positive values of this association of youngsters with the policemen are most desirable.

Several members of the Department are also connected with the Youth Guidance Council, and have taken a very active part in School Patrol and Bicycle Safety Programs.

On July 15, 1963, the Girl Scouts discontinued their use of the Township-owned Little House on Belle Avenue. On November 5, 1963 Council authorized the signing of a lease with PAL for their use of the building as a PAL headquarters. They had been renting a privately owned store. The terms of the lease required the PAL to renovate the building before occupying it and to maintain it after occupancy.

## **VOLUNTEER AMBULANCE CORPS**

A group of volunteer workers gives valuable service to the sick and injured whenever an ambulance is needed. Responding to second alarm fires is another service that they render. Their main support is through voluntary contributions by the citizens. They own two modern and fully equipped ambulances. Their headquarters is located at 721 Teaneck Road. The Township pays for gasoline, water, gas and electricity used at their headquarters, and oxygen refills.

## **CONTROL OF DOGS**

Last year, with State aid, approximately 928 dogs were inoculated. This year, again with State aid, permanent inoculation will be offered to the dog owners. A "rogue's gallery" is maintained; that is, whenever a dog is suspected of rabies a picture is taken so that anyone who has been bitten can determine whether it was by this particular dog.

The Animal Control Officer's truck is equipped with a two-way radio which enables him to keep in constant communication with the Teaneck Police Department.

The fee for a dog license is \$3.25, of which \$.25 is transmitted to the State Department of Health. The remainder, plus receipts from the redemption fees

of \$3.00 per dog, is placed in a separate fund which can be used only for expenses in connection with the enforcement work, such as the salary of the officer and the maintenance and equipment of the pound.

The Dog account had \$ 8469.25 receipts for 1963 licenses, and disbursements of \$ 9242.83. This account has a reserve of \$ 30.57.

Last year, 2709 dogs were licensed; 303 were impounded; 81 were redeemed, and homes were found for 86.

Dogs not redeemed were either turned over to the S.P.C.A. or disposed of in a "high altitude" chamber. There were 161 dog bites.

A new pick-up truck was purchased for the Animal Control Officer in 1963. It was paid for with capital improvement funds.

## **MUNICIPAL COURT**

ACCOUNT NO. 3300 - 1963 APPROPRIATION - \$13,288.00  
1964 APPROPRIATION - \$13,419.00

This court, which is an integral part of the court system of the State of New Jersey, is located on the second floor of the Court House.

Personnel consists of a Magistrate, who holds court sessions on Monday evenings and certain afternoons for special cases. The Magistrate has a part-time Clerk.

A new typewriter and room air conditioner were purchased for the Court in 1963.

**VIOLATIONS BUREAU** - A full-time Violations Clerk is employed. The purpose of the Bureau in the Court is to permit the convenient payment of fines for a limited number of motor vehicle violations. The Bureau can only accept a written plea of guilty from the one charged with the traffic violation and collect the stipulated fine and costs.

Fines collected for most State Motor Vehicle violations are remitted to the County. Please remember that laws are enforced to protect you, not to take money from you.

## **INSPECTION OF BUILDINGS**

ACCOUNT NO. 3400 - 1963 APPROPRIATION - \$19,978.00  
1964 APPROPRIATION - \$16,531.00

The personnel of this Department consists of a Building Inspector, a part-time Assistant Building Inspector, and a Senior Clerk Stenographer, who also acts as Secretary to the Board of Adjustment. A proportionate share of her salary is charged to that account. Additional inspectors may be employed from

time to time for large operations, which additional cost is charged to the builder.

The part-time Assistant Building Inspector is expected to retire in 1964. Consideration is being given to replacing him with a full time Assistant.

Department records show a total assessed valuation for new buildings and alterations, of \$451,425.00 (25% of true value), for 1963 which brought in \$ 7390.38 in licenses and fees as compared to \$603,315.00 which brought in \$8,711.86 in 1962.

The Building Department seeks to cooperate with builders and owners in securing not only safe designs, but also suitable and pleasing buildings. Building construction is controlled under an ordinance. Adherence to the Building Ordinance, the Plumbing Ordinance and the Department of Public Works requirements is strengthened by requiring a cash bond for excavations. The bond is returnable upon certification by the three departments that all Township requirements have been met. Following this certification the Certificate of Occupancy is issued.

The Building Inspector also works in close cooperation with the Planning Board and the Board of Adjustment.

Work on a new Building Code continued during 1963, and should be completed in 1964.

## **PLUMBING INSPECTION**

ACCOUNT NO. 3500 - 1963 APPROPRIATION - \$6,215.00  
1964 APPROPRIATION - \$2,760.00

Plumbing inspection is taken care of by one man who also acts as Sanitarian for the Health Department. The incumbent died in 1963 and will be replaced by a part-time Plumbing Inspector in 1964. He inspects the plumbing in buildings during construction and the laying of house connections to the street sewer.

## **SCHOOL GUARDS**

ACCOUNT NO. 3600 - 1963 APPROPRIATION - \$44,240.00  
1964 APPROPRIATION - \$44,180.00

The 38 special school guards receive \$1.30 per hour for 4 hours service. During the summer months some of the guards are employed in the Township parks as special park guards. At present it is necessary to work some of the guards at school crossings overtime. Since the expansion of the Traffic Bureau, all school crossings are manned by school guards. One guard was added in 1963, making the total of 38.

## **CIVIL DEFENSE AND DISASTER CONTROL**

ACCOUNT NO. 3700 - 1963 APPROPRIATION - \$5,300.00  
1964 APPROPRIATION - \$5,300.00

The Police and Fire Departments have maintained a training program. The Auxiliary Police get experience and "know how" in police cruisers and the Auxiliary Firemen work at Township fires.

The Civil Defense Corps is now in its thirteenth year. Your Civil Defense Council continues the policy of maintaining a strong core organization. Headquarters facilities are in the basement of the Police Department building. The communications, consisting of a shortwave radio fixed station, and the telephones at the C.D. Headquarters, are tied in with County communications. In case of an emergency, the amateur radio operators (R. A. C. E. S.) would have several mobile units operating in the Township. The mobile equipment is owned and operated by the amateurs without cost to the Township.

Eight public and private buildings, for which the owners had previously given permission, were stocked with shelter supplies, supplied by the Federal Government, in 1963. This program will continue until all eligible buildings, for which permission has been obtained from the owners, are marked and stocked.

## **DEPARTMENT OF PUBLIC WORKS**

ACCOUNT NO. 4000 - 1963 APPROPRIATION - \$162,500.00  
1964 APPROPRIATION - \$185,980.00

No statistics exist which would permit the comparison of the Teaneck Department with national averages, as to personnel, total or unit costs or overall efficiency. The work of the Public Works Department is too varied and too much governed by local circumstances in each municipality to permit this.

To perform all the work mentioned below, the Department has the following personnel under the direction of the Township Engineer, assigned and used wherever the exigencies of the moment demand.

1 Public Works Superintendent, 1 General Foreman, 1 Foreman, 2 Assistant Foremen, 1 Shade Tree Superintendent, 1 Shade Tree Foreman, 3 Tree Surgeons, 1 Tree Trimmer, 1 Truck Driver (Shade Tree Bureau), 1 Gardener, 1 Public Works Inspector, 1 Senior Account Clerk, 1 Mechanical Repairman Foreman, 2 Mechanical Repairmen, 1 Sewage Plant Operator, 1 Equipment Operator (Sweeper) Foreman, 2 Equipment Operators (Sweeper), 2 Heavy Equipment Operators, 4 Equipment Operators, 7 Truck Drivers, 15 Laborers, 1 Senior Maintenance Repairman Mason, 2 Building Maintenance Workers, 1 Building Service Worker. In the summer, some student employees are added.

The following are a number of special 1963 projects:

- 1 - Started a long range project in beautifying the Township owned lands located between Windsor Road and the New York Central Railroad. In addition, improved drainage and grading will result in less maintenance requirements.
- 2 - Started on a trial basis which, if successful, could result in a long range project in cooperation with the Bergen County Park Commission on the leaf removal deposits in the Overpeck Creek Marine Park. From this arrangement the Township could realize a "hard-to-get" and nearby disposal area while the County Parks obtain compost material for faster development of this Park.
- 3 - Erected fence on the east side of Hawthorne Park vicinity of the Little League Field.
- 4 - Erected fence on the west side of Ammann Park.
- 5 - Located and raised manholes for Engineering Department survey.
- 6 - Filled and graded marsh lands in the northern portion of the Department of Public Works ground.
- 7 - Repaired south concrete stairway from Garrison Avenue to Route 4 with the use of an epoxy type material resulting in the saving of money.
- 8 - Constructed eleven Horseshoe Courts in various Parks.
- 9 - Extensive preventive maintenance program on sanitary sewers underway with first priority to troublesome lines.
- 10 - Aided the Engineering Department in the surveying of a number of troublesome sanitary sewers.
- 11 - Aided the Engineering Department in the establishment of a detailed Road History Map which will offer a planned program for future resurfacing, surface treatment, and reconstruction work on Township streets.

The functions of the Department of Public Works are sub-divided as follows:

STREETS AND ROADS - The maintenance, repair and resurfacing of 88.1 miles of improved Township streets, and 8.4 miles of stone and gravel streets, including storm sewers, catch basins and drainage, snow plowing and snow removal. 218,826 square yards of street surface were seal coated in 1963 as compared to 91,194 square yards in 1962. 200,000 square yards of seal coating is proposed for 1964.

STREET CLEANING - The cleaning and sweeping of the Township's improved streets by use of mechanical sweepers. Removal of leaves by vacuum and front end loaders.

PARKING LOTS - The maintenance and repair of 11 public parking lots and one privately owned lot rented by the Township, and construction of new lots.

SANITATION - The maintenance and repair of approximately 110 miles of sanitary sewers.

PARKS AND PLAYGROUNDS - The general maintenance of the twenty parks and playgrounds, including minor improvements thereto, and cooperation with the Recreation Department in supplying and hauling both indoor and outdoor equipment.

MAINTENANCE OF BUILDINGS - The supervision and upkeep of all public buildings, except the Library and Fire Houses, including the cleaning, repair, maintenance and building of bus shelters and benches.

SHADE TREES - The planting, removal and care of shade trees on the streets, in the public parks and public grounds, and the control of noxious weeds.

MISCELLANEOUS - All the odd jobs required for the "good housekeeping" of the municipality, such as repairs and reconditioning at the Municipal Building and Greenhouse.

The Department has the assistance of the Maintenance and Repair crew in some of this work.

EQUIPMENT AND SUPPLIES - The equipment of the Department has been renewed and expanded during the last few years.

The following new equipment was purchased in 1963: 1 one-half ton pickup truck, 1 twenty cubic yard "Dempster Dumpmaster" truck with radio, 2 four-and-one-half cubic yard street sweepers, 1 power sewer rodder, 9 cutting edges for Trojan loaders, remote radio control installation at the D.P.W. garage.

