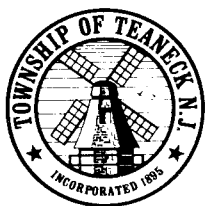


The Township Manager's 1990 Report The Proposed 1991 Municipal Budget



The public hearing on the proposed 1991 municipal budget, which began at the Council's March 26 meeting, will be continued at the Council meeting on Tuesday, April 9, 1991 in the Council Chamber of the Municipal Building. The meeting begins at 8 PM.

Manager's Letter

Any letter to the residents of our community regarding the 1991 Budget and my Annual Report for 1990 must undoubtedly reflect very sensitively upon the events that transpired in Teaneck during 1990.

Since the April 1990 tragedy there has been a constant focus on Teaneck by the media, by residents of this community, and by this government in terms of the needs of this community and what appropriate actions can take place to develop a better community for all of us.

Therefore, much effort has been devoted since April to analyzing every aspect of our community structure, and now I look forward to 1991 and this very progressive budget plan which will insure an upgrading of our facilities and an even stronger commitment to our community.

Just as all organizations have their "ups and downs" and perhaps do not have as great a success as the corporate stockholders would desire for their annual report year, this government also experienced a troubled 1990.

The major financial retrenchment enacted by the state government in Trenton during the past year mandated that corresponding cutbacks be enacted at the local level across the State of New Jersey. In spite of these harsh economic realities, I believe Teaneck will have a very strong and effective 1991 Year.

While we have very definitely entered the 1991 Year challenged by a deteriorating national economy, the conclusion of a Middle East war, and the social implications resulting from the events of 1990, this government is determined to advance in a very progressive and positive manner.

Outlined on the following pages is a review of our services and departments along with anticipated budget plans and commitments for 1991.

1991 Highlights

We are embarking upon a major street resurfacing and public building rehabilitation program, major park improvements, as well as overall public safety improvements that will enhance Teaneck in the years to come. The 1991 Budget represents new directions that I have implemented in fiscal policy in order to expand the planning and programming for the Teaneck community and thereby effectively provide for and meet the future needs of the Town of Teaneck in years to come.

Very specifically, there is a major emphasis on debt financing that will enhance and stabilize our tax rate. This debt financing will also provide funding for the major capital improvements cited above, a most comprehensive future capital improvement program for an additional five (5) years, and an emphasis to be placed on upgrading our recycling program and providing better public works services.

In addition, the new and major staffing adjustments that have taken place over the past fifteen months I believe will enhance the general operations of this

government for many years ahead. They include a new Fire Chief, a new Chief Financial Officer, and a new Deputy Manager who all have a strong commitment to public administration and improving the quality of life for all residents of Teaneck.

As the past year has clearly demonstrated, we must make a very conscious and a determined effort to improve. I sincerely believe that the 1991 Budget is a positive step in that direction.

In closing, I continue to believe in the many challenges that Teaneck presents to me as a public administrator. Whatever difficulties may exist in Teaneck, I feel strongly about the soundness and the practical common sense of the citizens of this community.

I have sincerely valued the positive support of our employees. They and I will continue to serve you our residents and improve upon our service to you.

Most cordially,



Jack Hodge
Manager

The 1991 Municipal Budget at a Glance

The following is a brief review of major changes in the 1991 municipal budget, as compared to the 1990 budget.

This summary has been prepared as a convenience for those who do not want to study accounts in detail. For those who do, individual accounts are presented in detail throughout this publication, which combines the Township Manager's Report on 1990 activities with the proposed 1991 municipal budget. In this summary, all dollar amounts have been rounded.

Tax Rate—The projected 1991 rate for municipal purposes is 80 cents per \$100 of assessed valuation, an increase of eight cents over the 1990 rate. A major change is due, however, because the State Legislature has passed and the Governor has signed the Quality Education Act of 1991, which grants unexpected State aid that is to be applied to the municipal portion of the tax rate. At this writing, the precise amount of state aid to be received is not known but it will reduce—and perhaps even eliminate—the 8-cent increase.

Municipal taxes for 1991 are actually paid by property owners in the third and fourth quarters of 1991 and the first and second quarters of 1992; the State aid infusion is expected to arrive in time to reduce the

Cover Photo

Fifty-six Township residents who served in the Persian Gulf War were honored with a plaque that was installed on the Paul Volcker Municipal Green while the hostilities were in progress. After the cease-fire, the "Welcome Home" panel was added. The sign was created and donated to the Township by Richard Kunath, a Township resident and businessman.

cost of municipal government for this full tax year.

When this publication was being prepared, neither the school nor the county portion of the property tax rate was available. These budgets are prepared by the Teaneck Board of Education and the Bergen County Board of Freeholders.

The municipal budget was introduced at the Council's February 26 meeting. The public portion of the budget process actually began with meetings between the Township Manager and department heads on November 19, 20 and 21. There was also a Council meeting on January 8 for public discussion of budget priorities. Five workshop sessions (January 24 and 26 and February 2, 9 and 14) followed for Council review of the proposed budget. All nine meetings were open to the public.

For 1991, Municipal appropriations total \$29.3 million, an increase of \$1.5 million over 1990. Anticipated revenues total \$6 million, a decrease of \$1.1 million from the 1990 level.

Salaries and Wages are up \$1.33 million, Other Expenses are up \$470,000, and Deferred and Statutory Expenses are down \$321,000. The Reserve for Uncollected Taxes, which is set at 97 percent of anticipated collections, is up \$410,000. Details of the other increases follow.

Salaries and Wages—For 1991, the account totals \$15.7 million, which is 53.5 percent of total appropriations. The Township deals with a total of seven bargaining units representing municipal employees: one each for rank-and-file police officers and superiors, firefighters and superiors, and public works employees and superiors, and one representing general office employees.

Because public-safety employees are not permitted to strike, negotiations with the bargaining units representing police officers and firefighters are subject to binding arbitration. The Township has lost all but one of these binding arbitrations in the past decade, and they are costly and time-consuming. The 1989 and 1990 contracts with the police and firefighters were achieved without binding arbitration, which resulted in savings for the Township.

Other Expenses—This account totals \$8.8 million for 1991, an increase of \$473,000 over 1990. A single expense, over which municipal government has no control, exceeds the total increase: the Bergen County Utilities Authority charge, which is up \$725,000. The appropriation for insurance premiums is down \$44,000, despite expected increases in the cost of hospitalization and dental benefits. The insurance account was held down by a decision to omit the customary \$375,000 appropriation for the Township's self-insurance program, based upon the health of the fund achieved by effective investments.

Municipal Debt Service—In 1990, the Township made the final payment of \$147,290 on a 15-year bond; therefore, there is no appropriation for municipal debt service in the 1991 budget.

Deferred and Statutory—The decrease of \$460,000, compared to 1990, was achieved in the face of

increases in retirement fund appropriations, over which municipal government has no control, and despite a \$130,000 appropriation to pay for one-third of the cost of damages incurred during the April 11, 1990 civil disturbance. The major change was in the account entitled Deferred Charges to Future Taxation. Some \$860,000 will be funded by the issuance of Township bonds. This represents an immediate savings to Township taxpayers.

Capital Improvements—For 1991, capital improvements planned for the Township total \$864,500. Of this amount, debt is to be authorized in the form of notes and bonds totaling \$633,000; the balance of \$231,500 is appropriated to this account. The capital projects include: Fire Department equipment \$60,000; cable construction \$20,000; municipal buildings restoration and appurtenances \$135,000; engineering services \$75,000; acquisition of park equipment and park improvements \$110,000; street improvements \$250,000; acquisition of recreation equipment and improvements \$88,000, and the improvement of Roosevelt Street \$66,500.

Revenues—Anticipated revenues total \$6 million, a \$1.2 million decrease from 1990. Miscellaneous revenues are expected to decline by \$80,000, State and Federal aid have dropped by \$14,000 and the Council has appropriated \$448,000 from surplus, a \$1.212 million decline from the 1990 appropriation. The use of surplus funds has been held at a low level deliberately to show a strong cash position, which will enhance the Township's attractiveness in the Bond Market later in the year. These figures do not include the increase now anticipated from the State's Quality Education Act, described at the beginning of this section.

Assessed Valuations—The total for 1991 is \$2,888,099,855, an increase of \$6.1 million as compared to 1990. Total assessed valuations determine each cent of the property tax rate; for 1991, this figure will be \$288,810.

Police

Ten Police Officers Appointed; Department Now at Full Strength

The Township's law-enforcement agency provides a multitude of services for the safety, well-being and benefit of the community.

Some of the good news in 1990 included the appointment by the Township Manager of ten police officers, including four minority officers. The department was brought to full strength by this action.

Other good news was a 17.47 percent reduction in motor vehicle accidents, from 1,677 in 1989 to 1,383 in 1990.

The overall crime rate dropped 3.9 percent from the 1989 level, which had seen a 19 percent increase over the prior year. Department officials attribute the decrease to a drop in Part II crimes, primarily narcotics offenses and crimes against property.

The Part II totals dipped 11.88 percent, but Part I crimes (more serious offenses) showed a slight increase (2.3 percent) over 1989. Most of this was an increase (7.9 percent) in assaults, and an increase in burglaries and auto thefts.

While burglaries increased, so did the recovery of stolen property. During 1990, the department recovered stolen property valued at \$886,441, nearly half of all the losses reported during the year.

Crime rate statistics are compiled through the Uniform Crime Report (UCR), which is submitted to state and federal agencies by department throughout the nation. UCR data provides law-enforcement officials with a national overview of crime and crime trends.

Service calls totaled 22,686 in 1990, an average of 62 a day. The Patrol Division provided 213 escorts for merchants carrying receipts to local banks, generating \$1,268 in fees for the Township treasury.

The department's Service Bureau operates an Identification Bureau which processed 140 liquor ID cards and 175 pistol permits and firearm ID cards. The bureau took more than 350 sets of fingerprints at the request of Township residents and collected \$4,342 in registration fees for alarm systems and \$1,685 in alarm fines, as required by Township ordinances. Miscellaneous fees totaled \$11,127. All receipts go to the Township treasury.