The following new equipment is being considered for 1964: 1 mobile radio unit for the sewer truck, 1 welding kit, 9 cutting blades, 2 truck dome lights, 1 high pressure chassis grease gun, 1 five ton dump truck, 1 front end loader with clam shell bucket, 1 twelve to thirteen cubic yard vacuum leaf loader, 1 sewer bucket machine, 1 four to six ton portable tandem roller, 1 melting kettle, and 1 portable air compressor.

Work done on the Public Works garage included: roof repairs, a new roof gutter, installation of an additional electrically operated overhead door, new lighting fixtures, and inside painting.

Under consideration for 1964 are gas heating units and roof repairs for the quonset hut, shelving for an inventory and stock room arrangement, and demolition of the old unused sewage settling tanks to provide more space in the D. P. W. yard.

STREET SIGNS - 1963 saw the completion of the Township's street name sign replacement program which was started in 1957. Since that time 859 new street name sign assemblies have been purchased at a total cost of \$13,700.00, including the 1963 replacements. This year's appropriation provides funds for repair or replacement of damaged signs and poles, and for painting poles. These signs and poles are maintained by the Maintenance Department.

ACCOUNT NO. 4100 - 1963 APPROPRIATION - \$19,675.00  
1964 APPROPRIATION - \$30,395.00

SNOW REMOVAL - About 107.5 miles of streets, including 11.0 miles of County roads, are plowed. The County reimburses the Town for the cost of plowing County roads.

The Department now turns out 18 truck mounted plows and 3 sidewalk plows. This includes approximately 10 hired trucks. Heavy equipment is available from private contractors should the need arise.

Ordinance No. 1094 provides that NO PERSON SHALL PARK OR LEAVE A VEHICLE STANDING ON THE STREETS WHEN THE SNOW HAS REACHED THREE INCHES, UNTIL AFTER THE STREETS HAVE BEEN PLOWED. ORDINANCE NO. 941, CHAPTER 26, SECTION 2, REQUIRES PROPERTY OWNERS OR TENANTS TO CLEAN THE SIDEWALKS WITHIN 24 HOURS OF DAY-LIGHT AFTER A SNOW STORM.

ACCOUNT NO. 4200 - 1963 APPROPRIATION - \$41,390.00  
1964 APPROPRIATION - \$54,535.00

CONSTRUCTION, RECONSTRUCTION, REPAIRS AND MAINTENANCE WITH STATE AID - This appropriation provides funds for road repair, maintenance, construction, and reconstruction under the State Aid program.

ACCOUNT NO. 4301 - 1963 APPROPRIATION - \$75,000.00  
1964 APPROPRIATION - \$75,000.00

STREET LIGHTING - Street lighting is furnished by the Public Service Electric and Gas Company at basic rates approved by the Public Utilities Commission. These rates are subject to a combined discount for quantity and length of contract.

## SANITATION

ACCOUNT NO. 5000 - 1963 APPROPRIATION - \$27,272.00  
1964 APPROPRIATION - \$27,757.00

STREET CLEANING - Each year we add to the leaf crop by planting additional trees. To assist with the job of picking up leaves the Township has one vacuum leaf loader and three front end loaders. Two new sweepers were purchased in 1963. A new vacuum leaf loader may be purchased in 1964.

ACCOUNT NO. 5100 - 1963 APPROPRIATION - \$13,893.00  
1964 APPROPRIATION - \$19,060.00

GARBAGE AND TRASH REMOVAL - This service has always been provided by private scavengers licensed by the Township. They are members of the Teaneck Sanitary Association, which is under an agreement with the Township whereby rates and services are controlled. The rates for private dwellings are as follows:

\$2.25 per month the year 'round where no ashes are collected at any time during the year.

\$2.75 per month the year 'round where ashes are collected.

For those who desire to have collections from the interior of the residence or garage an additional charge of 50¢ per month is made.

Charges for apartments and commercial establishments vary according to the type of service rendered. These charges may be obtained at the Township Clerk's office.

Collections are made twice a week from October 1st to May 31st and three times a week from June 1st to September 30th.

The agreement expired in July, 1963 but was renewed for an additional year without change.

The disposal areas are sprayed by the Bergen County Mosquito Commission from May to October for the control of flies, insects and vermin, and treated for rat extermination.

The Bergen County Freeholders operate the sanitary disposal area project in the meadows. The dumping hours are 7 A. M. to 4 P. M., with no dumping on Sundays. The Township pays the County for the use of this facility.

As an added service, the D. P. W. collects, without charge, tree, hedge and shrubbery trimmings, except from land being cleared prior to the issuance of an occupancy permit.

The schedule is as follows:

April 1st to October 31st - one pickup weekly.

November 1st to March 31st - one pickup monthly.

Due to the heavy leaf removal work, and the absolute necessity that they be removed quickly, all possible D. P. W. personnel are assigned to this job.

PLEASE DON'T PUT MATERIAL OUT AT THE CURB UNTIL THE NIGHT BEFORE YOUR SCHEDULED PICKUP DAY.

ACCOUNT NO. 5200 - 1963 APPROPRIATION - \$41,567.00  
1964 APPROPRIATION - \$39,149.00

SEWERS - A stepped up preventive sewer maintenance program was started in 1963 with the purchase of a new power sewer rodder. This program will be continued in 1964.

A varying number of men is used in the cleaning and maintenance of storm and sanitary sewers.

ACCOUNT NO. 5301 - 1963 APPROPRIATION - \$214,107.55  
1964 APPROPRIATION - \$215,721.44

BERGEN COUNTY SEWER AUTHORITY - This service is presently paid for by general taxation.

The entire Township is connected with the Bergen County Sewer Authority system. The Authority's 1964 charge is based on actual 1963 metered Stage I

and II flow. The 1964 rate is \$184. 91 per million gallons, compared to \$157. 21 per million gallons for 1963 and \$147. 414 per million gallons for 1962.

## HEALTH AND WELFARE

ACCOUNT NO. 6000 - 1963 APPROPRIATION - \$42,555.00  
1964 APPROPRIATION - \$32,970.00

**HEALTH DEPARTMENT** - There is a licensed Health Officer, Public Health Nurse, Registrar of Vital Statistics, Sanitary Inspector, and Clerk Stenographer.

The functions of the Health Department consist of enforcement of State and local health regulations and establishment of programs of education, inspection and supervision in related fields.

The work of the Department is divided as follows:

**VITAL STATISTICS** - Recording of births, marriages and deaths; issuance of marriage licenses, birth and death certificates, burial permits and the furnishing of certified copies thereof.

**HEALTH INFORMATION SERVICE** - Releases to newspapers, public addresses, distribution of printed matter, motion pictures and speakers.

**COMMUNICABLE DISEASE PREVENTION AND CONTROL** - Recording of diseases, reports to County and State authorities, investigation of contacts, posting of quarantines, exchange of information with school officials.

**MATERNAL AND CHILD HEALTH** - Pre-natal and post-natal visits; maintenance of weekly Child Hygiene Stations under supervision of a local pediatrician; injections of smallpox, whooping cough vaccine, diphtheria toxoid, shick testing, and provision of Sabin Oral polio vaccine. The "personal service" item is for the nurse's salary. Included in "other expenses" are doctor's fees for attendance at the sessions, nurse's car allowance and supplies. All cases of illness are referred to private physicians.

**RABIES CONTROL** - This function is carried out in collaboration with the Animal Control Officer, who is a member of the Police Department. With the assistance of local veterinarians using vaccine provided by the State, approximately 928 dogs were inoculated in 1963. All dog bites are reported to the Health Department, the dog is quarantined by the Animal Control Officer and released by the Health Officer after examination at the end of ten days.

**MILK CONTROL** - Milk is sampled and sent to the laboratory at Bergen Pines for examination. Monthly samples are taken from vehicles within the Township.

Milk trucks are inspected and license tags issued. There are about 111 milk trucks operating in Teaneck, representing about 86 milk dealers. Stores handling milk must obtain a license, and these too are periodically inspected and checked for proper dating of bottles and refrigeration. Ice cream and related dairy products are also sampled.

**FOOD ESTABLISHMENTS** - Restaurants and food-vending establishments are inspected and food samples obtained for examination periodically. Swab testing of dishes and glassware in restaurants is also performed. This determines the number of bacteria remaining on chinaware after washing. Garbage disposal, general sanitation and food handlers are controlled.

**LICENSING** - Pet shops, barber shops, and laundry and dry cleaning establishments are licensed and inspected periodically. The Health Department collects the fees for food handler's licenses. In 1963 an ordinance was passed requiring full time attendants at all coin operated laundromats.

**COMPLAINTS** - A large variety of complaints is handled throughout the year. These include residence heating, refuse on vacant lots, unsanitary conditions, garbage problems, etc. Each complaint is first verified and then appropriate action is taken.

Enforcement activities for 1963 were as follows:

2 complaints on overcrowding or living in unhealthy places; 1 milk dating; 1 no heat, 1 no hot water, 1 general nuisance, 1 food store, 1 defective plumbing; 14 garbage and rubbish complaints. Three departmental hearings were conducted in relation to violations of the Township milk ordinance. One milk license was suspended for a period of three weeks.

**WATER SUPPLY** - There is collaboration with the Hackensack Water Company to insure safe drinking water. Laboratory reports of samples are regularly obtained.

**GENERAL SANITATION** - Nuisances affecting health are investigated. Boarding homes and nursery schools are inspected. Periodic inspections of apartments and industrial establishments are also made. A new Anti-Litter & Sanitary Ordinance was passed in 1963.

**DEPARTMENTAL REPORT** - This report highlights the following:

Total Births - 2476 to Teaneck Residents - 246

Total Deaths - 548 to Teaneck Residents - 189

Certificates, permits, transcripts and licenses issued - 5930

Marriage Licenses issued - 315

Teaneck did not have a reported case of poliomyelitis during 1963. During 1961 and 1962 there were no cases reported, and during 1955 there were 17 cases reported. The Type III Sabin Oral Polio Vaccine Clinic was conducted in 1963.

Contagious diseases reported to the Health Department were 782 in 1963. Isolation and quarantine regulations were imposed on all of these cases.

ACCOUNT NO. 6101 - 1963 APPROPRIATION - \$900.00  
1964 APPROPRIATION - \$900.00

MOSQUITO EXTERMINATION AND VERMIN CONTROL - Although this appropriation is mainly an allotment to the Bergen County Mosquito Commission to aid in mosquito control in the Township, the Commission also enlarged, dredged and repaired as well as maintained, about ten miles of ditches, made weekly inspections for mosquito breeding in the Township, oiled catch basins and other possible breeding places, and sprayed the public parks, spending thereon more than Teaneck's appropriation.