The department made 64 arrests for other agencies, investigated 60 reports of animal bites, responded to 116 fires and first-aid calls, investigated 38 reports of sudden deaths, made 151 arrests for Township ordinance violations, checked on 278 vacant homes and found 222 unsecured premises on routine checks. The department towed 269 motor vehicles, committed seven people for psychological testing and reported 102 street lights and 106 traffic lights to be not functioning. The department drove a total of 468,490 miles in 1990, an average of 1,283 miles per 24-hour day.

Officers issued 3,669 summonses for moving motor vehicle violations and 9,081 summonses for parking violations, and arrested 39 for drunk driving. The activity represents a decline of 45.56 percent in motor vehicle violations summonses.

The department's crime prevention activities currently include a number of drug-awareness programs, such as McGruff's Users are Losers, Fifth-Grade Drug Awareness and DARE. The DARE program was presented to 350 sixth graders during the school year. Other activities included lectures for civic organizations and other groups and the department's certification program for baby sitters. The department participated in a State Housing and Transportation program, which provided 141 senior citizens with security devices for the home, as well as transportation.

The drug-awareness programs were developed in response to requests from teachers, parents and civic groups. The department plans to add other programs in 1991. Materials for the programs were provided by the Rotary, the PBA local, the Board of Education,

the Crime Prevention Officers' Association, DARE America and the Narcotics Officers' Association.

The department continues to participate in the Crime Stoppers program, initiated in 1982 with Bergenfield and Hackensack. Residents are encouraged to telephone 833-4222 to report suspected criminal activity. Each caller receives a unique identification number which permits him/her to receive cash awards for information leading to an arrest and conviction. A civilian committee reviews each report and has the authority to issue rewards up to \$1,000. The funding for Crime Stoppers comes from private individuals and groups. Callers may choose to remain anonymous.

Fire

New Firehouse Is Dedicated; Replaces 70-Year-Old Structure

On November 1, 1990, Engine Company 3 vacated the Morningside Terrace firehouse and moved into new quarters at the intersection of DeGraw Avenue and Teaneck Road. The structure on Morningside had served the community for more than 70 years. The new fire station is the first to be constructed in the Township since 1967, when the Windsor Road building was erected.

At this writing, the new station houses a 1972 model pumper and the response truck of the Mid-Bergen Mutual Aid Hazardous Materials Team (Haz-Mat). Late in the spring of 1991, the pumper is scheduled to be replaced by an engine with a 750-gallon water tank and a 1,500-gallon-per-minute pumper (50 percent faster than the '72 model). The new unit has other features that will meet today's requirements at the Glenpointe complex, Holy Name Hospital and the Route 80/95 intersection. A 1964 model engine at fire headquarters will be replaced with a similar unit, removing the 27-year-old pumper from first-line service.

In 1990, the department responded to 313 fire alarms, 719 emergencies, 378 service calls, 275 malicious false alarms, 24 mutual-aid calls and 857 alarms at which no fire was found, for a total of 2,565 runs.

The 313 fire alarms included 87 incidents in, on or against structures, 79 brush fires, 68 vehicle fires, 32 involving utility lines and 47 other outdoor fires. The 719 emergencies included 290 involving hazard control matters, including auto accidents, heating devices, electrical emergencies, and 92 to assist emergency medical squads at accident sites and to render first aid. The balance were to extricate persons from autos, elevators or machinery, water leaks and other miscellaneous emergencies.

Half of the 275 malicious false alarms were from outdoor boxes (138). Others were by telephone (41), from boxes inside Fairleigh Dickinson University buildings (53) and from inside other buildings (43). The 857 "no fire" alarms included 175 from multiple-

dwelling smoke-detector systems, 127 from FDU systems and 226 from other building systems. Calls the department classifies as "good-intent" human errors totaled 158; others came from Holy Name Hospital (55), Glenpointe (20) and from 1- or 2-family homes (96).

The causes of structural fires in 1990 included electrical (17), cooking (17), gas appliances (13), arson (13), heating (6), chimneys (2), open flames (8), flammable liquids (3), suspicious origin (4), unknown (1) and natural causes (3).

Fires in structures caused three civilian injuries, displaced seven persons and disrupted five organizations or businesses. There were seven significant fires in structures during 1990.

In 1990, 22 percent of all structural fires were reported by the fire alarm telegraph system. Three-quarters of the significant fires were reported by the system, about one-half by manual pulls by passersby and the others by master box trips. The same system carried reports of 30 percent of all smoke emergencies and 36 percent of water leaks.

The public fire alarm boxes daily prove their worth in minimizing property damage and even saving lives, as these 1990 incidents demonstrate:

On two occasions, the first companies responding to box alarms were fighting the fire before the first telephone calls reporting the fire were received. As a result, a luncheonette and a church were spared major damage.

On one occasion, a resident discovered a fire in her attic and telephoned the fire department. In her excitement, however, she gave the wrong house number. Her husband, however, pulled the master fire alarm box on the front lawn of a group-care home next door.

In June, a resident sitting outdoors noticed smoke coming from a second-floor apartment window. He pulled the master fire alarm box at a nearby furniture factory. Firefighters broke into the apartment and found a grease fire on the stove starting to spread to the wall; a woman in the apartment was asleep.

In October, an off-duty firefighter out for a walk saw smoke coming from a house. He pulled the street box on the corner, then entered the house to find a panicked occupant staring helplessly at a growing kitchen fire. He removed her and controlled the fire until units answering the box alarm arrived.

In 15 other routine incidents, small fires never became big ones because box alarms brought help quickly; the same was true of 81 smoke emergencies that could have become fires.

To maintain the system's reliability, major problems in the southwest quadrant were resolved by replacing the trunk cable in Cedar Lane between Red Road and Catalpa Avenue. Additional work on the trunk cable from headquarters to the intersection of Cedar Lane and Red Road has been included in the capital improvement section of the 1991 budget.

The alarm system was upgraded by the installation of the first phase of computer-aided dispatching. When a fire alarm box is activated, the new system

provides the dispatcher with information about the location, thereby giving firefighters enroute to the scene important data: the building's construction type, presence of hazardous materials, etc.

Routine fire inspections are a major departmental function. Plans for new construction are reviewed before work begins, inspections continue during the construction period and annual inspections are made throughout the life of the building. During 1990, more than 5,000 inspections were made.

During the year, department members attended various fire, hazardous materials and supervisory educational programs. Twenty-five members took an aggregate of 45 courses in 1990, including such subjects as arson investigation, high-rise firefighting operations, hazardous materials awareness, fire incident command, fire officer training, emergency vehicle driving, maritime fire response, fire prevention and inspection, fire pump operation, and cardiac pulmonary resuscitation (CPR). All four platoons took a course in the National Fire Incident Reporting System in June.

Recreation

Year-Round Programs Appeal to All, from Toddlers to Seniors

This is the Township's department for all seasons. Year-round, the Recreation Department offers a wide range of programs to appeal to the varied tastes of every resident, from toddlers to senior citizens.

There are about 30 different activities per season, except for summer when offerings are expanded to about 45.

Programs such as Sports and Arts, Kindergym, Arts and Crafts, swimming lessons, wrestling, gymnastics

Teaneck Township Council
Eleanor Manning Kieliszek, *Mayor*
Charles Grady, *Deputy Mayor*
John Abraham
Peter Bower
Francis Hall
Paul Ostrow
Loretta Weinberg

Michael Kates, *Attorney*
Elizabeth O'Brien, *Clerk*

Teaneck Township Administration
William Amundsen, *Assessor*
Bryan Burke, *Police Chief*
Glenna Crockett, *Supt. of Recreation*
Jack Hadge, *Manager*
William Hillermeier, *Fire Chief*
James Horton, *Construction Official*
Robert Miller, *Municipal Engineer*
Richard Mohr, *Chief Financial Officer*
Henry Ross, *Deputy Manager*
Leo Wielkocz, *Health Officer*

and dance attracted a total of some 4,200 participants in 1990.

The David Winfield Foundation made a donation to the Township in 1990, which was used to construct a shelter at the Votee Park in-ground swimming pool and to install two basketball backboards and goals in Sagamore Park. Mr. Winfield is an outfielder with the California Angels and a Township resident.

Some 400 participants in the Township's soccer leagues were cheered by the completion in 1990 of two soccer fields which will primarily serve the growing needs of the organization.

In October, the department sponsored its first Halloween dance in the Richard Rodda Recreation Center. More than 200 middle-school students attended. A number of Township organizations provided volunteer chaperones.

The department's open gym program was expanded to two nights a week at the high school throughout the school year. After-school gym was offered two days a week at the Rodda Center. Each session attracted some 100 students.

Adults were invited to take advantage of a variety of open gym programs in the evenings. Golf, tennis and swimming lessons attracted about 450 adults during the warmer months. Tennis badge sales indicate that more than 500 adults used the Township's tennis courts in 1990.

Unity Day was celebrated in Votee Park in 1990. The activities included swimming competitions, pie-eating contests, foot races, a water-filled balloon toss, an obstacle-course race and a visit from Duncan, the mascot of the NBA Nets. The Great Bear Company donated spring water and the prizes that were distributed to winners of the various competitions were paid for with the proceeds of the sale of Unity T-shirts, donated by the creators of the shirts, Matthew Devlin and Richard Grace.

The Votee Pool extended its operating hours to include a teen swim on Monday evenings until 10PM. Swimming lessons were expanded to provide adaptive classes for those with special needs, as well as adult water-exercise classes.

In collaboration with the Board of Education, the department provided staff and equipment for the Teen Canteen Youth Center at the Eugene Field School. It was operated on Saturday evenings from 8PM to midnight.

Among 1990's special events were a bus trip to Radio City Music Hall for the Christmas show, a trip to the Children's Museum of Manhattan, "Sesame Street Live" at the Beacon Theatre, Teaneck Night at the Meadowlands, the O.T. Zappo Americana show in Votee Park, day ski trips to Hunter Mountain, and the distribution of discount tickets for popular area amusement parks.

The department moved to larger, refurbished quarters in the Town House during 1990. It is now located in the south end of the building.

Robert Boughton, Assistant Superintendent of Recreation, retired in 1990 after 33 years of dedicated service. He will be missed.

Court

State's Automated Traffic System Is Now On Line for Court

On June 13, 1990, the municipal court became part of the statewide Automated Traffic System (ATS). In 1989, the Council had approved a recommendation by Municipal Court Judge James E. Young Jr. to enter the State-financed, fully computerized system. ATS will enable the municipal court to deal more effectively and efficiently with traffic violations.

To accommodate the system's computer terminals, additional office space was made available. Now that the court is on line with the state system, the court's staff can provide instant information to violators of the Township's traffic laws, including information about violations in other New Jersey jurisdictions.

A traffic backlog is a thing of the past with ATS in place. The driver's license of an offender who does not meet his/her obligations within eight weeks of the original court date is automatically suspended by the state's Department of Motor Vehicles and not reinstated until all fines are paid.

In 1990, total court revenues were \$446,045.20, compared to \$696,560 in 1989.

Assessor

Assessed Valuations Near \$2.9 Billion for 1991

The 1991 tax list shows total assessed valuations of \$2,888,098,663, compared to \$2,882,014,575 on the prior list, an increase of \$6,084,088. The number of assessed properties has increased from 11,606 to 11,695.

These statistics include adjustments made by the Bergen County Board of Taxation during the 1990 appeal period. At a time when there has been broad concern about property values, the Assessor's office was busy throughout 1990 with tax appeals. The same level of activity is anticipated for 1991.

The Tax Assessor has the responsibility to respond to inquiries by informing any and all property owners of their rights and of available remedial procedures to have assessments adjusted.

It is expected that a field review of the assessment data base that was initiated in 1990 will be completed in 1991. The data from the field review, coordinated with the recently established computerized assessment rolls, will make it possible for the department to make assessment adjustments in house, for any area of the community or for the entire Township. Implementation of this capability will require the approval of the Bergen County Board of Taxation.

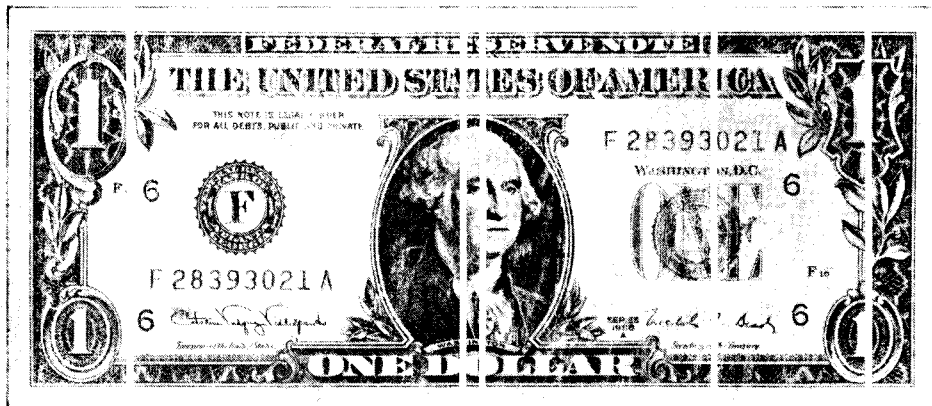
Teaneck's Municipal Budget Dollar

WHERE IT COMES FROM



9.3% Misc. Revenue	9.6% State Aid	1.5% Appropriated from Surplus	79.6% Municipal Property Taxes
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WHERE IT GOES



13.3% General Government	35.7% Public Safety	1.7% Health and Welfare	25.2% Streets, Roads and Sanitation	16.4% Statutory (Pensions, Reserve for Uncollected Taxes, Capital Improvements)	7.7% Recreation and Library
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The Proposed 1991 Municipal Budget

REVENUES

RESOURCES	1991 ANTICIPATIONS		1990 RECEIPTS	
ANTICIPATED REVENUE				
I. SURPLUS REVENUE	\$ 448,000.00	\$ 448,000.00	\$1,670,000.00	\$1,670,000.00
II. MISCELLANEOUS REVENUE				
A. Licenses				
1. Liquor	42,000.00		42,918.00	
2. Other	30,300.00	72,300.00	34,134.00	77,052.00
B. Fees and Permits				
1. Other	248,000.00		305,540.86	
2. Construction Official	200,000.00	448,000.00	273,164.20	578,705.06
C. Fines and Costs				
1. Municipal Court	275,000.00		275,904.60	
2. Other	20,000.00		20,814.66	
D. Interest & Costs on Taxes	160,000.53		296,093.10	
E. Interest & Costs on Assessments	2,400.00		2,409.12	
F. Franchise & Gross Receipts Taxes	2,233,241.00		2,233,241.00	
G. Replacement Revenue - Business Personal Property	373,000.00		373,333.32	
H. Municipal Purpose Tax Assistance	41,966.15		44,217.65	
I. Interest on Investments	578,923.00		609,172.85	
J. Rental Township Property	180,000.00		191,282.00	
K. Supplemental Safe Neighborhood Program	68,622.00		68,540.00	
L. Exempt Property in Lieu of Taxes	20,000.00		23,380.52	
M. Public Health Priority Funding	11,180.00		11,331.00	
N. Public Library Copier Fees	15,000.00		15,905.59	
O. Trust Surplus	31,874.32		27,000.00	
P. Financial Business Tax	83,000.00		148,370.90	
Q. Local Coastal Planning Grant	-	4,309,207.00	10,000.00	4,350,996.31
R. Sale of Municipal Assets	215,000.00			
III. TOTAL REVENUE		\$5,277,507.00		\$6,676,753.37
IV. DELINQUENT TAXES		700,000.00		1,369,682.71
V. TOTAL RESOURCES		\$5,977,507.00		\$8,046,436.08

OPERATING

GENERAL GOVERNMENT	1991 APPROPRIATIONS			1990 EXPENDITURES AND COMMITMENTS		
	Salaries and Wages	Other Expenses	TOTAL	Salaries and Wages	Other Expenses	TOTAL
1000 - Township Council / Clerk						
01 - Salaries & Wages	\$ 170,000.00			\$ 171,647.88		
02 - Other Expenses		\$ 100,500.00			\$ 104,296.38	
	170,000.00	100,500.00	\$ 270,500.00	171,647.88	104,296.38	\$ 275,944.26
1200 - Financial Administration / Tax Collection / Purchasing						
01 - Salaries & Wages	380,500.00			299,187.35		
02 - Other Expenses		101,000.00			89,425.88	
	380,500.00	101,000.00	481,500.00	299,187.35	89,425.88	388,613.23
1300 - Assessment of Taxes						
01 - Salaries & Wages	108,000.00			140,383.46		
02 - Other Expenses		30,500.00			18,720.85	
	108,000.00	30,500.00	138,500.00	140,383.46	18,720.85	159,104.31
1400 - Township Manager						
01 - Salaries & Wages	172,000.00			162,626.62		
02 - Other Expenses		5,500.00			10,083.12	
	172,000.00	5,500.00	177,500.00	162,626.62	10,083.12	172,709.74
1500 - Public Defender						
01 - Salary				12,539.80		
				12,539.80		12,539.80

The Proposed 1991 Municipal Budget

GENERAL GOVERNMENT (continued)	1991 APPROPRIATIONS			1990 EXPENDITURES AND COMMITMENTS		
	Salaries and Wages	Other Expenses	TOTAL	Salaries and Wages	Other Expenses	TOTAL
1600—Legal Services & Costs						
01—Salaries & Wages	94,500.00			30,769.70		
02—Other Expenses		110,000.00			190,604.39	
	<u>94,500.00</u>	<u>110,000.00</u>	204,500.00	<u>30,769.70</u>	<u>190,604.39</u>	221,374.09
1700—Municipal Court						
01—Salaries & Wages	215,000.00			204,362.68		
02—Other Expenses		17,000.00			15,743.07	
	<u>215,000.00</u>	<u>17,000.00</u>	232,000.00	<u>204,362.68</u>	<u>15,743.07</u>	220,105.75
2000—Planning						
01—Salaries & Wages	24,000.00			24,960.00		
02—Other Expenses		16,200.00			2,125.73	
	<u>24,000.00</u>	<u>16,200.00</u>	40,200.00	<u>24,960.00</u>	<u>2,125.73</u>	27,085.73
2101—Board of Adjustment						
01—Salaries & Wages	22,000.00			20,376.38		
02—Other Expenses		4,000.00			2,466.67	
	<u>22,000.00</u>	<u>4,000.00</u>	26,000.00	<u>20,376.38</u>	<u>2,466.67</u>	22,843.05
2300—Insurance						
01—Hospitalization & Dental		1,583,010.00			1,251,000.00	
02—Insurance Fund Commission					375,000.00	
03—Premiums		440,000.00			440,712.12	
			2,023,010.00			2,066,712.12
PUBLIC SAFETY						
3000—Fire						
01—Salaries & Wages	4,757,000.00			4,194,217.00		
02—Supplies & Expenses		83,000.00			77,976.98	
	<u>4,757,000.00</u>	<u>83,000.00</u>	4,840,000.00	<u>4,194,217.00</u>	<u>77,976.98</u>	4,272,193.98
3100—Police						
01—Salaries & Wages	5,050,000.15			4,381,696.37		
02—Supplies & Expenses		187,000.00			65,879.72	
03—Motor Fleet Expenses					73,031.62	
	<u>5,050,000.15</u>	<u>187,000.00</u>	5,237,000.15	<u>4,381,696.37</u>	<u>138,911.34</u>	4,520,607.71
3300—School Guards						
01—Salaries & Wages	105,000.00			91,102.00		
02—Other Expenses		1,000.00			807.90	
	<u>105,000.00</u>	<u>1,000.00</u>	106,000.00	<u>91,102.00</u>	<u>807.90</u>	91,909.90
3400—Construction Official						
01—Salaries & Wages	238,500.00			202,781.98		
02—Other Expenses		32,000.00			25,380.19	
	<u>238,500.00</u>	<u>32,000.00</u>	270,500.00	<u>202,781.98</u>	<u>25,380.19</u>	228,162.17
STREETS AND SANITATION						
4000—Streets and Sewer Maintenance						
01—Salaries & Wages	680,000.00			832,645.94		
02—Other Expenses		197,500.00			131,211.78	
03—Local Coastal Planning					10,000.00	
	<u>680,000.00</u>	<u>197,500.00</u>	877,500.00	<u>832,645.94</u>	<u>141,211.78</u>	973,857.72
4101—Public Works Administration						
01—Salaries & Wages	172,000.00					
02—Other Expenses		29,000.00				
	<u>172,000.00</u>	<u>29,000.00</u>	201,000.00			