### VISITING NURSE

ACCOUNT NO. 6201 - 1963 APPROPRIATION - \$300.00  
1964 APPROPRIATION - \$300.00

### PUBLIC ASSISTANCE

ACCOUNT NO. 6300 - 1963 APPROPRIATION - \$3,540.00  
1964 APPROPRIATION - \$3,540.00

ADMINISTRATION OF PUBLIC ASSISTANCE - Local relief in New Jersey is administered by a non-salaried Local Assistance Board appointed by the Township Manager with the approval of the Township Council. In Teaneck the Board consists of a minister, a prominent social worker and a businessman. The Board appoints the Director of Welfare, and is responsible for the administration of relief in Teaneck.

The amount of \$3,240.00 was spent for administration, while cash relief expenditures were \$6,558.84. The proportion of expenses to relief is high because a considerable part of the time of a Director of Welfare, the most important part, is spent in preventing individuals or families from becoming relief cases, and in passing on those who are on relief to the proper State Agencies. Such work requires family counselling and constant contact with the various social agencies, physicians, and hospitals in this and other states.

Through the Community Chest a fund is available to extend relief or aid in cases in which the municipal relief is hindered or prevented from participating.

#### 1963 RELIEF LOAD

Maximum Load	8 cases	29 persons
Minimum Load	3 cases	7 persons
Average Load	5 cases	15 persons

Total number of persons receiving relief sometime during the year - 211.

Receipts and Expenditures for Relief in 1963 were -

	<u>RECEIVED</u>		<u>EXPENDED</u>
Balance in Account 1-1-63	\$20,833.32	For Direct Relief	\$ 6,558.84
From 1963 budget for direct relief	\$ 3,000.00	Balance Jan. 1, 1964	19,885.35
From Reserve *From State of N. J. for direct relief and non-residents	2,349.13	Approximated 1963 bills outstanding	609.23
Received from other sources	261.74		
	<hr/>		<hr/>
TOTAL	\$26,444.19	TOTAL	\$27,053.42

\* The State repays to the Township about 40% of approved expenditures.

SUPPLIES - This item includes a car allowance for the Case Worker and general supplies.

### TEANECK'S PARKS AND PLAYGROUNDS

ACCOUNT NO. 7000 - 1963 APPROPRIATION - \$63,848.00  
1964 APPROPRIATION - \$60,007.00

PARK IMPROVEMENTS AND MAINTENANCE - The development of our twenty Township parks and playgrounds and the extension of recreational facilities continued during 1963.

Following are some of the 1963 accomplishments:

1. Continued repair and maintenance work at the Glenwood, Hawthorne, Votee, Argonne, and Sagamore Little League Fields.
2. Installation of new fountain and water line for spraying ice at Votee Park.
3. Relocation of wading pool spray and valve at Harte Park.
4. Additional playground equipment for Sagamore, Phelps, Herrick, Coolidge, Mackel, Argonne, Tryon and Votee Parks.
5. Softball backstops for Hawthorne Park.

## RECREATION

6. Seeding ball fields at Hawthorne and Votee Parks.
7. Clay for baseball field at Mackel.
8. Shelter repairs and painting at Ammann, Andreas, Phelps, Sagamore, Terhune, Tryon and Votee Parks.
9. Two hundred feet of fencing installed in Ammann Park at the rear of the properties fronting on Lees Avenue.
10. Started acquisition of privately owned property (75' x 96') adjacent to east side of Harte Park to add to the park. Applied for Green Acres funds for this acquisition. If finally approved, the State will pay half the cost of the property.

The major 1964 proposals are as follows:

1. Repair and maintenance work at Little League Fields.
2. Establishment of new Western Little League Field on property acquired from Fairleigh Dickinson University along River Road.
3. New sand box for Coolidge Park.
4. Two new horseshoe courts for Sagamore Park.
5. Extend basketball courts in Terhune, Tryon and Coolidge Parks.
6. Resurfacing basketball court, area in front of band shell, and walk and circle at Votee Park.
7. New floodlights for Ivy League football field.
8. New playground equipment for Ammann, Andreas, Argonne, Coolidge, Herrick, Mackel, Tryon & Votee Parks.
9. Clay and top soil for Little League Fields, Ammann, Hawthorne, Herrick and Mackel. Seeding of Hawthorne Park.
10. New and replacement benches, tables and fireplaces for various parks.
11. Shelter repairs and painting at various parks.
12. Resurfacing tennis courts at Ammann, Andreas, Terhune and Votee Parks.
13. Repair and replacement of sidewalks around Tryon, Sagamore, West Englewood, and Ammann Parks.
14. Complete acquisition of addition to Harte Park.
15. Purchase 4 new power mowers and 2 leaf blowers for park maintenance.

ACCOUNT NO. 7100 - 1963 APPROPRIATION - \$75,114.00  
1964 APPROPRIATION - \$74,095.00

RECREATION - Teaneck's recreation program has been developed to the extent where it provides some activity for all ages, from the children's activities in the Town House to the Retired Men's Club. In all, more than 50 different activities are carried on, ranging in scope from physical fitness classes to barbershop quartette singing.

The Department will continue to cooperate with bonafide existing organizations who have a special interest in uncovering or conducting individual programs of recreation that are open on a community-wide basis to the Teaneck resident.

A call to the Superintendent of Recreation will bring any interested person a detailed list of the programs.

In developing this all-inclusive program, the Teaneck Board of Education has been most helpful by permitting the Recreation Department the use of many school facilities.

The full-time staff consists of the Superintendent of Recreation, one Playground Director, and a Principal Clerk Stenographer. During the year, about 100 other persons are employed on a part-time seasonal basis. These are "specialists" who officiate at ball games, direct play activities at a park or playground, supervise tournaments, conduct a band, lead calisthenics, teach square dancing, instruct in modeling or in some other specialized activity. Many of these are drawn from the teaching staff of the Teaneck school system.

The Town House continues to be the headquarters for many phases of the recreation program, as well as a meeting place for many Township clubs and organizations.

GUARDS - Many playground guards are also employed while outdoor activities are at their height. A special group of park police is stationed in the parks at night from April through October to prevent vandalism.

SUPPLIES AND REPAIRS - This appropriation is for the various equipment, supplies and materials required to conduct the different recreational activities.

## COMMUNITY CELEBRATIONS

ACCOUNT NO. 7200 - 1963 APPROPRIATION - \$10,215.00  
1964 APPROPRIATION - \$ 8,770.00

Community celebrations are supervised through a Patriotic Observance Advisory Board. The greater part of the appropriation is spent for the 4th of



July and Memorial Day celebrations. The remainder is for Christmas, Veterans' Day and Flag Day. The cost of Municipal Building holiday decorations is also charged to this account.

The Tercentenary Committee, appointed by Council in 1963 to plan for and conduct the observance of the State's three hundredth anniversary in 1964, was very active during the year. A portion of the funds in this account is for the Committee's 1964 activities.

### TEANECK PUBLIC LIBRARY

ACCOUNT NO. 7300 - 1963 APPROPRIATION - \$177,565.10  
1964 APPROPRIATION - \$181,387.95

Ten years ago the Reference and Junior Room wings were added to the Library. The circulation has increased in those years from 192,624 (excluding school deposits) to 394,827. This year the residents of the community borrowed 360,260 books, 12,807 phonograph records, 4,625 framed and mounted pictures and 14,135 pamphlets and periodicals.

The years reflect other changes in the Library: a book collection of approximately 90,000 volumes; stereo records and equipment in the Music Room; a framed picture collection; the Jordan Collection of primary source material on the Revolutionary War; photographic charging and discharging of books; a microfilm reader and microfilm of the NEW YORK TIMES (1957-date), SUNDAY SUN (1945-date), NEW YORK HERALD TRIBUNE BOOK REVIEW (1950-1962), SATURDAY REVIEW (1943-1961) and TIME (1943-1949).

For a complete picture of the library's part in the life of the Township you are invited to ask for the 1963 Annual Report of the Teaneck Public Library.

### LIBRARY STATE AID

ACCOUNT NO. 7401 - 1963 APPROPRIATION - \$5,621.90  
1964 APPROPRIATION - \$5,902.80

The Township is now required to appropriate, as a separate line item in its budget, an amount equal to the amount which was received in State Library Aid during the preceding year. This amount was formerly included in the preceding Account No. 7300.

### CONTINGENT

ACCOUNT NO. 7501 - 1963 APPROPRIATION - \$2,500.00  
1964 APPROPRIATION - \$2,500.00

This appropriation is for any exigency not anticipated in the current year.

### CAPITAL IMPROVEMENTS

ACCOUNT NO. 7600 - 1963 APPROPRIATION - \$392,000.00  
1964 APPROPRIATION - \$300,000.00

The purpose of this appropriation is to enable the Township to finance certain capital improvements on a "pay-as-you-go" basis.

In addition, this fund serves to provide the 5% cash down payment required by law, should bonding become necessary.

As of December 31, 1963, there was a balance of \$338,844.66 in the fund.

Capital improvements under consideration for 1964 have been discussed under the appropriate preceding headings of this report.

All 1963 capital improvements were financed from the capital improvement fund.

### DEBT SERVICE

ACCOUNT NO. 7700 - 1963 APPROPRIATION - \$79,917.00  
1964 APPROPRIATION - \$66,397.50

TEANECK'S BONDS - As of December 31, 1963, Teaneck municipal government's bonded debt was \$343,000.

This was the tenth consecutive year that the Township's local government did not sell bonds.

All of the main factors pertaining to Teaneck's bonded indebtedness are shown on the chart immediately following the detailed budget figures.

The favorable change in Teaneck's debt structure since 1930 is indicated by the following:

	<u>1930</u>	<u>1964</u>
Net Municipal Debt per capita	\$301.	\$7.62
Per \$1,000 of assessed valuation	\$227.	1.21

### STATUTORY EXPENDITURES

ACCOUNT NO. 7800 - 1963 APPROPRIATION - \$181,354.60  
1964 APPROPRIATION - \$197,465.00

7810. Public Employees' Pension Fund. The general employees in the Township are members of the State Retirement System and the Federal Social

Security. The appropriation provides not only for current services, but also for services rendered by employees prior to 1940, when the pension system was adopted by vote of the taxpayers. Pensions of 50% of the official's or employee's salary are granted after thirty years of service, to those who have reached the age of sixty. At the age of sixty-five social security benefits become effective.

Life insurance and other benefits make this pension plan one of the best in the United States. An employee, upon reaching the age of sixty, may retire on a smaller pension proportionate to his actual years of service; as may an employee who has twenty-five years of service and who has not reached the age of sixty.

Senate Bill 44, which was enacted into law in November, 1962, restored to certain older members of the Public Employees Retirement System the opportunity to retire and avoid the Social Security offset against their retirement allowance. The Statute provides for the payment of the cost of this additional liability to the system in annual installments over a period of 30 years commencing July 1, 1963.

7820. Contributions to Old Age Survivors' Insurance System. The premium is now 3-5/8% of all municipal employees' salaries, up to \$4,800.00 except the police and firemen.

7830. Consolidated Police and Firemen's Fund. This appropriation provides the Township's payment. This is approximately at the rate of 5% of salaries, plus a yearly payment of \$30,626.40, which must be paid until 1984. The individual participant contributes 5% of his salary. He can draw a pension at the rate of one-half of his average final salary, after 25 years of service, at the age of 51.

7840. Police and Firemen's Retirement System. Police and Firemen employed after July 1, 1944, can retire with 25 years of service at age 55, at 25/60 of their average final three years' salary. This costs the employee from 5.83% to 8.01% of his salary depending on his age.

### OVERLAY

The "overlay" in a New Jersey Municipal Budget is an additional appropriation which must be added to the net budget to assure that enough cash will be

collected during the year to meet all expenditures, assuming that the percentage of taxes collected is the same as that of the previous year. This results in a "cash basis" budget.

Teaneck's percentage of collections in 1963 was 97.84% of the total levy, as compared to 97.17% in 1962. As this percentage goes down the reserve for uncollected taxes goes up. This overlay will help cushion the effect of a sharp drop in tax collections.

### TEANECK'S BORROWING CAPACITY

The official Annual Debt Statement, prepared as of December 31, 1963, shows:

TOTAL NET DEBT DECEMBER 31, 1963	\$ 473,425.81
Average assessed valuations, exclusive of personal 1961-1962-1963	61,482,177.33
Percentage of Net Debt of Average Assessed Valuation of real property	0.77%

The 0.77% reflects the statutory deduction of 8% allowed for Board of Education Debt. Therefore, the total percent for the schools and municipal government is 8.77%.

Teaneck's municipal government is under the 7% legal debt limit, despite the fact that the Board of Education has used its 8% and .21% of the Township's borrowing power.

The Township has used only .56% of its legal 7% debt limit.

The Township can borrow \$482,866.24 under the special formula (RS 40A: 2-7(f)).

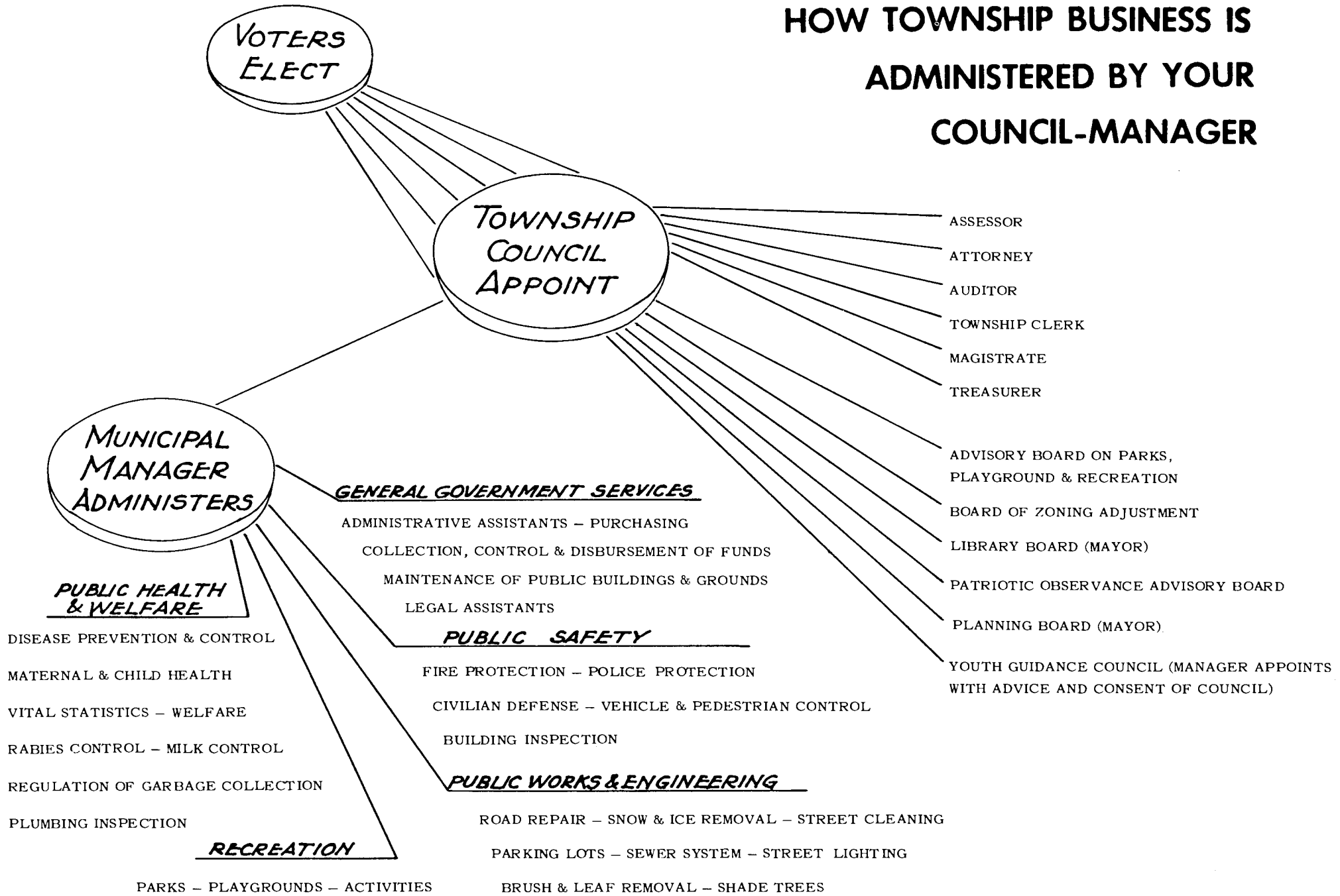
## ALLOCATION OF TOWNSHIPS SHARE OF THE TAX DOLLAR AND UNIT COSTS

PORTION OF TAX DOLLAR IN CENTS	PER CAPITA COST IN DOLLARS	COST FOR A HOME ASSESSED AT \$20,000
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<b>DEBT, CONTINGENT, RESERVE, DEFERRED CHARGES AND STATUTORY EXPENDITURES, AND CAPITAL</b> .....	<b>7.55</b>	<b>13.67</b>	<b>43.37</b>
<b>PUBLIC SAFETY</b> .....	<b>9.90</b>	<b>17.94</b>	<b>56.87</b>
<i>POLICE • FIRE • HYDRANTS • GUARDS • BUILDING INSPECTION • PLUMBING INSPECTION • CIVIL DEFENSE • COURT</i>			
<b>GENERAL GOVERNMENT</b> .....	<b>4.51</b>	<b>8.16</b>	<b>25.91</b>
<i>ADMINISTRATION • ELECTIONS • ASSESSMENT AND COLLECTION OF TAXES • LEGAL • AUDIT • BONDS • ENGINEERING • PURCHASING • TREASURER • ACCOUNTING • PUBLIC BUILDINGS • SHADE TREES • ZONING • YOUTH GUIDANCE • PLANNING • INSURANCE</i>			
<b>STREETS AND ROADS</b> .....	<b>2.83</b>	<b>5.13</b>	<b>16.26</b>
<i>REPAIR AND NEW CONSTRUCTION STREET LIGHTING • SNOW REMOVAL</i>			
<b>SANITATION</b> .....	<b>2.47</b>	<b>4.47</b>	<b>14.19</b>
<i>SEWERS • GARBAGE AND RUBBISH DISPOSAL • STREET CLEANING</i>			
<b>RECREATION AND PARKS</b> .....	<b>1.17</b>	<b>2.12</b>	<b>6.72</b>
<i>COMMUNITY CELEBRATIONS</i>			
<b>LIBRARY</b> .....	<b>1.53</b>	<b>2.77</b>	<b>8.79</b>
<b>HEALTH AND WELFARE</b> .....	<b>0.33</b>	<b>0.60</b>	<b>1.89</b>
<i>HEALTH • CHILD CLINIC • RELIEF • MOSQUITO CONTROL</i>			
<b>TOTAL</b>	<b>30.29</b>	<b>54.86</b>	<b>174.00</b>
		<i>Debt Service</i>	<b>13.67 43.37</b>
		<i>Per Capita Operating Cost</i>	<b>41.19 130.63</b>

# 1964

# HOW TOWNSHIP BUSINESS IS ADMINISTERED BY YOUR COUNCIL-MANAGER



## RESOURCES

## REVENUE

## ANTICIPATED REVENUES

## 1964 ANTICIPATIONS

## 1963 RECEIPTS

I. SURPLUS REVENUE				
A. Current Cash	\$ 400,000.00		\$ 450,000.00	
B. Trust Cash	35,000.00		35,000.00	
C. Capital Cash	<u>2,000.00</u>		<u>4,000.00</u>	
		\$ 437,000.00		\$ 489,000.00
II. MISCELLANEOUS REVENUES				
A. LICENSES				
1. Liquor	21,000.00		21,355.00	
2. Township Clerk	4,800.00		4,874.78	
3. Fire Department	4,800.00		4,856.00	
4. Health Department	9,100.00		9,377.00	
5. Building Department	100.00		140.00	
6. Public Works Department	<u>200.00</u>		<u>210.00</u>	
		40,000.00		40,812.78
B. FEES & PERMITS				
1. Township Clerk	1,300.00		1,580.00	
2. Building Department	7,000.00		7,689.73	
3. Fire Department	2,000.00		2,395.00	
4. Health Department	9,300.00		9,504.00	
5. Planning & Adjustment	1,900.00		2,012.00	
6. Public Works Department	2,000.00		2,318.70	
7. Police Department	2,800.00		3,135.00	
8. Tax Searches	<u>1,700.00</u>		<u>1,774.50</u>	
		28,000.00		30,408.93
C. FINES & COSTS				
1. Municipal Court	7,000.00		7,617.05	
2. Library	<u>9,500.00</u>		<u>9,670.43</u>	
		16,500.00		17,287.48
D. INTEREST & COSTS ON TAXES	<u>11,000.00</u>	11,000.00	<u>12,054.47</u>	12,054.47
E. INTEREST & COSTS ON ASSESSMENTS	<u>1,500.00</u>	1,500.00	<u>2,440.88</u>	2,440.88
F. INTEREST ON INVESTMENTS	<u>44,000.00</u>	44,000.00	<u>44,979.71</u>	44,979.71
G. FRANCHISE TAXES	<u>276,000.00</u>	276,000.00	<u>276,793.34</u>	276,793.34
H. GROSS RECEIPTS TAX	<u>188,000.00</u>	188,000.00	<u>188,226.81</u>	188,226.81
I. BUS RECEIPTS TAX	<u>6,900.00</u>	6,900.00	<u>6,920.24</u>	6,920.24
J. MOTOR FUEL TAX REFUNDS	<u>5,000.00</u>	5,000.00	<u>5,150.88</u>	5,150.88
K. STATE ROAD AID - (Chap. 62, Laws of 1947 Formula)	<u>21,903.00</u>	21,903.00	<u>21,903.00</u>	21,903.00
L. STATE LIBRARY AID (Chaps. 177-178, Laws of 1959)	<u>5,902.80</u>	5,902.80	<u>5,902.80</u>	5,902.80
M. GROSS RECEIPTS TAXES - Private Water Companies, (Chapters 91, 92 and 93, P. L. 1961)	<u>57,000.00</u>	57,000.00	<u>57,445.22</u>	57,445.22
III. TOTAL REVENUE		\$1,138,705.80		\$1,199,326.54
IV. RECEIPTS, DELINQUENT TAXES		<u>95,000.00</u>		<u>111,054.58</u>
V. TOTAL RESOURCES		\$1,233,705.80		\$1,310,381.12