The Proposed 1991 Municipal Budget

STREETS AND SANITATION (continued)	1991 APPROPRIATIONS			1990 EXPENDITURES AND COMMITMENTS		
	Salaries and Wages	Other Expenses	TOTAL	Salaries and Wages	Other Expenses	TOTAL
4200 – Sale of Municipal Assets						
02 – Other Expenses		<u>215,000.00</u>				
		215,000.00	215,000.00			
4301 – Bergen County Municipal Utilities Authority		<u>3,061,950.85</u>			<u>2,336,568.12</u>	
		3,061,950.85	3,061,950.85		2,336,568.12	2,336,568.12
4400 – Shop and Garage Maintenance						
01 – Salaries & Wages	404,000.00			407,209.17		
02 – Other Expenses		<u>254,000.00</u>			<u>237,319.27</u>	
	<u>404,000.00</u>	254,000.00	658,000.00	<u>407,209.17</u>	237,319.27	644,528.44
4500 – Garbage and Trash Removal						
01 – Salaries & Wages	315,000.00			320,547.21		
02 – Other Expenses		<u>445,000.00</u>			<u>631,241.14</u>	
	<u>315,000.00</u>	445,000.00	760,000.00	<u>320,547.21</u>	631,241.14	951,788.35
4600 – Shade Trees						
01 – Salaries & Wages	117,000.00			112,984.33		
02 – Other Expenses		<u>58,500.00</u>			<u>57,439.09</u>	
	<u>117,000.00</u>	58,500.00	175,500.00	<u>112,984.33</u>	57,439.09	170,423.42
4700 – Maintenance						
01 – Salaries & Wages	262,000.00			268,425.87		
02 – Other Expenses		<u>57,000.00</u>			<u>55,764.32</u>	
	<u>262,000.00</u>	57,000.00	319,000.00	<u>268,425.87</u>	55,764.32	324,190.19
HEALTH AND WELFARE						
6000 – Health and Human Services						
01 – Salaries & Wages	317,000.00			321,914.18		
02 – Other Expenses		<u>74,820.00</u>			<u>43,454.10</u>	
	<u>317,000.00</u>	74,820.00	391,820.00	<u>321,914.18</u>	43,454.10	365,368.28
6100 – Public Health Priority Funding						
01 – Salaries & Wages				16,662.00		
02 – Other Expenses		<u>11,180.00</u>			<u>6,000.00</u>	
		11,180.00	11,180.00	<u>16,662.00</u>	6,000.00	22,662.00
6201 – Volunteer Ambulance Corp						
		<u>35,000.00</u>			<u>29,987.73</u>	
		35,000.00	35,000.00		29,987.73	29,987.73
6501 – Public Assistance (State Aid Agreement)						
		<u>50,000.00</u>			<u>35,000.00</u>	
		50,000.00	50,000.00		35,000.00	35,000.00
RECREATION AND EDUCATION						
7000 – Parks and Playgrounds						
01 – Salaries & Wages	344,000.00			328,108.75		
02 – Other Expenses		<u>47,000.00</u>			<u>35,383.41</u>	
	<u>344,000.00</u>	47,000.00	391,000.00	<u>328,108.75</u>	35,383.41	363,492.16

The Proposed 1991 Municipal Budget

RECREATION AND EDUCATION (continued)	1991 APPROPRIATIONS			1990 EXPENDITURES AND COMMITMENTS		
	Salaries and Wages	Other Expenses	TOTAL	Salaries and Wages	Other Expenses	TOTAL
7100—Recreation						
01—Salaries & Wages	530,000.00			519,610.56		
02—Recreation Center		15,000.00			14,861.16	
03—Other Program Expenses		54,990.00			47,654.96	
	<u>530,000.00</u>	<u>69,990.00</u>	599,990.00	<u>519,610.56</u>	<u>62,516.12</u>	582,126.68
7200—Celebration of Public Events						
01—Other Expenses		7,510.00			6,734.63	
		<u>7,510.00</u>	7,510.00		<u>6,734.63</u>	6,734.63
7250—Senior Citizen Center						
01—Other Expenses		8,000.00			144.65	
		<u>8,000.00</u>	8,000.00		<u>144.65</u>	144.65
7300—Public Library						
01—Salaries & Wages	922,160.00			813,000.00		
02—Other Expenses		318,990.00			232,698.49	
	<u>922,160.00</u>	<u>318,990.00</u>	1,241,150.00	<u>813,000.00</u>	<u>232,698.49</u>	1,045,698.49
UNCLASSIFIED						
7400—Utilities						
01—Gasoline		85,000.00			73,299.41	
02—Diesel Fuel		25,000.00			21,000.00	
03—Electricity		187,000.00			182,528.19	
04—Telephone & Telegraph		59,500.00			49,898.10	
05—Natural Gas		40,000.00			30,915.19	
06—Heating Oil		53,000.00			35,069.26	
07—Street Lighting		360,000.00			322,323.03	
08—Fire Hydrant Service		272,000.00			272,167.49	
09—Water		27,000.00			23,000.00	
			1,108,500.00			1,010,200.67
7430—Civil Disturbance					390,000.00	390,000.00
7450—Salary and Wage Adjustment Program						
	265,000.00			39,568.10		
	<u>265,000.00</u>		265,000.00	<u>39,568.10</u>		39,568.10
7501—Contingent		10,000.00			6,037.11	
		<u>10,000.00</u>	10,000.00		<u>6,037.11</u>	6,037.11
7600—Capital Improvements						
01—Capital Improvement Fund		228,000.00			438,250.00	
			228,000.00			438,250.00
7700—Municipal Debt Service						
10—Payment of Bond Principal					143,000.00	
40—Interest on Bonds					4,290.00	
						147,290.00
7800—Deferred Charges & Statutory Expenditures						
10—Public Employees Retirement System		431,600.00			385,860.30	
20—Social Security System (O.A.S.I.)		411,840.00			444,999.35	
30—Consolidated Police & Firemen's Pension Fund		200,540.00			236,759.76	
40—Police & Firemen's Retirement System		1,412,820.00			1,161,000.00	
50—Deferred Charge to Future Taxation—Unfunded					860,200.00	
60—Deferred Charge—Revaluation		50,000.00			50,000.00	
70—Prior Years Bills		41,923.00				
80—Special Emergency Authorizations		130,000.00				
			2,678,723.00			3,138,819.41
			<u>27,341,034.00</u>			<u>25,702,641.99</u>

Library

Usage Records Hit New Highs For Third Straight Year

Library circulation reached new heights in 1990 as patrons borrowed more than 311,000 items (books, video cassettes, compact discs, periodicals and the like), representing a 15 percent gain over 1989.

Open some 340 days during the year, the library attracts from 800 to 1,200 patrons a day.

The library continued to serve as a regional reference center for the Bergen and Passaic areas, under two contracts, for adult and children's reference services. Patrons throughout the 2-county area can call Teaneck for answers their local libraries are unable to provide. The Township received some \$58,000 for this service, enabling the library to acquire numerous titles which were primarily available to Township residents.

Children's Department activities continue to be popular year-round. In addition to the regularly scheduled activities—story hours, films, Super Sundays and the summer reading club—this department hosted two special events in 1990.

In April, during National Library Week, local resident Bob McGrath, of "Sesame Street" fame, made an appearance in a program called the "Night of 1000 Stars." An overflow crowd enjoyed his stories and songs.

In November, in collaboration with the public schools and the Friends of the Library, the library cosponsored the appearance of author Jim Trelease. He lectured to an enthusiastic gathering on the merits of parents reading aloud to children, a subject he brings to audiences across the nation.

Video cassettes continued to be popular with patrons. In response to the seemingly endless demand for these items, the library reduced the loan period from 14 to seven days to make them more widely available.

In 1990, the library received a \$5,000 state grant for the acquisition of video cassettes. The funds were used to purchase a number of Public Broadcasting System series, such as "The Civil War," "Roots," "Brideshead Revisited," and "The Scarlet Letter." Other acquisitions included videos on travel, operas, how-to tapes, and sports programs.

Instead of acquiring films on video cassette, the library is a member of a circuit of 35 libraries that rotate classic films and current hits once a month. Thanks to a contribution from the Friends of the Library, a collection of 30 quality children's videos was added to the permanent collection. As a member of an American Library Association/Carnegie Foundation project, the library acquired these cassettes at a substantial discount.

The Friends of the Library had an active and productive year. Early in 1990, the group donated a ceiling-mounted video projection unit, a VCR and a stereo receiver for the auditorium. They obtained a

state grant that enabled them to bring to the library a number of foreign films and operas on film. Under the direction of Pat King, the volunteer group presented such movies as "Chocolat," "Woman on the Verge of a Nervous Breakdown," "Babette's Feast," "Wings of Desire" and "Tampopo." All attracted standing-room-only turnouts. The film series will continue in 1991.

The Friends also staged two successful book sales, in April and October. These sales not only raise funds to expand the library's services and collection, but also aid in the recycling program.

Two members of the maintenance staff retired in 1990. Nick Coady and Genelda "Nellie" Robinson will be missed by many, particularly the seniors who participate in the library's Friday morning programs.

Health and Human Services

Contract with Holy Name Enhances Health Services

The new contract with Holy Name Hospital, to provide a majority of the community's public health nursing services in 1991, demonstrates the values of a public/private partnership.

The hospital will staff the Child Health Conference, conduct weekly blood pressure clinics, provide a lead-screening program and follow up on communicable disease cases. By contracting these services to the hospital, which has a greater base of resources, the municipality expects to save a significant amount of money while enhancing the level of services.