## OPERATING

### 1964 APPROPRIATIONS

### \* 1963 EXPENDITURES TO 1-1-64

OPERATIONS	<u>Salaries and Wages</u>	<u>Other Expenses</u>	<u>TOTAL</u>	<u>Salaries and Wages</u>	<u>Other Expenses</u>	<u>TOTAL</u>
<u>GENERAL GOVERNMENT</u>						
1000 - <u>ADMINISTRATIVE &amp; EXECUTIVE</u>						
01 - Township Council	\$ 7,000.00			\$ 7,000.00		
02 - Township Manager	16,000.00			16,000.00		
03 - Township Clerk & Administrative Assistant	12,370.00			10,270.00		
04 - Clerical	5,789.00			5,528.33		
05-06 - Telephone	5,285.00	\$ 6,100.00		5,278.84	\$ 5,566.91	
07 - Legal Advertising		3,000.00			1,504.17	
08 - Supplies-Printing-Postage		10,950.00			5,764.73	
09 - Reports-Public Information		6,410.00			5,338.15	
	46,444.00	26,460.00	\$ 72,904.00	44,077.17	18,173.96	\$ 62,251.13
1100 - <u>ELECTIONS</u>						
01-02 - Wages and other expenses	1,000.00	3,000.00		390.26	2,604.82	
	1,000.00	3,000.00	4,000.00	390.26	2,604.82	2,995.08
1200 - <u>PURCHASING</u>						
01 - Purchasing Agent & Clerk	12,016.00			11,402.59		
02 - Supplies & Car Allowance		1,490.00			1,030.48	
	12,016.00	1,490.00	13,506.00	11,402.59	1,030.48	12,433.07
1300 - <u>FINANCIAL ADMINISTRATION</u>						
01 - Treasurer	600.00			600.00		
02 - Supervisor of Accounts	10,581.00			9,006.00		
03 - Clerks	11,719.00			11,503.74		
04 - Supplies		2,290.00			2,957.00	
05 - Audit		5,500.00			0.00	
	22,900.00	7,790.00	30,690.00	21,109.74	2,957.00	24,066.74
1400 - <u>ASSESSMENT OF TAXES</u>						
01 - Assessor	11,000.00			10,200.00		
02 - Clerks	21,070.00			12,942.00		
03 - Supplies		5,020.00			5,564.86	
	32,070.00	5,020.00	37,090.00	23,142.00	5,564.86	28,706.86
1500 - <u>COLLECTION OF TAXES</u>						
01 - Tax Collector	1,200.00			1,200.00		
02 - Tax Search Clerk & Supervisor of Tab. Mach. Operations	7,261.00			14,655.68		
03 - Asst. Collector & Clerks	29,860.00			24,763.67		
04 - Supplies, Printing, Equipment		5,765.00			5,865.04	
05 - Tax Sale		155.00			158.18	
	38,321.00	5,920.00	44,241.00	40,619.35	6,023.22	46,642.57
1600 - <u>LIQUIDATION OF TAX TITLE LIENS &amp; FORECLOSED PROPERTIES</u>						
01 - Clerical & Engineering	100.00			0.00		
02 - Legal Fees, Costs, Searches		125.00			60.57	
	100.00	125.00	225.00	0.00	60.57	60.57
1700 - <u>LEGAL SERVICES &amp; COSTS</u>						
01 - Attorneys	12,000.00			11,776.62		
02 - Legal Fees, Costs, Searches		1,650.00			4,894.50	
	12,000.00	1,650.00	13,650.00	11,776.62	4,894.50	16,671.12

1964 APPROPRIATIONS

\* 1963 EXPENDITURES TO 1-1-64

	Salaries and Wages	Other Expenses	TOTAL	Salaries and Wages	Other Expenses	TOTAL
<b>1800 - ENGINEERING</b>						
01 - Engineer	\$ 11,697.00			\$ 17,523.41		
02 - Engineers, Inspectors, Clerk	21,523.00			7,612.03		
03 - Supplies & Car Allowance		\$ 1,540.00			\$ 1,607.55	
04 - Outside Engineering		2,800.00			1,075.00	
	<u>33,220.00</u>	<u>4,340.00</u>	\$ 37,560.00	<u>25,135.44</u>	<u>2,682.55</u>	\$ 27,817.99
<b>1900 - PUBLIC BUILDINGS &amp; GROUNDS</b>						
01 - Building Maintenance Workers	21,402.00			23,210.10		
02-03 - Maintenance & Supplies	34,111.00	22,635.00		16,653.51	14,989.66	
04 - Electricity, Water, Gas		9,330.00			8,289.67	
05 - Fuel Oil		5,050.00			4,013.84	
06 - New Projects & Extensions		1,920.00			1,763.73	
07 - Insurance (Fire)		2,400.00			2,477.48	
	<u>55,513.00</u>	<u>41,335.00</u>	96,848.00	<u>39,863.61</u>	<u>31,534.38</u>	71,397.99
<b>2000 - PLANNING</b>						
01 - Salary	2,095.00			1,909.54		
02 - Other Expenses		3,895.00			8,100.05	
	<u>2,095.00</u>	<u>3,895.00</u>	5,990.00	<u>1,909.54</u>	<u>8,100.05</u>	10,009.59
<b>2100 - BOARD OF ADJUSTMENT</b>						
01 - Salaries	2,000.00			2,365.33		
02 - Other Expenses		355.00			355.99	
	<u>2,000.00</u>	<u>355.00</u>	2,355.00	<u>2,365.33</u>	<u>355.99</u>	2,721.32
<b>2200 - SHADE TREES</b>						
01 - Superintendent	4,503.00			9,006.00		
02 - Labor	35,581.00			41,704.63		
03 - Equipment, Supplies		6,605.00			5,061.34	
	<u>40,084.00</u>	<u>6,605.00</u>	46,689.00	<u>50,710.63</u>	<u>5,061.34</u>	55,771.97
<b>2300 - INSURANCE</b>						
01 - Hospital, Surgical, Major Medical		53,050.00			50,923.39	
02 - Group Life Insurance		12,025.00			191.30	
03 - Public Liability		29,230.00			23,214.75	
04 - Other Insurance		6,215.00			3,389.22	
05 - Workmen's Compensation		43,000.00			34,043.04	
06 - Bonds		75.00			816.22	
		<u>143,595.00</u>	143,595.00		<u>112,577.92</u>	112,577.92
<b>2400 - YOUTH GUIDANCE COUNCIL</b>						
01 - Salary	1,200.00			1,199.90		
02 - Other Expenses		100.00			138.35	
	<u>1,200.00</u>	<u>100.00</u>	1,300.00	<u>1,199.90</u>	<u>138.35</u>	1,338.25
<b>PUBLIC SAFETY</b>						
<b>3000 - FIRE</b>						
01 - Salaries	437,495.00			409,827.73		
02 - Rent, Volunteer House		1,600.00			1,600.00	
03 - Light, Heat, Supplies		18,740.00			17,355.01	
04 - Hose		725.00			2,875.00	
05 - Apparatus, Repairs, Additions		4,025.00			3,895.62	
06 - Fire House, Repairs, Additions		1,810.00			3,208.01	
07-08 - Communication System	44,324.00	3,415.00		36,519.42	3,274.61	
09 - Fire Hydrant Service		75,000.00			64,563.34	
	<u>481,819.00</u>	<u>105,315.00</u>	587,134.00	<u>446,347.15</u>	<u>96,771.59</u>	543,118.74

1964 APPROPRIATIONS

1963 EXPENDITURES TO 1-1-64

	<u>Salaries and Wages</u>	<u>Other Expenses</u>	<u>TOTAL</u>	<u>Salaries and Wages</u>	<u>Other Expenses</u>	<u>TOTAL</u>
3100 - <u>POLICE</u>						
01 - Salaries	\$ 438,175.00			\$ 397,293.68		
02-03 - Motor Equipment	1,945.00	\$ 34,350.00		5,410.64	\$ 26,870.20	
04 - Light, Heat, Supplies		18,825.00			20,460.61	
05-06 - Traffic	22,515.00	15,465.00		25,315.10	10,691.79	
07 - Doctors		2,000.00			1,823.00	
08 - Pistol Range		500.00			463.42	
	<u>462,635.00</u>	<u>71,140.00</u>	\$ 533,775.00	<u>428,019.42</u>	<u>60,309.02</u>	\$ 488,328.44
3201 - <u>POLICE RADIO &amp; COMMUNICATION</u>						
		7,395.00			6,896.82	
		<u>7,395.00</u>	7,395.00		<u>6,896.82</u>	6,896.82
3300 - <u>MUNICIPAL COURT</u>						
01 - Magistrate	4,400.00			4,400.00		
02 - Clerks	8,519.00			8,303.88		
03 - Other Expenses		500.00			836.67	
	<u>12,919.00</u>	<u>500.00</u>	13,419.00	<u>12,703.88</u>	<u>836.67</u>	13,540.55
3400 - <u>INSPECTION OF BUILDINGS</u>						
01 - Building Inspectors	11,777.00			10,723.99		
02 - Clerk	3,019.00			7,041.62		
03 - Supplies		1,735.00			1,504.07	
	<u>14,796.00</u>	<u>1,735.00</u>	16,531.00	<u>17,765.61</u>	<u>1,504.07</u>	19,269.68
3500 - <u>INSPECTION OF PLUMBING</u>						
01 - Plumbing Inspector-Sanitarian	2,500.00			5,654.99		
02 - Supplies & Car Allowance		260.00			476.18	
	<u>2,500.00</u>	<u>260.00</u>	2,760.00	<u>5,654.99</u>	<u>476.18</u>	6,131.17
3600 - <u>SCHOOL GUARDS</u>						
01 - Wages	42,000.00			37,220.70		
02 - Equipment		2,180.00			788.49	
	<u>42,000.00</u>	<u>2,180.00</u>	44,180.00	<u>37,220.70</u>	<u>788.49</u>	38,009.19
3700 - <u>CIVIL DEFENSE &amp; DISASTER CONTROL</u>						
01 - Wages	300.00			0.00		
02 - Other Expenses		5,000.00			2,801.28	
	<u>300.00</u>	<u>5,000.00</u>	5,300.00	<u>0.00</u>	<u>2,801.28</u>	2,801.28
<u>STREETS AND ROADS</u>						
4000 - <u>ROAD REPAIR &amp; MAINTENANCE</u>						
01 - Supt. of Public Works	5,312.00			4,187.53		
02 - General Foreman & Inspector	13,692.00			6,456.38		
03 - Mechanics	23,914.00			16,603.49		
04 - Foreman, Operators, Motor Equipment, etc.	39,601.00			32,389.04		
05 - Laborers	72,229.00			69,650.75		
06 - Equipment & Supplies		26,185.00			18,579.51	
07-08 - Street Signs	4,197.00	850.00		3,846.16	1,786.90	
	<u>158,945.00</u>	<u>27,035.00</u>	185,980.00	<u>133,133.55</u>	<u>20,366.41</u>	153,499.96
4100 - <u>SNOW REMOVAL</u>						
01 - Wages	10,000.00			4,626.27		
02 - Other Expenses		20,395.00			6,473.39	
	<u>10,000.00</u>	<u>20,395.00</u>	30,395.00	<u>4,626.27</u>	<u>6,473.39</u>	11,099.66



1964 APPROPRIATIONS

\* 1963 EXPENDITURES TO 1-1-64

	Salaries and Wages	Other Expenses	TOTAL	Salaries and Wages	Other Expenses	TOTAL
4200 - <u>CONSTRUCTION-RECONSTRUCTION- REPAIR-MAINTENANCE - WITH STATE AID BY FORMULA</u>						
01 - Equipment & Supplies		\$ 5,870.00			\$ 5,870.00	
02 - Materials		48,665.00			35,520.00	
		<u>54,535.00</u>	\$ 54,535.00		<u>41,390.00</u>	\$ 41,390.00
4301 - <u>STREET LIGHTING</u>						
		75,000.00			63,321.14	
		<u>75,000.00</u>	75,000.00		<u>63,321.14</u>	63,321.14
<u>SANITATION</u>						
5000 - <u>STREET CLEANING</u>						
01 - Salaries & Wages	\$ 21,587.00			\$ 20,512.60		
02 - Equipment & Supplies		6,170.00			5,618.68	
	<u>21,587.00</u>	<u>6,170.00</u>	27,757.00	<u>20,512.60</u>	<u>5,618.68</u>	26,131.28
5100 - <u>GARBAGE &amp; TRASH REMOVAL</u>						
01 - Supplies & Equipment		100.00			0.00	
02 - Contract		18,960.00			13,792.27	
		<u>19,060.00</u>	19,060.00		<u>13,792.27</u>	13,792.27
5200 - <u>SEWER SYSTEM</u>						
01 - Supt. of Public Works	5,312.00			4,109.52		
02 - Operators & Mechanics	10,335.00			7,791.32		
03 - Foremen & Laborers	16,412.00			15,580.28		
04 - Power & Water		1,460.00			968.65	
05 - Supplies & Repairs		5,630.00			2,225.77	
	<u>32,059.00</u>	<u>7,090.00</u>	39,149.00	<u>27,881.12</u>	<u>3,194.42</u>	31,075.54
5301 - <u>BERGEN COUNTY SEWER AUTHORITY</u>						
		215,721.44			214,107.55	
		<u>215,721.44</u>	215,721.44		<u>214,107.55</u>	214,107.55
<u>HEALTH AND WELFARE</u>						
6000 - <u>HEALTH DEPARTMENT</u>						
01 - Health Officer	4,000.00			4,000.00		
02 - Clerical & Sanitarian	17,369.00			18,791.87		
03 - Supplies		2,950.00			4,046.00	
04-05 - Child Clinic	6,456.00	2,195.00		6,455.80	1,896.09	
	<u>27,825.00</u>	<u>5,145.00</u>	32,970.00	<u>29,247.67</u>	<u>5,942.09</u>	35,189.76
6101 - <u>MOSQUITO &amp; VERMIN CONTROL</u>						
		900.00			900.00	
		<u>900.00</u>	900.00		<u>900.00</u>	900.00
6201 - <u>VISITING NURSE SERVICE</u>						
		300.00			300.00	
		<u>300.00</u>	300.00		<u>300.00</u>	300.00
6300 - <u>ADMINISTRATION OF PUBLIC ASSISTANCE</u>						
01 - Salary	3,200.00			3,071.99		
02 - Supplies & Equipment		340.00			293.81	
	<u>3,200.00</u>	<u>340.00</u>	3,540.00	<u>3,071.99</u>	<u>293.81</u>	3,365.80

1964 APPROPRIATIONS

\* 1963 EXPENDITURES TO 1-1-64

	Salaries and Wages	Other Expenses	TOTAL	Salaries and Wages	Other Expenses	TOTAL
6401 - <u>PUBLIC ASSISTANCE</u> <u>STATE AID AGREEMENT</u>		\$ 3,000.00	\$ 3,000.00		\$ 3,000.00	\$ 3,000.00
		3,000.00			3,000.00	
<u>RECREATION AND EDUCATION</u>						
7000 - <u>PARKS &amp; PLAYGROUNDS</u>						
01 - Salaries & Wages	\$ 39,892.00			\$ 37,425.67		
02 - Improvements		5,300.00			3,783.85	
03 - Other Expenses		14,815.00			13,642.54	
	<u>39,892.00</u>	<u>20,115.00</u>	60,007.00	<u>37,425.67</u>	<u>17,426.39</u>	54,852.06
7100 - <u>RECREATION</u>						
01 - Guards & Special Police	10,000.00			9,313.43		
02-03 - Direction & Supervision	49,141.00	700.00		48,959.71	718.50	
04-05 - Supplies & Repairs	5,484.00	8,770.00		4,089.22	8,867.97	
	<u>64,625.00</u>	<u>9,470.00</u>	74,095.00	<u>62,362.36</u>	<u>9,586.47</u>	71,948.83
7200 - <u>CELEBRATION OF PUBLIC EVENTS</u> <u>ANNIVERSARY OR HOLIDAY</u> (R. S. 40:48-5.4)						
01 - Salaries & Wages	575.00			94.84		
02 - Other Expenses		8,195.00			7,642.17	
	<u>575.00</u>	<u>8,195.00</u>	8,770.00	<u>94.84</u>	<u>7,642.17</u>	7,737.01
7300 - <u>MAINTENANCE OF TEANECK PUBLIC</u> <u>LIBRARY</u>						
01 - Library Director	9,155.00			8,654.88		
02 - Librarians & Clerks	108,086.00			96,571.10		
03 - Janitors	12,255.00			12,636.98		
04 - Other Expenses		51,891.95			45,932.65	
	<u>129,496.00</u>	<u>51,891.95</u>	181,387.95	<u>117,862.96</u>	<u>45,932.65</u>	163,795.61
7401 - <u>LIBRARY STATE AID</u>		5,902.80	5,902.80		2,864.60	2,864.60
		<u>5,902.80</u>			<u>2,864.60</u>	
<u>TOTAL OPERATING</u>	<u>\$1,804,136.00</u>	<u>975,471.19</u>	<u>2,779,607.19</u>	<u>1,657,632.96</u>	<u>834,296.15</u>	<u>2,491,929.11</u>
7501 - <u>CONTINGENT</u>		2,500.00	2,500.00			
<u>TOTAL OPERATING &amp; CONTINGENT</u>	<u>\$1,804,136.00</u>	<u>977,971.19</u>	<u>2,782,107.19</u>	<u>1,657,632.96</u>	<u>834,926.15</u>	<u>2,491,929.11</u>

\* - Additional outstanding 1963 bills must still be charged to these accounts.

## IMPROVEMENTS - DEBT SERVICE - STATUTORY EXPENDITURES

	<u>1964 APPROPRIATIONS</u>		<u>1963 APPROPRIATIONS</u>	
7600 - <u>CAPITAL IMPROVEMENTS</u>				
1 - Capital Improvement Fund	\$300,000.00	\$300,000.00	\$392,000.00	\$392,000.00
7700 - <u>MUNICIPAL DEBT SERVICE</u>				
10 - Payment Bond Principal	59,000.00		71,000.00	
20 - Interest on Bonds	<u>7,397.50</u>		<u>8,917.00</u>	
		66,397.50		79,917.00
7800 - <u>STATUTORY EXPENDITURES</u>				
10 - Contribution - Public Employees' Retirement System	62,465.00		55,646.00	
20 - Contribution - Old Age & Survivor's Insurance System	30,000.00		30,000.00	
30 - Contribution - Consolidated Police & Firemen's Pension Fund	47,000.00		45,708.60	
40 - Contribution - Police & Firemen's Retirement System of N. J.	<u>58,000.00</u>		<u>50,000.00</u>	
		197,465.00		181,354.60
		<u>\$563,862.50</u>		<u>\$653,271.60</u>

## TAXES AND RATES

	<u>1964</u>	<u>Estimated Rate</u>	<u>1963</u>	<u>Actual Rate</u>
Net Capital, Debt Service, Deferred Charges and Statutory Expenditures	\$ 563,862.50		\$ 653,271.60	
Reserve for Uncollected Taxes	356,243.30		339,919.76	
Total Capital, Debt, Deferred & Statutory and Reserve	920,105.80		993,191.36	
Operating Costs	2,782,107.19		2,707,028.55	
Total Expenditures	3,702,212.99		3,700,219.91	
Anticipated Revenues	1,233,705.80		1,282,624.90	
Township's Tax Share	2,468,507.19	.87	2,417,595.01	3.51
Estimated School Tax Share	4,398,010.71	1.56	4,201,677.48	6.14
Estimated County Tax Share	1,050,000.00	.37	969,300.40	1.42
*Senior Citizens & Veterans Exemption	232,280.00	.08	00.00	0.00
TOTAL TAX	\$ 8,148,797.90	2.88	\$ 7,588,572.89	11.07
ASSESSED VALUATION	\$282,362,637.00		\$68,431,236.00	

(NOTE: These figures are subject to adjustments, depending on changes in the school budget and the county tax determinations for 1964.)

\* Recent changes in State legislation resulting from the November, 1963 favorable referendum vote, require that Senior Citizens and Veterans be given an \$80 and \$50 deduction from their tax bills instead of the former \$800 and \$500 deduction from the assessed value of their property. The amount to be refunded to Senior Citizens and Veterans must, therefore, be included in the amount to be raised by taxation.