The Registrar of Vital Statistics issued a total of 6,758 certified copies of birth, death and marriage certificates and processed 210 marriage license applications and 300 burial permits, yielding \$35,768 for the treasury.

Bryant School was the site for the thirteenth annual Take-Care Health Fair in September. Organized by the department and the staff of Holy Name Hospital, this community effort was cosponsored by the Urban League Guild, the Board of Education and the Township chapter of AARP. The School Board permits the use of the Bryant School for this annual program, and the Urban League and AARP provide volunteers to assist the professionals who provide a variety of screening services.

Nearly 400 residents participated in the activities and 225 registered for the 11 screening clinics. The clinics and presentations are centered around disease prevention and the maintenance of good health. Among the services and educational opportunities offered were: blood/cholesterol testing, vision screening, men and women's cancer screening, breast self-examination, hearing tests, and clinics for dermatology, dentistry, podiatry, and speech therapy. New for 1990 was a sports medicine/back clinic.

A number of organizations provided educational exhibits, including Mothers Against Drunk Driving

(MADD), New Jersey Buddies, Planned Parenthood of Bergen County, the Volunteer Ambulance Corps, the American Lung Association, the American Heart Association, the American Cancer Society and the Red Cross. The Fire Prevention Bureau and the Recycling Coordinator provided literature. For the first time, radon test kits were available for purchase at the fair.

The department's secretarial staff processed more than 2,000 licenses for dogs, retail food establishment owners, and owners of rented homes and lodging houses, yielding revenues (including other miscellaneous fees) of \$55,014.

Animal control services are provided under contract by the Bergen County Animal Shelter, which responded to 591 requests for service in 1990. The service rescues injured animals, captures stray dogs, and picks up dead animals from the public streets. To request the services of the shelter, residents should call the Health Department weekdays from 9AM to 5PM. Service calls should be made to the Police Department after hours and on weekends and holidays.

In the latter part of 1990, Bergen County became part of New Jersey's Rabies Alert Zone. Residents are urged to make certain that their pets have current rabies immunizations. Free vouchers are available from the department for use at participating veterinarians. During 1990, residents took advantage of this program to have 323 dogs and cats vaccinated.

Consistent enforcement of the Property Maintenance Code keeps the community environmentally sound and helps maintain property values. Code enforcement is a responsibility that is shared with the fire and building departments. During 1990, the department conducted 1,988 inspections. Violation notices were written, follow-up inspections conducted and summonses issued when necessary. A three-year comparison of code activities follows:

	1988	1989	1990
Total Inspections	4,499	2,749	1,988
Total Notices	1,515	832	541
Cases Abated	786	479	431
Repeat Notices	163	33	22
Compliance Pending	343	320	88
Court Summonses	223	146	52
Fines Collected	\$18,075	\$17,555	\$5,495
Guilty	201	125	34
Not Guilty	2	2	0
Dismissed	3	4	2
Pending	17	15	16
Dwellings Unfit	6	4	3

Department sanitarians conduct regular inspections of food establishments on a year-round basis. In 1990, food establishments received a total of 237 satisfactory rating cards (white) and 34 conditional cards (yellow). These placards are posted at or near the public entrance of the establishment, to insure that consumers are aware of the sanitary condition of the establishment. Monthly samples of hazardous foods

and dairy products were collected and analyzed for high bacterial levels. The department's Health Educator conducted training sessions for those employees of new establishments who handle food.

Tenants in multiple-family dwellings, rented houses and lodging houses are served in many ways. Cyclical inspections and reinspections of apartment buildings, the hotel, and university dormitories are made under contract with the state's Department of Community Affairs. All 350 rooms of the Glenpointe hotel were inspected in 1990 and 441 units of the Linden and University Court dormitories were reinspected. Inspections and reinspections of other apartment units and common areas totaled 104. Apartment units are inspected whenever there is a change of tenancy. Certificates of health were issued for 229 units. Inspections are conducted for all new rented single-family homes and any home where a room is rented.

An exterior rat-control program is conducted for owners of single-family dwellings. Inspectors responded to 36 complaints of the presence of rodents in 1990. A thorough survey is made, traps are baited whenever necessary and a follow-up inspection is made to insure that the problem has been solved.

Radon test kits were sold to 89 residents in 1990. They are available from the department for \$11.50; payment must be made by check.

The Child Health Conference, the clinic now operated by Holy Name Hospital, provides physicians, immunizations, educational counseling and other well-child care for children at least six weeks of age and up to the age of five. School-age children are given appropriate booster shots. In 1990, children received 472 immunizations. Appointments, required for all services of the Child Health Conference, can be made by calling 837-4822.

The Social Services Coordinator directs programs designed to assist the unemployed and those who are emotionally and/or physically disabled. In 1990, the service disbursed \$112,362 to 514 clients, which represented a 72 percent increase in the client caseload. The service continues to grapple with the problems of the homeless, the mentally ill and drug users. Currently, the service is providing housing for seven homeless persons. Area motels often serve to house the homeless.

Food commodities were dispensed to needy residents quarterly during 1990. The foods distributed included flour, canned pork, butter, apple juice, apple sauce, honey, peanut butter and green beans. Assistance was also provided to low-income seniors and others living in marginal circumstances.

The coordinator receives private-sector aid from a number of sources, most notably the Woman's Club and the Community Chest. Meals have been provided to the needy at holiday times by the Woman's Club, the high school's Black Student League, the Moose Lodge and a local supermarket.

The Coordinator of Youth Services is responsible for individual and group counseling of the community's youth. He also acts as a consultant to Township departments and committees, the public school sys-

tem, the juvenile court, the probation department and other youth agencies.

His activities include home visitations designed to assist the family in coping with the problems that occur for many adolescents as they approach adulthood. Among the services the coordinator offers to Township teenagers are counseling on job interview techniques and resume writing, as well as long- and short-term employment opportunities; college and career orientation, preparation and placement; and crime prevention through one-on-one counseling.

The coordinator attempts to bring the family unit together by arranging for free tickets to seasonal activities provided by sponsoring corporations and agencies, and makes Big Brother and Big Sister referrals for adolescents whose families are in crisis.

A special project undertaken in 1990 was drafting and developing plans for a teen center, designed to serve the priority interest and concerns of Township youth and their families.

Finance

Department Disbursed \$69 Million In 1990 with 5,000 Vouchers

The Finance Department is responsible for the receipt, safeguarding, investment and disbursement of municipal funds. The Fiscal Officer heads the department.

The Finance Department includes the Treasurer's Office, the Tax Collector's Office and the Purchasing Office.

The Treasurer disbursed more than \$69 million in 1990; the staff accountant processed more than 5,000 vouchers.

The Tax Collector is responsible for the receipt of all Township revenues, including taxes. Tax bills are prepared for more than 12,000 properties and the office responds to inquiries for related information from residents, attorneys, realtors, banks, mortgage companies and others.

The Township maintains a Purchasing office which processes all departmental requests for materials and supplies. In 1990, Purchasing issued more than 900 purchase orders. Membership in both state and county cooperative purchasing programs enables the Township to obtain more competitive prices on a wide variety of materials and supplies.

The economic recession has brought with it an inevitable decline in the value of real properties. In 1990, successful tax appeals resulted in the return of revenues which had already been collected, creating some financial problems. The problem may continue in 1991.

During the past decade, while municipal insurance rates throughout the metropolitan area have been soaring, the Township has operated a self-insurance program that now has a balance exceeding \$2.8 million.

Since 1977, the Township has self-insured a growing

number of policies. There is a balance of \$1,686,842 at the end of 1990.

Self-insurance of workers' compensation began in 1981. After claims and awards totaling \$225,215, the fund balance at the end of 1990 was \$1,117,300.

The Township's commercial coverage for 1991 includes property and casualty insurance (auto fleet, general liability, public official liability, police professional liability, fire insurance and bonds). The premium this year is \$440,000, an increase of \$32,000 over 1990.

The auto fleet policy covers injury, death and property damage with an aggregate limit of \$1 million, at a premium of \$75,300, which is \$6,700 more than 1990.

The general liability and property policy, also with an aggregate limit of \$1 million, provides fire insurance and liability coverage on Township buildings. The 1991 premium of \$279,000 is \$13,000 higher than 1990.

Police professional liability has a per-occurrence limit of \$1 million and an aggregate limit of \$1 million. The \$70,000 premium for 1991 is \$9,400 more than 1990.

Other premiums totaling \$16,000 provide for miscellaneous bonds and public official liability coverage with an aggregate limit of \$1 million.

Building

Building Permits Decline, But Revenue Increases

Although the number of permits issued declined, the total dollar value of construction, alterations, renovations and heating changes increased by 8.1 percent in 1990. The 1990 total was \$17,059,441, compared to \$15,779,930 in 1989. In 1987, the Township had reached a record-breaking figure of \$34.5 million.

The treasury's benefit from the activities was \$266,658, gleaned from building permits totaling \$157,408; plumbing, \$31,521; electrical, \$36,802, and fire, \$17,876.

Indications are that the slide will continue in 1991: for the first two months of the year, departmental revenues total \$27,393, compared to \$36,563 for the same period of 1990.

The department made 1,602 building inspections and 1,914 plumbing inspections during 1990. Fifty-two elevator inspections yielded \$3,380 in revenue, and 25 violation notices resulted in fines totaling more than \$3,800.

The year's activities includes 1,475 alterations and additions and 90 alterations or changes in heating systems in residences. Five commercial buildings were under construction and 254 alterations to commercial structures were in progress.

In the Township's commercial areas, these projects were begun or completed during 1990:

On West Englewood Avenue, an office building for the Bergen County Education Association was com-

pleted and a certificate of occupancy was issued. The Township's new firehouse on Teaneck Road was occupied on November 1 and is now in full operation.

A new office building at 1345 Queen Anne Road, currently under construction, is scheduled for completion in April 1991. At 1560 Teaneck Road, another commercial building has undergone a total interior renovation and is occupied. An addition at the rear of the structure is underway and should be completed by mid-summer.

Holy Name Hospital's extensive renovations and addition is well underway. At this writing, the steel work is about 55% complete; the first stage of the project is projected for completion late in 1991. For the second phase of the addition, a target date for late 1992 has been set and the completion of all interior renovations is slated by the end of 1993.

At Glenpointe, the conversion of a retail area into office space has been completed and the space is fully occupied.

The Bank of New York, on Palisade Avenue, is in the midst of extensive renovation for a computer area. The projected completion date is the fall of 1991.

An office building renovation at 1182 Teaneck Road has been completed and is now fully occupied.

The automobile showroom operated by Kobbe & Flannery on Teaneck Road, which was damaged extensively during the civil disturbance on April 11, is expected to reopen shortly. Interior and exterior renovations are in progress. Fire Code standards must be met, but the work is expected to be completed shortly.

The Township's new firehouse on Teaneck Road was occupied on November 1 and is now in full operation.

Here are some of the 1991 projects already filed with the department:

Roure Bertrand Dupont has submitted plans for a \$3 million renovation of its headquarters on Windsor Road. Assuming departmental approval of the plans, work is expected to begin in the mid-summer of 1991. Sony also has submitted plans to the department for the renovation and alteration of its structure on Queen Anne Road and a building it leases. This project, with an estimated cost of \$1 million, is scheduled to get underway in the next few months.

The site of the Foodtown supermarket on Teaneck Road and State Street is scheduled to be taken over by a national drug company. The project has been delayed because of a Bergen County prohibition on the extension of sewer use, but this is expected to be remedied shortly and the first phase of construction will begin soon.

The department is inspecting and reviewing a number of vacant retail establishments in the community and expects to make a report to the administration of possible steps to accelerate the rental of these establishments.

During 1990, the Zoning Board of Adjustment received and processed 42 applications and collected fees totaling \$9,564. The Planning Board collected \$4,453 for processing 111 applications.

Legal

Township Successful in Many Glenpointe Appeals

The Legal Department comprises attorneys serving the Township, the Planning Board, the Zoning Board of Adjustment, the Rent Board, the Historic Preservation Commission and the Board of Construction Appeals. The department also includes a Municipal Prosecutor and the Public Defender. Each of these attorneys is in private practice and serves the Township on a part-time basis. The Township Code of Ethics bars each appointed attorney, as well as members of their firm, from appearing before any Township agency, board or department on behalf of private clients.

Apart from litigation, department members attend all meetings of the boards to which they are assigned, render advisory opinions to appointed and elected officials, and draft public contracts, ordinances and resolutions. The Prosecutor and Public Defender attend all Municipal Court sessions, where the Prosecutor presents criminal charges on behalf of the Township and the Police Department and the Defender gives assistance to those defendants who cannot afford legal counsel.

A number of accident and negligence suits against the Township are defended by attorneys assigned by the insurance underwriter.

The following is a brief summary of major pending litigation and matters that were resolved by the Legal Department during 1990:

Tennis Club Associates (TCA) v. Township of Teaneck—This developer, owner of property at the intersection of Front and Water streets, south of Cedar Lane, has instituted several suits against the Township, three of which are still active.

The first, filed in July 1990, appeals conditions imposed by the Planning Board when it approved TCA's site plan for a 2-story building with a supermarket at ground level and offices on the second level. The conditions include requiring TCA to pay for and construct off-site roadway improvements extending Windsor Road under the Cedar Lane bridge to connect with Water Street, at a cost of approximately \$2 million. The Township is represented by Edward J. Trawinski, special counsel who was retained by the Planning Board and Council in 1987, when the plan first went to court in an earlier case. The suit includes a count charging the Planning Board with willful misconduct in the imposition of allegedly unlawful conditions. This aspect of the case is represented by the Township's insurance counsel.

The second active case is an effort to have zoning ordinance amendments declared invalid. These amendments include rezoning the area from business to multi-family residential, which limited development to 12 residential units per acre and which would defeat TCA's development plans if the conditional

approval of the Planning Board were not deemed to be final until the conditions were fulfilled. The Township is represented by Martin R. Cramer, who was Township Attorney when the amendments were adopted. The case was argued before Judge Ralph A. Polito of the Law Division of Superior Court. At this writing, a decision is imminent.

The third active case, an outgrowth of the second, is TCA's challenge of a provision of the same zoning amendment, which requires a developer of multi-family housing to either set aside 20 percent of the units for affordable housing or seek a variance from the Board of Adjustment. With the consent of TCA and the concurrence of the court, activity in this matter has been suspended since July 1990 because of the potential that the issue will be mooted by Judge Polito's decision in the second case.

Palbarr v. Township of Teaneck—The owner of property on Palisade Avenue, which had been the site of Feibel's Bowling, appealed the Planning Board's denial of a development application to construct two office buildings of approximately 30,000 square feet each. The suit challenged two zoning amendments which (1) upgraded the parking requirements from 2.5 to 4 parking spaces per 1,000 square feet of office space and (2) prohibited parking under buildings in business zones. In January 1990, Judge Marguerite T. Simon upheld the Planning Board's denial of the site plan and the on-site parking space requirements. On February 8, 1991, the Appellate Division affirmed, but remanded to Judge Simon the issue of prohibiting under-the-building parking space because the court apparently did not take testimony on that issue.

Township of Teaneck v. Atlantic Real Estate Ventures, Inc.—The Township contracted to sell a parcel of about 20,000 square feet on Lorraine Avenue and Lafayette Street to the Bergen County Housing Authority (BCHA) for the construction of affordable housing. The BCHA proposed to construct seven attached single-family homes. To do so, however, a deed restriction dating back to 1927, requiring a minimum of 40 feet of frontage for each unit, had to be overcome. A prior Council authorized a suit to be commenced by Jacob Schneider, who, as Township Attorney at the time, had negotiated the contract with BCHA. On January 22, 1991, Judge Arthur J. Lesemann granted judgment in favor of the Township on the ground that the restriction had not been adhered to in the development of adjoining properties. If there had been a neighborhood scheme, it has been abandoned, the judge said. The lifting of the deed restriction does not excuse BCHA from complying with zoning and all other code requirements.

Public Works

Independent Consultant Now Plans Most DPW Projects

In July 1990, the Engineering Department was eliminated as an economy move. Instead, the Township now employs the services of an independent engineering consultant, William H. Schwanewede Associates of Teaneck, to plan most of its projects.

In 1990, these major projects were completed: A 26-inch diameter valve was installed in the Glenwood Park pump station at a cost of \$23,500. An addition to Fire Headquarters, to house the department's new tower ladder truck, was completed at a cost of \$145,407. A creative playground was installed in Sagamore Park at a cost of \$70,238, and eight streets were resurfaced.

The resurfacing of Fort Lee Road from Teaneck Road to Queen Anne Road was scheduled but had to be postponed because the project is being financed with State aid and it will cost about \$30,000 more than the original grant of \$105,000. The Township has made application for the additional funds and the project is now expected to be completed in 1991.

Another major construction project was the completion of the new firehouse on Teaneck Road; for details, see the Fire Department report elsewhere in this annual report.

The DPW's Maintenance Division made roof repairs for the Municipal Building, Police Headquarters, Fire Headquarters, Fire Station 2 on Cedar Lane and Fire Station 4 on Windsor Road, at a cost of \$33,840.

At Fire Headquarters and Fire Station 4, large exhaust fans were installed at a cost of \$2,400. The fans go on automatically whenever the doors are opened.

Three soccer fields in Votee Park were either constructed or upgraded at a cost of \$237,920.

With Community Development funds, the department completed curbs, sidewalks and roadway improvements on Cane Street, Gray Street and Woodbine Street (\$31,000) and on Queens Court and Farant Terrace (\$90,000). CD funds (\$27,000) also paid for the installation of ten curb breaks for the handicapped at various locations. CD also granted \$26,000 for a barrier-free bathroom in the Municipal Building; this project is scheduled for completion in the summer of 1991.

Recycling continues to be a major focus of Public Works activity. The DPW yard on River Road includes a recycling depot where residents may bring a wide variety of materials for recycling.

These are the 1990 totals collected in the recycling program: 2,439 tons of newspapers, 546 tons of mixed papers (magazines, junk mail, brown paper bags), one ton of books, 527 tons of commingled recyclables (glass, aluminum cans, tin cans and plastic beverage containers), 3.79 tons of high-grade office paper, and 63.26 tons of asphalt and 1,563 tons of concrete curbs generated by the Township's 1990 street resurfacing

program. To date, the total of recyclable materials for 1990 is 5,287.48 tons, nearly triple the 1989 total of 1,843 tons.

Useful byproducts of the recycling program are now available free of charge to Township residents: composted leaf mulch is stored in the greenhouse on Lindbergh Boulevard and wood chips and split firewood are available at the depot.

The depot is open weekdays from 9AM to 3PM and Saturdays and Sundays from 8AM to 1PM.

The aim of the Statewide recycling program is to reduce by up to 25% the materials that have been going into the solid-waste stream.

The Streets, Sewers and Sanitation Divisions were able to catch up on an extensive backlog of road repairs, sewer cleaning and sanitation assignments, thanks to a relatively mild 1990 half of winter. The weather also provided adequate time for in-house training of newer DPW employees in such projects as snow removal and safety.

In 1990, the Parks Division continued its program of cutting down and removing dead trees on Township-owned land. All undergrowth and saplings were leveled off and fill was added as needed. Woody material was fed into the tub grinder at the DPW depot to be converted into recyclable material. Then,

some of this material was used as ground cover on the vacant lots and seeded. Department officials report that neighbors were quite satisfied with the change.

Under the supervision of the Parks and Shade Tree Division, an independent contractor, working on a \$50,000 contract, trimmed trees in the area between Englewood Avenue and Route 4, east of Teaneck Road.

The divisions also installed a shelter in the Votee Pool area and the Maintenance Division improved the basketball court at Sagamore Park (see the Recreation Department section of this report for more details on these two projects).