1958 - 1963 - 1964 COMPARISONS

APPROPRIATIONS OF TOWNSHIP EXPENDITURES - REVENUES - SURPLUS AND THE DISTRIBUTION OF TAXES COLLECTED

Township	1958	1958	1958	1958 Rate	1963	1963	1963	1963 Rate	1964	1964	1964	1964 Rate
1. Operating Expense		\$1,943,184.00				\$2,707,028.55				\$2,782,107.19		
2. Reserve Uncollected Taxes		258,185.00				339,919.76				356,243.30		
3. Capital Improvement Fund		200,000.00				392,000.00				300,000.00		
4. Debt Service		104,269.00				79,917.00				66,397.50		
5. Deferred Charges		22,650.00				0.00				0.00		
6. Statutory Expense		123,000.00				181,354.60				197,465.00		
7. Total Township Expense			\$2,651,288.00				\$3,700,219.91				\$3,702,212.99	
8. Less												
Anticipated Revenues												
Licenses-fees-permits, fines, interest, franchise, gross receipts, and bus receipts tax, tax refunds, State aid, delinquent taxes			527,500.00			793,624.90				796,705.80		
9. Twp. Expense - less Revenue			2,123,788.00			2,906,595.01				2,905,507.19		
10. Less - Surplus												
Available	\$852,276.43				\$950,170.84				\$844,382.92			
Appropriated			199,000.00			489,000.00				437,000.00		
Balance	653,276.43				461,170.84				407,382.92			
11. Township Tax Share		1,917,157.02		3.24		2,417,595.01		3.51		2,468,507.19		.87
12. School Tax Share		3,130,408.19		5.27		4,201,677.48		6.14		4,398,010.71		1.56
13. County Tax Share		652,303.32		1.10		969,300.40		1.42		1,050,000.00		.37
14. Senior Citizens & Veterans Exemptions		0.00		0.00		0.00		0.00		232,280.00		.08
15. Total Taxes Levied		5,699,868.53		9.61		7,588,572.89		11.07		8,148,797.90		2.88

COMMENTS

1. This item is affected primarily by service levels and salary changes. It is an increase of 2.8% over 1963.
2. This item depends on tax collection experience and the size of the levy. Any collection below 100% of the total amount levied is a liability and must be collected the following year.
3. This amount will finance the 1964 capital improvement program. It varies according to the size of the program.
4. The payments on the bonds outstanding will remain about the same until 1965, at which time the payments will be less. Interest payments will, of course, be less each year as the bonds outstanding are redeemed. The last of the bond anticipation notes was paid off in January, 1961.
6. The pension and social security payments which are required by law can vary. The amounts are subject to changes in salary, wages and benefits paid.
7. The total 1964 Township expense is only \$1993 higher than in 1963. The decrease in the capital improvement and debt service appropriations largely offset the increases in operation expenses, statutory expenses and reserve for uncollected taxes.
8. This item remains practically unchanged from 1963.

10. The amount available depends on several factors and can vary from year to year. The sale of any fixed asset and the tax collection experience are prime factors.
11. This item is \$50,912.18 higher than 1963, an increase of approximately 2.1%.
12. This item is subject to school Budget elections and State aid for schools. It represents an increase of \$196,333.23 over the 1963 levy.
13. County plans indicate that increases can be expected. If total County rateables increase sufficiently some of the tax increases will be absorbed by the areas being developed. The County equalization policy which is determined by the County Tax Board is a most important factor in this item, and is indeterminable by the local governing body.
14. Prior to 1964, Senior Citizens and Veterans exemptions consisted of \$800. and \$500. deductions respectively from the assessed valuation of their property. As a result of the favorable vote in the November, 1963 State referendum, Senior Citizens and Veterans are now granted \$80 and \$50 deductions respectively from their tax bills. To offset the total amount of these deductions, an equivalent amount must be included in the amount to be raised by taxes.
15. The total 1964 levy is an increase of 7.4% over 1963. The total tax rate, however, is estimated to decrease from \$11.07 to \$2.88. This is due to the four fold increase in the assessed valuation which was required by a court decision ordering all Bergen County municipalities to assess at 100% in 1964. Teaneck assessed at a 25% ratio for 1963.

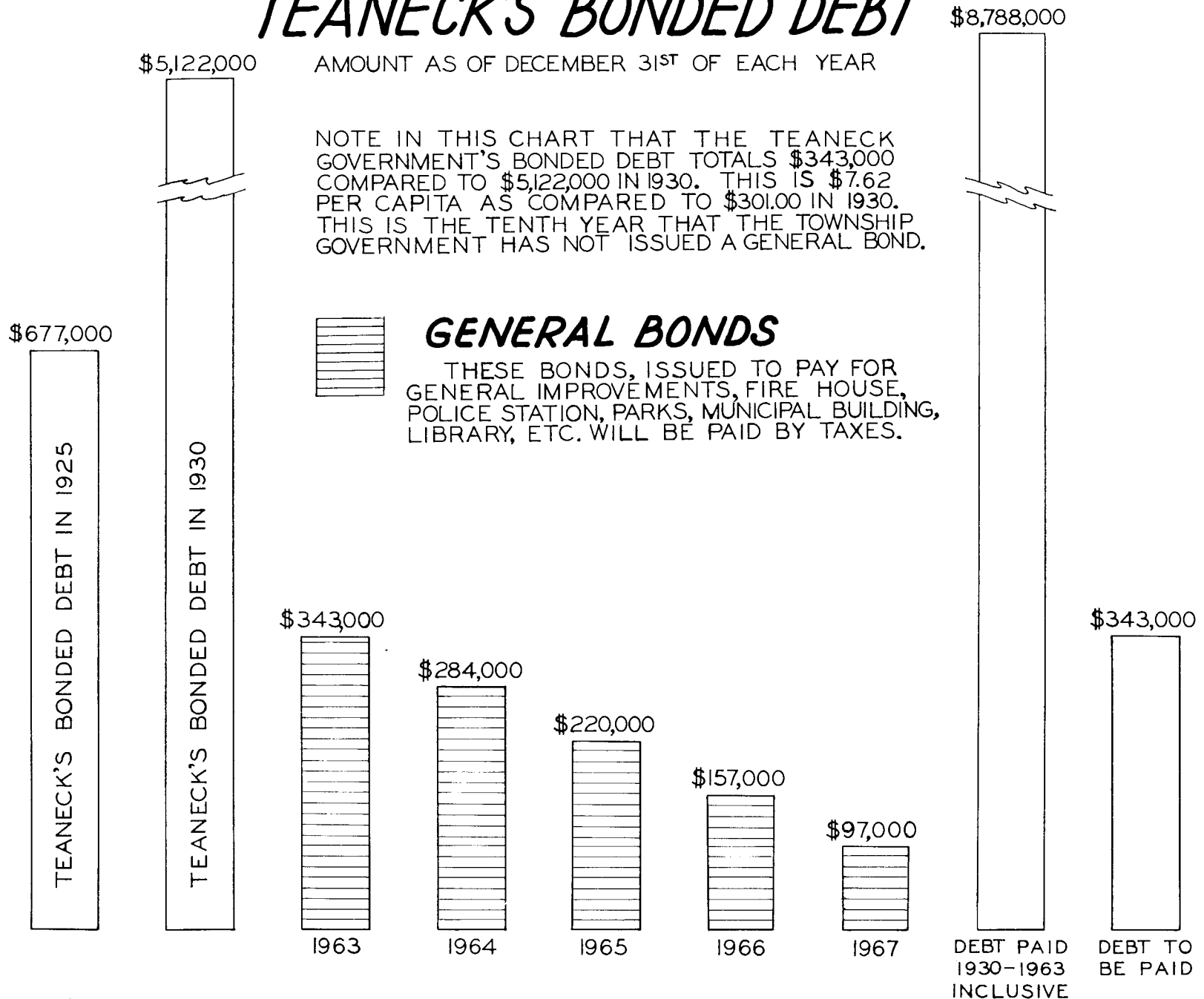
## COMPARISON OF EXPENDITURES, RECEIPTS, VALUATION, TAX RATES AND DEBT

	<u>1930</u>	<u>1935</u>	<u>1963</u>	<u>1964</u>
Population	16,500	21,000	43,500	45,000
<b>EXPENDITURES - DEBT, DEFERRED &amp; STATUTORY, CAPITAL IMPROVEMENTS</b> (Exclusive of Reserve for Uncollected Taxes, deferred School Tax and Contingent)	\$ 387,806.63	\$ 351,801.00	\$ 653,271.60	\$ 563,862.50
Per Capita	23.50	16.75	15.02	12.53
<b>OPERATING COSTS</b>	412,231.95	358,632.00	2,707,028.55	2,782,107.19
Per Capita	24.98	17.08	62.23	61.82
<b>TOTAL DEBT AND OPERATING COSTS</b> (Including Reserve for Uncollected Taxes)	800,038.58	710,433.00	3,700,219.91	3,702,212.99
Per Capita	48.48	33.83	85.06	82.27
<b>REVENUE ANTICIPATED</b> (Exclusive of Delinquent Taxes)	208,000.00	201,000.00	1,187,624.90	1,138,705.80
<b>NET AMOUNT TO BE RAISED BY TAXES</b>	\$ 592,038.58	\$ 509,433.00	\$2,417,595.01	\$2,468,507.19
Difference between overlay and Anticipated Delinquent Tax Collections			244,919.76	261,243.30
<b>AMOUNT TO BE RAISED BY TAXES FOR TOWNSHIP PURPOSES</b>	592,038.58	509,433.00	2,417,595.01	2,468,507.19
Per Capita	35.88	24.26	55.58	54.86
<b>VALUATION</b>	21,899,140.00	26,421,191.00	68,431,236.00	282,362,637.00
Per Capita	1,327.00	1,258.00	1,573.13	627.50
<b>MUNICIPAL SHARE</b>	2.72	1.93	3.51	.87
<b>SCHOOL SHARE</b>	2.12	1.72	6.14	1.56
<b>COUNTY SHARE</b>	1.24	.97	1.42	.37
<b>SENIOR CITIZENS &amp; VETERANS EXEMPTION</b>	.00	.00	.00	.08
<b>TOTAL RATE</b>	6.08	4.62	11.07	2.88
<b>NET MUNICIPAL DEBT</b>	4,971,000.00		414,000.00	343,000.00
Per Capita	301.00		9.52	7.62
Per \$1,000 of Assessed Valuation	227.00		6.05	1.21

1930 was the last year before the Municipal Manager Administration. 1935 was the year when all administration costs were on a bare maintenance basis, and when all employees had a salary reduction. 1963 is added for comparative purposes with 1964.

# TEANECK'S BONDED DEBT

AMOUNT AS OF DECEMBER 31<sup>ST</sup> OF EACH YEAR



## TEANECK SCHOOL TAXES

The Teaneck Board of Education's portion of the total tax is 53.97 cents of each tax dollar collected by the Teaneck Township Government. The following over-all facts are given for the 1964-1965 school year.