Other Parks and Shade Tree projects included the removal of materials that were illegally dumped on Township-owned property, painting all the trash baskets in Township parks, replacing baby swings in all parks with a new safety swing which prevents the child from slipping out, installing new playground equipment in Tryon and Herrick parks, and participating in the dedication of the Matthew Feldman Nature Preserve in Roemer Woods on Earth Day. The latter undertaking included the planting of a tree in Senator Feldman's honor and the planting of a tree in nearby Brett Park to honor the memory of Councilman Lamar Jones, who died on January 9, 1990.

1991 Budget and Taxes

	1991	1990	+ or -	%
APPROPRIATIONS				
WITHIN 5% CAPS				
Salaries & Wages	\$ 14,348,290.00	\$ 12,648,706.00	\$ 1,699,584.00	13.44
Other Expenses	5,095,530.00	4,101,535.00	993,995.00	24.23
Deferred & Statutory	2,498,723.00	2,089,193.00	409,530.00	19.60
TOTAL	\$ 21,942,543.00	\$ 18,839,434.00	\$ 3,103,109.00	16.47
EXCLUDED FROM CAPS				
Salaries & Wages	\$ 1,316,370.15	\$ 1,687,545.65	(371,175.50)	(21.99)
Other Expenses	3,674,120.85	4,195,306.35	(521,185.50)	(12.42)
Capital Improvements	228,000.00	438,250.00	(210,250.00)	(47.97)
Municipal Debt Service	0.00	147,290.00	(147,290.00)	(100.00)
Deferred Charges	180,000.00	910,200.00	(730,200.00)	(80.22)
Reserve - Uncollected Taxes (97%)	1,924,591.00	1,514,485.00	410,106.00	27.08
TOTAL	\$ 7,323,082.00	\$ 8,893,077.00	\$(1,569,995.00)	(17.65)
TOTAL APPROPRIATIONS	\$ 29,265,625.00	\$ 27,732,511.00	\$ 1,533,114.00	5.53
REVENUES				
Surplus	\$ 448,000.00	\$ 1,670,000.00	\$(1,222,000.00)	(73.17)
Miscellaneous	4,707,739.00	4,787,620.00	(79,881.00)	(1.67)
State & Federal Programs	121,768.00	135,419.00	(13,651.00)	(10.08)
Delinquent Taxes	700,000.00	550,000.00	150,000.00	27.27
TOTAL	\$ 5,977,507.00	\$ 7,143,039.00	\$(1,165,532.00)	(16.32)
PROPERTY TAXES				
Municipal	1991 \$ 23,288,118.00	1990 \$ 20,724,891.00	\$ 2,563,227.00	12.37
School	*	32,117,114.00		
County	*	6,801,845.00		
		\$ 59,643,850.00		
ASSESSED VALUATION	\$2,888,099,855.00	\$2,882,017,262.00		
Municipal	\$0.80	\$0.72		
School	*	1.12		
County	*	0.23		
TOTAL		\$2.07		

*Not known at press time

The Maintenance Division maintains all public buildings. During 1990, activities included repairing leaks on roofs and in masonry and plumbing and the painting of public buildings. The division also painted and maintained field houses and wading pools in the parks and built, installed and maintained all park swings. Other activities included painting fresh center lines on all roadways and bus stops, installing electrical wiring, maintaining park fences and parking meters and clearing all walkways in parks, municipal buildings, bus stops and overpass approaches.

Major 1990 projects of this division included renovating the Municipal Court offices in the Municipal Building and the Recreation Department offices in the Town House, creating new wood signs for the firehouses, and lining all tennis courts.

The division also installed new holiday decorations in the Township's business district, installed an alarm circuit linking the Municipal Courtroom and its offices to police headquarters, installed security lights on both sides of the West Englewood Avenue underpass, installed and wired exhaust fans in two firehouses, added new computer lines as part of the new court system (see the Municipal Court report elsewhere in this annual report for further details) and assisted the Fire Department with the installation and maintenance of its alarm system.

The Garage Division assisted in the preparation of bid specification for new and replacement equipment. These included a compactor truck, a rolloff truck with containers, a 1-1/2-cubic-yard dump truck, two 5-cubic-yard dump trucks, a 50-ton shop press, an aerial truck, a leaf-snow bucket, a salt spreader, wheel alignment jacks and a line-marking machine used to line the streets and the tennis courts. Total cost of these acquisitions was \$439,696.

The division performed corrective and preventive maintenance on 32 police vehicles, 16 Fire Department vehicles and 55 DPW vehicles, as well as 95 pieces of auxiliary equipment, three standby generators and one recreation van.

The authorized strength of the department remained unchanged from 1989.

Volunteer Ambulance Corps

EMS Service is Free of Charge Round the Clock Every Day of the Year

In 1939, members of Hose Company No. 4 of the Volunteer Fire Department concluded that the Township needed an ambulance corps to serve its residents.

At the time, Teaneck was a suburban community with some 23,000 residents. Ambulance service was provided by local hospitals, but local officials believed the system offered irregular response times and that the hospitals offered little more than transportation.

Fifty-two years later, the Volunteer Ambulance Corps responds to 3,300 calls a year (an average of nearly ten in each 24-hour period). There are more than 100 active, highly trained members operating three modern ambulances, a central headquarters building on Windsor Road with facilities for garaging ambulances, crew quarters, kitchen facilities and sleeping accommodations for six or more members.

Since its formation, the VAC has never charged a patient or the patient's family for service. The services are free of charge for all, including not only Township residents but also visitors, employees of local businesses and people who need emergency medical service while passing through the Township.

The VAC has every expense of a large corporation except a payroll. The Corps finances itself: a stipend from the Township Council, the maximum permitted by State law, represents about one-fourth of costs. The balance comes from donations from residents and businesses. Funds pay for fuel, service of the ambulances, medical supplies, oxygen, building maintenance, insurance, utilities, uniforms and training.

Round-the-clock service is provided by members who sleep in the headquarters building every night. Ambulances are dispatched through calls to police headquarters, where the phones are staffed day and night. The police and fire departments are in radio communication with ambulances on the road.

Each ambulance is also equipped with radio equipment which enables members to speak to doctors in emergency rooms at all area hospitals. As a result, physicians can prepare for emergencies before the patient arrives. The Corps has a mutual-aid agreement with a number of neighboring communities through which additional ambulances are available if needed.

To call an ambulance, dial 837-2600. Start by giving the location, then explain the problem if you can. *Stay on the line until the person receiving the call acknowledges receipt of the correct message.*

Corps members emphasize the importance of calling even if you only think you need an ambulance. They would rather arrive and learn they are not needed than reach a scene where the call was delayed and the situation has worsened. A police officer responds to every ambulance call.

Statutory and Advisory Boards

The many residents who give countless hours of volunteer service are a major factor in making Teaneck a special place. The Township Council takes this opportunity to thank all who partici-

pate actively in municipal government as unpaid members of the statutory and advisory boards. It is impossible to place a monetary value on their services.

BOARD OF ADJUSTMENT

Eugene Stamper, Chairperson
Willis Broady Jr.
Harvey L. Haigler
Roselyn Locke
Frank Lockheimer
Anne Senter
Emil Stern
Louis Tiboldo, Alternate
Helene Emanuel, Alternate

ADVISORY BOARD ON AFFORDABLE HOUSING

James Wurm, Chairperson
Isaac A. Elebge
James Fitzgerald
Roxanne Greene-Highsmith
Milton Kraus
Carla Lerman
Arlene Lewis
Julie Levinson
Barbara McFarquhar
Joseph Richardson
Louis Schwartz
Anne Senter
Eliot N. Small
Margaret White
Eleanor M. Kieliszek, Council Liaison

CONSTRUCTION BOARD OF APPEALS

Herbert Greenberg, Chairperson
William Dunlop
Frederick Guggenheim
Gerry Nissen, P.E.
Stanley Plonchak
Reginald Julius, Alternate

ADVISORY BOARD ON COMMUNITY RELATIONS

Jacqueline B. Kates, Chairperson
Leo Alvarado
Eliezer N. Amdur
Eric Barnard
Esther Benovitz
Bernard E. Brooks
Jeffrey Carroll
Vivian S. Cooper
Hartwill Cornelius
Naomi Cramer
Janice Dabney
Rev. Bruce Davidson
A. Spencer Denham
Rev. Amandus Derr
Jackie Feigenbaum
Arthur L. Gardner
Myrna Gillespie
Rena Glasco
Dr. William B. Jones
Harry Joyner
Blanche Kaplan
Waheed Khalid
Emanuel Landau
Beverly Lefkowitz
Dr. David Levin
Clifford H. Lewisohn
Aaron L. Maltin
Vera G. Mueller
Barbara Ostroth
Cosmo Palmisano
Ann Rothberg
Richard Aaron Rubin
Lisa Schwartz
Rabbi Aryeh Weil
Jannas Zalesky
Loretta Weinberg, Council Liaison

LOCAL WELFARE ASSISTANCE BOARD

Rev. Louis Braxton
Hilda Lipkin
Genevieve Maiberger

PLANNING BOARD

Sam Zywtow, Chairperson
William Amundsen
Francis E. Hall
Ronald Honis
Eleanor M. Kieliszek
David Lew
Sandra Loft
Andrew Nestor Jr.
Reginald Walton
Isaac Fromm, Alternate
Fred Maurin, Alternate

ADVISORY BOARD ON ETHICS

Dr. Edward Carpenter, Chairperson
Annie Allen-George
Rev. Bruce Davidson
Rabbi Allen Darnov
Sandra Glick
Bernardine Harford

LOCAL EMERGENCY MANAGEMENT PLANNING COMMITTEE

William Hillermeier,
Fire Chief, Coordinator
Beverly Beard,
Social Services Coordinator
Bryan E. Burke, Police Chief
Paul Eisenman, Public Information
Charles Grady, Councilman
Edward Levine, Citizen Rep.
Robert Miller, Engineer
Paul Ostrow, Ambulance Corps
Steven Radespiel,
Business/Industry Rep.
David S. Rothberg, RACES Officer
Leo Wielkocz, Health Officer

LIBRARY BOARD

Donald Weekes, President
Evalyn Brownstein
Aaron Graham
Felix Kalen
Dr. Betty Schectman
Harold Morris, Supt. of Schools
Wilma Jones, Mayor's Alternate