Teaneck's schools receive their money as follows:

	Actual 1963-1964	Estimated 1964-1965
From Local Taxes (Exclusive of debt service)	\$3,846,823.96	\$4,250,449.46
From Local Taxes (Debt Service)	340,976.25	338,600.75
<b>TOTAL SCHOOL TAX LEVY</b>	<b>4,187,800.21</b>	<b>4,589,050.21</b>
Appropriated from balances	312,782.04	277,251.54
From State Aid	571,846.00	564,203.00
National Defense Education Act	8,000.00	10,000.00
Tuition	13,000.00	16,000.00
Interest Earned on Investments	8,000.00	14,000.00
Miscellaneous Income	1,000.00	1,000.00
<b>TOTAL SCHOOL COSTS</b>	<b>\$5,102,428.25</b>	<b>\$5,471,504.75</b>
Total Active Enrollment	8,220	8,198
Over-all cost per pupil	620.49	667.42
State aid per pupil	69.57	68.58
Local cost per pupil (including debt service)	509.46	559.78

### DISTRIBUTION OF 1963-1964 TAXES

<u>YEAR</u>	<u>ASSESSMENT</u>	<u>RATE</u>	<u>COUNTY'S SHARE</u>	<u>SCHOOL SHARE</u>	<u>TOWNSHIP'S SHARE</u>	<u>SENIOR CITIZENS*** &amp; VETERANS REFUND</u>	<u>TOTAL</u>
1964	\$*20,000 (100%)	2.88**	\$74.00	\$312.00	\$174.00	\$16.00	\$576.00
1963	* 5,000 (25%)	11.07	71.00	307.00	175.50	0.00	553.50
Difference	+ 15,000	-8.19	+3.00	+5.00	-1.50	+16.00	+22.50

\* These are theoretical assessed valuations used to illustrate the effect of the 100% assessed valuation figures being used in 1964, pursuant to court order, compared with the 25% ratio used in 1963.

\*\* This figure is subject to adjustment since it depends on final County and School budget figures and the 1964 County and State equalization table.

\*\*\* Senior Citizens and Veterans are now granted an \$80 and \$50 deduction from their tax bills, instead of the former \$800 and \$500 deduction from their assessed valuations. The State requires that this be shown as a separate component of the tax bill.



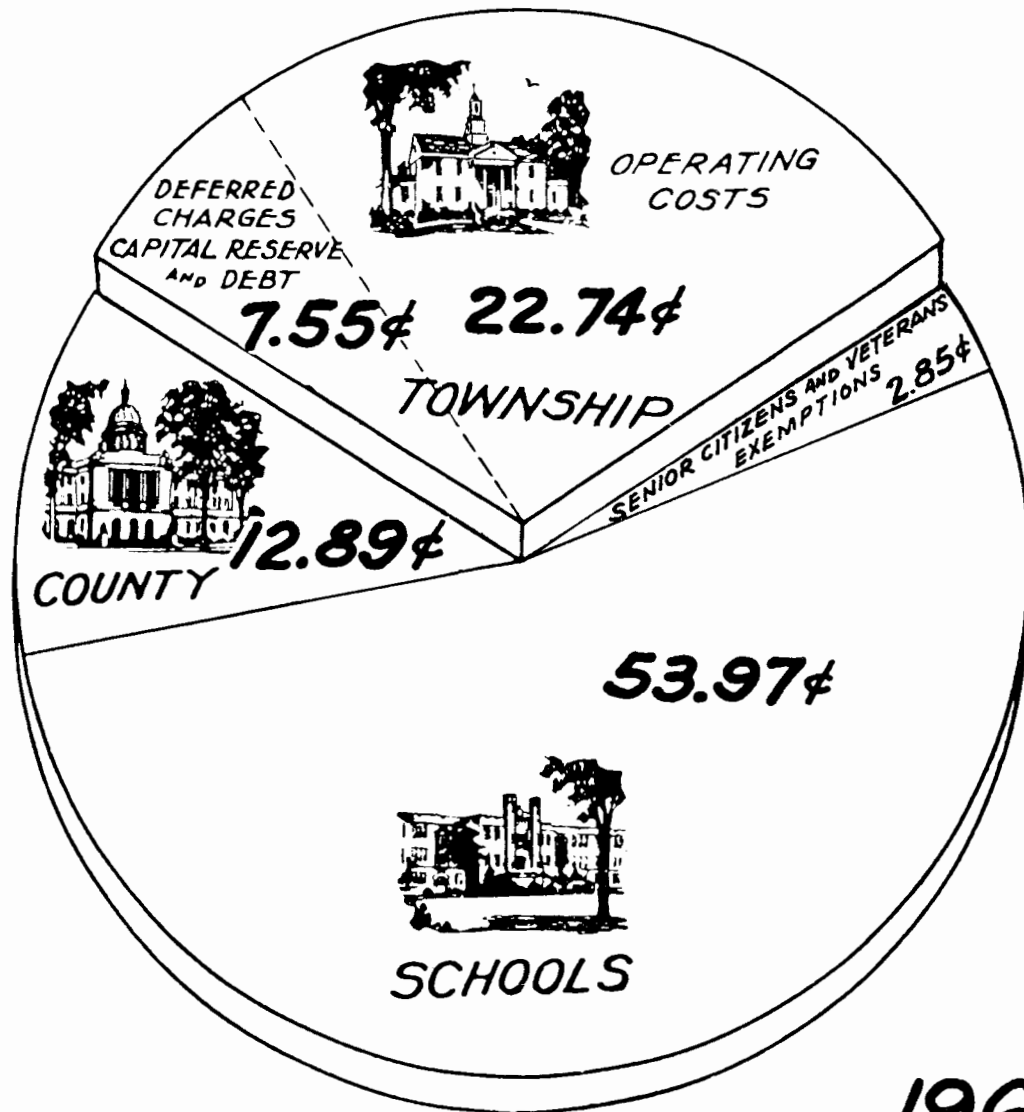
## SERVICE DIRECTORY

<u>TOWNSHIP COUNCIL</u> Clara A. Christensen, Township Clerk Meets at 8:30 PM first and third Tuesdays of each month, excepting July and August on first Tuesday.	TE 7-1600	<u>LEGAL DEPARTMENT</u> Jacob Schneider	LO 8-8300
<u>TOWNSHIP MANAGER'S OFFICE</u> Werner H. Schmid, Manager	TE 7-1600	<u>LIBRARY</u> Olive Tamborelle, Library Director Hours:-Monday, through Friday 9:00 AM to 9:00 PM Saturday 9:00 AM to 5: PM	TE 7-4171
<u>ASSESSMENT OF TAXES</u> William Senn, Assessor	TE 7-1600	<u>MUNICIPAL COURT</u> John J. Draney, Magistrate Court held every Monday 8:00 PM	TE 7-2512
<u>BOARD OF ADJUSTMENT</u> Mrs. Sylvia Stephani	TE 7-1600	<u>PATRIOTIC OBSERVANCE ADVISORY -BOARD</u> James Tranz, Secretary	TE 7-1600
<u>BUILDING AND ZONING</u> William Dunlop, Building Inspector	TE 7-1600	<u>PLANNING BOARD</u> Mrs. Lottie Lieberman	TE 7-1600
<u>CIVIL DEFENSE COUNCIL</u> Werner Schmid	TE 7-1600	<u>POLICE DEPARTMENT</u> Cornelius J. Harte, Chief Service available 24 hours every day	TE 7-2600 6-2600
<u>COLLECTION OF TAXES</u> William F. Haeker, Collector Office Hours are as follows:- Monday through Friday 9:00 AM to 4:00 PM Evenings 7:00 PM to 8:30 PM on the first Monday of each month. ALSO the last Monday in January, April, July and October	TE 7-1600	Mrs. Lillian Cerny, Traffic Violation Bureau Hours:-Monday through Friday 9:00 AM to 5:00 PM	TE 7-2512
<u>DOG WARDEN</u> Cornelius Van Dyk	TE 7-2600 6-2600	<u>PUBLIC WORKS DEPARTMENT</u> Milton Robbins Hours:-Monday through Friday 8:00 AM to 5:00 PM	TE 7-1600
<u>ENGINEERING DEPARTMENT</u> Milton Robbins, Engineer	TE 7-1600	<u>PURCHASING DEPARTMENT</u> James Tranz, Purchasing Agent	TE 7-1600
<u>FINANCE DEPARTMENT</u> William F. Haeker, Treasurer	TE 7-1600	<u>RECREATION DEPARTMENT</u> Richard E. Rodda, Superintendent	TE 7-7130
<u>FIRE DEPARTMENT</u> William Lindsay, Chief Service available 24 hours every day	TE 7-2085	<u>VOLUNTEER AMBULANCE CORPS</u> Service available 24 hours every day	TE 7-2600
<u>HEALTH DEPARTMENT</u> Dr. Richard Berlin	TE 7-1600	<u>WELFARE DEPARTMENT</u> Mrs. Ruth Jackson, Director	TE 7-1600
<u>PLUMBING INSPECTOR - SANITARIAN</u>	TE 7-1600	<u>YOUTH GUIDANCE COUNCIL</u> Dr. Robert D. Weitz, Chairman	Home Phone Office Phone TE 6-6337 6-0249

**NOTE:-**Except as noted above, The Township Departments are open 9:00 AM to 5: PM Monday through Friday. All departments, except the Police and Fire Departments are closed on Saturdays and Sundays and all Legal Holidays.

**MEDICAL EMERGENCY SERVICE:-**If you need medical help in an emergency - Call your family doctor.  
If he and his alternate are not available - Dial Diamond 2-4357.

# ALLOCATION OF THE TEANECK TAX DOLLAR LEVIED ON REAL AND BUSINESS PERSONAL PROPERTY



**1964**

## HOW THE TAX DOLLAR IS SPENT

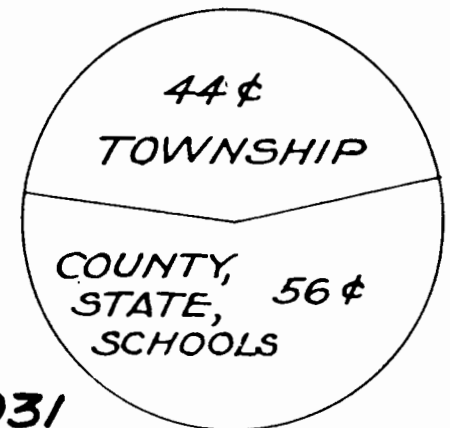
The small chart, 1931, when compared with the 1964 allocation, indicates that the Township government is receiving 30.29% of each tax dollar for local government in 1964 as compared to 44% in 1931.

Of each tax dollar collected by the Township, 53.97¢ are spent by the Board of Education. The Township collects, on a calendar year basis, the amount of taxes that the Board of Education requests for the school year. This, in effect, means that only one-half of the 1964-1965 school budget will be reflected in the 1964 tax rate. The remaining 50% will be reflected in the 1965 budget.

Bergen County receives 12.89¢ of each Teaneck tax dollar collected.

The Township has remaining, for debt and reserve, 7.55¢ of each tax dollar collected, and 22.74¢ to pay for the operation of all Township departments.

The distribution of this 22.74¢ is shown on the chart entitled "Allocation of the Township's share of the Tax Dollar and Unit Cost." For example, 2.83¢ of each tax dollar collected is spent on streets and roads.



**1931**



BULK RATE  
U. S. POSTAGE

PAID

Permit No. 72  
Teaneck, N. J.

**THE PROPOSED 1964 BUDGET**  
•  
**TOWNSHIP MANAGER'S REPORT**

**PUBLIC HEARING TUESDAY, MARCH 3, 1964**  
**8:30 P.M. – MUNICIPAL BUILDING, TEANECK, N. J.**

**READ THIS  
TALK IT OVER  
KEEP FOR REFERENCE**