YOUTH ADVISORY BOARD

Damon Lindelof, Chairperson
Adrienne Augustus
Eko Bohra
David A. Camp
John Caruso Jr.
Corey Davis
George Figueroa
Daniel Grossberg
Sara Jaffe
Jean Johnson
Paul Kates
Candice Kohler
Kelly Koscuizska
Jamie Lefkowitz
Benjamin Michaelis
Tracy Montgomery
Nakisha Nesmith
Tiffany Parks
Brian Reilly
Angie Rivera
David Rosensweet
Dana Snider
Danielle Walton
Tasheen Washington
Kenna Wylie
Francis E. Hall, Council Liaison

PATRIOTIC OBSERVANCE ADVISORY BOARD

Matthew Feldman, Chairperson
Daniel Chazin
L.E. Cherbonneau
Dr. William Crain
Edith Dodd
Albert Doscher, Jr.
Robert Gillespie
Beth Helsant Goldman
Howard Haughton
Larry Larson
Boyd Loving
Mary Mulligan
Genette Purvis
William B. Skinner
Fred Stahl
Carl Steinfeld
Lou Tiboldo
Francis E. Hall, Council Liaison

SENIOR CITIZENS ADVISORY BOARD

Rita Hall, Chairperson
Willis Broady, Jr.
Mary Day
Camille Getler
Frank Lockheimer
A. John Mather
Beatrice Parrish
Edward H. Rowe
Betty Wiker
Loretta Weinberg, Council Liaison

AIRPLANE NOISE AND SAFETY TASK FORCE

John Donovan, Co-chairperson
Rustine Tilton, Co-chairperson
Robert Keith Abrahamson
Barbara Blumenfeld
Dr. Joseph Danto
Toni Goldfarb
Theodore R. Greenblatt
Rebecca Kramer
Kenneth B. Lynch
Richard MacDermott
Joseph Mirachi
Charles B.K. Moore
Helen R. Moore
Judy Prigal
Robert Steele
Michael R. Strauss
Eleanor M. Kieliszek, Council Liaison

ENVIRONMENTAL COMMISSION

Frank Oliver, Chairperson
Matthew Cohen
Carl C. Gryte
Harry Kissileff
Grace B. Kriege
David Stelngesser
Stephen Whitter
Peter Bower, Council Liaison

PROTECTED TENANCY APPEALS BOARD

Lee Margulies
Martin M. Shenkman
Lucy Steingesser

PARKS, PLAYGROUNDS & RECREATION ADVISORY BOARD

Wallace Cowan, Chairperson
Ellen Crain
Eileen Eyerman
Jeffrey Forrest
Clifton B. Fyle
Leonard J. Hennig
Gary Hoeni
William Isecke
Broadus Jones
Terry Layman
Newton Layton
Ed McPherson
Lester Miller
Richard Norman
Julie N. Salwen
Damian R. Testa
Donald Ware
Jordan Wouk
John Abraham, Council Liaison
Peter Bower, Council Liaison

WASTE AND RECYCLING ADVISORY BOARD

Vincent J. Walsh, Sr.,
Chairperson (1991)
Michael L. Kingman,
Chairperson (1990)
Lawrence Bauer
David Boesch
Stephen S. Bonime
Suzanne Lockwood
Eugene Lubben
Carolyn Oberndorf
Katherine O'Neil
Bob Rogers
Linda Rogers
David Steingesser
Arthur Vatsky
Betty Wiker
Eugene Woodard
Peter Bower, Council Liaison

SITE PLAN REVIEW ADVISORY BOARD

Alfred Gelberg, Chairperson
Herbert Argintar, P.E.
James Hogan
William Isecke
Arlene Lewis
M.A. Nure
John H. Sachs
Marvin Sachs
Perinicul V. Natarajan, Alternate
Richard Salzman, Alternate

ADVISORY COMMITTEE ON AFFIRMATIVE ACTION

Harold Jenkins, Chairperson
Dr. George C. Bond
Lois Katz Brown
Harold Chandler
John E. Gilchrist
Leigh Hallingby
Bobbi Morgan-Jones
Edward Pita
Hannah R. Rothstein
Phyllis Scott
Charles Grady, Council Liaison

HISTORIC PRESERVATION COMMISSION

Herbert Otten, Chairperson
Michele Koscuizska
Hilda Lipkin
Beatrice Lewis
Cosmo Palmisano
Thelma O. Speer
Schuyler Warmflash
Arlene Panca-Graham, Alternate
Robert Griffin, Historian

REDEVELOPMENT AGENCY

Warren C. Krey, Chairperson
Thomas Ammons
Arlene M. Deutsch
Kenneth Kanrich
Carla Lerman
Guy Stewart

RENT BOARD

Rev. Louis Braxton,
Non-Voting Chairperson
William Fanaras (Landlord)
Howard Koval (Landlord)
Charles Lawrence (Homeowner)
Arlene Lewis (Tenant)
Erin Pommerencke (Homeowner)
Jim Reilly (Homeowner)
Deirdre Shea (Tenant)

YOUTH GUIDANCE COUNCIL

Frances W. Hyman, Chairperson
Ronald Costello
Mildred Larson
John Lighty
Dorothy Williams
Jay Wolff
Charles Grady, Council Liaison

TEANECK ALLIANCE AGAINST SUBSTANCE ABUSE

Laura Zucker, Chairperson
Dianne Ackerman
Lucia Desir
Matt Diaz
Jacqueline Doscher
Michael Droppa
Nancy Einstein
Jacqueline Flowers
Jodi Geller
Grace Godfrey
Elizabeth Groskin
Hazel Jackson
Dean Kazinci
Gerald Lieberman
Lawana Lloyd
Diane McNeil
Hap Moran
Florence Nass
Christine Rivero
Angelo Rosado
Craig Rosenblatt
Daniel Ruffin
Rev. Douglas Ruffle
Eric Trinidad
Marie Warnke
James E. Young
Francis E. Hall, Council Liaison

CABLE TV ADVISORY BOARD

Terry Layman, Chairperson
Sam Allar
Allan Brailsford
Walter A. Callender
Paul Eisenman
Ray Kelly
Lester Miller
Dr. Albert Stabile, Jr.
William Witherspoon

U.S. POSTAGE
PAID
 BULK RATE PERMIT
 NO. 86
 TEANECK, NJ

Postal Patron
Teaneck, NJ 07666

Carrier Pre-Sort

SERVICE DIRECTORY

Township departments are open from 9 A.M. to 5 P.M. Monday through Friday, unless other hours are listed in this directory. All departments are staffed during the noon-to-1 P.M. lunch hour.

All departments are closed Saturday, Sunday and on legal holidays, except as noted.

During 1991, all departments (except for Police, Fire and Public Works) are closed in observance of the following holidays: New Year's Day, Jan. 1; Martin Luther King, Jr.'s Birthday, Jan. 21; Lincoln's Birthday, Feb. 12; Washington's Birthday, Feb. 18; Good Friday, March 29; Memorial Day, May 27; Independence Day, July 4; Labor Day, Sept 2; Columbus Day, Oct 14; Veterans' Day, Nov. 11 Thanksgiving Day and the day after, Nov. 28 and 29; Christmas, Dec. 25.

TOWNSHIP COUNCIL **837-4811**
 ELIZABETH T. O'BRIEN, Township Clerk

The Township Council meets in the Municipal Building at 8 P.M. on the first four Tuesdays of each month.

AMBULANCE CORPS (24 hours a day) **837-2600**

ANIMAL CONTROL
 Service: Health Department **837-4824**
 Police Department
 (Weekends/evenings) **837-2600**

BUILDING & ZONING **837-4830**
 JAMES HORTON, Construction Official
 Board of Adjustment **837-4835**
 Planning Board **837-4834**
 Plumbing Inspector **837-4831**

FINANCE **837-4816**
 Richard Mohr, Chief Financial Officer

FIRE DEPARTMENT **837-2085**
 WILLIAM HILLERMEIER, Chief
 Emergency Management Coordinator **7**
 To report a fire **837-7783**

HEALTH & HUMAN SERVICES **837-4824**
 LEO WIELKOCZ, Health Officer
 Registrar of Vital Statistics **837-4863**
 Social Services Coordinator **837-4828**
 Youth Guidance Coordinator **837-4844**

LEGAL DEPARTMENT **837-4811**
 Township Attorney: MICHAEL KATES
 Public Defender: DENNIS KOHLER **487-2800**
 Board of Adjustment: HAROLD RITVO
 Prosecutor: HOWARD SOLOMON
 Planning Board: STANLEY TURITZ

LIBRARY **837-4171**
 MICHAEL D. McCUE, Director
 Hours: Monday thru Friday, 9 A.M. to 9 P.M.; Saturdays 9 A.M. to 5 P.M.; Sundays (September through June), 1 P.M. to 5 P.M.

MANAGER **837-4807**
 JACK HADGE

MUNICIPAL COURT **837-4850**
 JAMES E. YOUNG, JR., Judge
 JANET BLISS, Court Clerk
 Court is in session every Monday 4:00 P.M. and Wednesday at 9:30 A.M. in the Council Chamber.

POLICE DEPARTMENT **837-2600**
 BRYAN BURKE, Chief
 Detective Bureau **837-2565**
 Identification Bureau **837-2573**
 Police Emergency **837-2600**
 Police Information **837-2608**
 Police Records/Traffic **837-2551**
 Youth Bureau **833-0495**

PUBLIC WORKS **837-4837**
 ROBERT MILLER, Municipal Engineer
 Recycling **837-4841**

RECREATION **837-7130**
 GLENNA CROCKETT, Superintendent
 Recreation Center **833-2433**

TAX ASSESSMENT **837-4846**
 WILLIAM AMUNDSEN, Assessor

TAX COLLECTION **837-4819**

Tax Office Hours: 9 A.M. to 4 P.M. Monday through Friday. On the first Monday of February, May, August, and November and the last Monday of January, April, July and October the Tax Office will also be opened from 7 P.M. to 8:30 P.M.